

**Instructions for Completing the Request for Student Exchange
Endorsement Form
Hong Kong Polytechnic University
Fashion Merchandising Majors**

1. Complete application by filling in the fields.
2. Provide a phone number and E-mail address at which you can be reached while at the University of Delaware and also over the summer (or winter session)
3. Attach a typed personal essay discussing your rationale and goals for attending Hong Kong Polytechnic University (HKPU).
4. Indicate the FASH courses you have completed and the ITC courses at HKPU that you are interested in taking.
5. The endorsement application will not be processed unless you have an activated UD Email address. Communications with students applying for the student exchange will be through E-mail or phone.
6. Attach a copy of your latest grade report.
7. Your advisor must review and sign your endorsement application. **Your application will not be reviewed unless it has your advisor's signature.**
8. Complete the top portion of the STUDENT RESPONSE FORM. Include your signature and the date.

Submit Endorsement Application and Essay to 211 ALW
Due September 5 for spring semester exchange

Hong Kong Polytechnic University Student Exchange Endorsement Form

Application for: _____ Semester, 20__

Name: _____

ID: _____

E-mail: _____

Campus Phone: _____

Home Phone: _____

Home Address: _____

Current GPA: _____

Major:

Preferred ITC Courses (List six courses--# and name of course—in order of preference. Do not choose courses beginning with a 5 or 6).

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

FASH Courses Completed

Check and indicate grades for courses you have completed. If you have not completed the course, please indicate the semester you plan to take these courses.

	Courses	Completed		Grade	Semester	Year
		Yes	No			
1.	FASH 114					
2.	FASH 133					
3.	FASH 210					
4.	FASH 215					
5.	FASH 218					
6.	FASH 220					
7.	Costume History FASH 213, 214 or 224					
8.	FASH 325					
9.	FASH 355					
10.	FASH 365					
11.	FASH 380					
12.	FASH 418					
13.	FASH 419					
14.	FASH 420					
15.	FASH 430					
16.	FASH 455					
17.	ACCT 160					
18.	ACCT 207 or FASH 217]					
19.	ACCT 352					
20.	Second Writing					
21.	Multi-Cultural					

Student Signature

Advisor Signature

STUDENT EXCHANGE RESPONSE FORM

I understand that if I am chosen to participate in the HKPU student exchange, that I am required to complete all University of Delaware requirements for my major and that some or all of the courses taken at HKPU may count as electives only and not be substitutes for required courses. I am responsible for requesting transfer credits from HKPU. I am also responsible for registering for and attending courses while in Hong Kong and abiding by the rules HKPU has established for exchange students.

First Name

Last Name

Student ID # _____

Date of Birth _____

Major

Expected HKPU Exchange Semester: Fall 200_____

Spring 200_____

Signature of Applicant

Date

This applicant has my permission to participate in the UD-HKPU Student exchange program

Name of Campus Liaison (Please Print)

Signature of Campus Liaison