

Mary Martin

From: Andras Szeri [szeri@me.udel.edu]
Sent: Tuesday, January 18, 2005 3:45 PM
To: Mary Martin
Subject: Permanent approval of MSME & MME

Mary:

We are looking for permanent approval of our MSME and MME degrees. I sent the attached Memo to Karren via the Dean. What else do I have to do? There was no change to our program; we changed only the name to distinguish between thesis and non-thesis options.

Andras

Andras Z. Szeri
R. L. Spencer Professor of Mechanical Engineering
University of Delaware
ph: (302) 831-2008
fax: (302) 831-3619

Mary Martin

From: Andras Szeri [szeri@me.udel.edu]
Sent: Tuesday, January 18, 2005 3:45 PM
To: Mary Martin
Subject: Permanent approval of MSME & MME

Mary:

We are looking for permanent approval of our MSME and MME degrees. I sent the attached Memo to Karren via the Dean. What else do I have to do? There was no change to our program; we chaged only the name to distinguish between thesis and non-thesis options.

Andras

Andras Z. Szeri
R. L. Spencer Professor of Mechanical Engineering
University of Delaware
ph: (302) 831-2008
fax: (302) 831-3619

Mary Martin

From: Andras Szeri [szeri@me.udel.edu]
Sent: Tuesday, January 18, 2005 3:45 PM
To: Mary Martin
Subject: Permanent approval of MSME & MME

Mary:

We are looking for permanent approval of our MSME and MME degrees. I sent the attached Memo to Karren via the Dean. What else do I have to do? There was no change to our program; we changed only the name to distinguish between thesis and non-thesis options.

Andras

Andras Z. Szeri
R. L. Spencer Professor of Mechanical Engineering
University of Delaware
ph: (302) 831-2008
fax: (302) 831-3619

Mary Martin

From: Andras Szeri [szeri@me.udel.edu]
Sent: Tuesday, January 18, 2005 3:45 PM
To: Mary Martin
Subject: Permanent approval of MSME & MME

Mary:

We are looking for permanent approval of our MSME and MME degrees. I sent the attached Memo to Karren via the Dean. What else do I have to do? There was no change to our program; we changed only the name to distinguish between thesis and non-thesis options.

Andras

Andras Z. Szeri
R. L. Spencer Professor of Mechanical Engineering
University of Delaware
ph: (302) 831-2008
fax: (302) 831-3619

Mary Martin

From: Andras Szeri [szeri@me.udel.edu]
Sent: Tuesday, January 18, 2005 3:45 PM
To: Mary Martin
Subject: Permanent approval of MSME & MME

Mary:

We are looking for permanent approval of our MSME and MME degrees. I sent the attached Memo to Karren via the Dean. What else do I have to do? There was no change to our program; we chaged only the name to distinguish between thesis and non-thesis options.

Andras

Andras Z. Szeri
R. L. Spencer Professor of Mechanical Engineering
University of Delaware
ph: (302) 831-2008
fax: (302) 831-3619

Mary Martin

From: Andras Szeri [szeri@me.udel.edu]
Sent: Tuesday, January 18, 2005 3:45 PM
To: Mary Martin
Subject: Permanent approval of MSME & MME

Mary:

We are looking for permanent approval of our MSME and MME degrees. I sent the attached Memo to Karren via the Dean. What else do I have to do? There was no change to our program; we chaged only the name to distinguish between thesis and non-thesis options.

Andras

Andras Z. Szeri
R. L. Spencer Professor of Mechanical Engineering
University of Delaware
ph: (302) 831-2008
fax: (302) 831-3619

Mary Martin

From: Andras Szeri [szeri@me.udel.edu]
Sent: Tuesday, January 18, 2005 3:45 PM
To: Mary Martin
Subject: Permanent approval of MSME & MME

Mary:

We are looking for permanent approval of our MSME and MME degrees. I sent the attached Memo to Karren via the Dean. What else do I have to do? There was no change to our program; we chaged only the name to distinguish between thesis and non-thesis options.

Andras

Andras Z. Szeri
R. L. Spencer Professor of Mechanical Engineering
University of Delaware
ph: (302) 831-2008
fax: (302) 831-3619

MEMORANDUM

TO: Karren Helsel-Spry
Administrative Assistant
University Faculty Senate

FROM: Eric Kaler, Dean
College of Engineering

FROM: Andras Szeri
Graduate Program Chair
Mechanical Engineering

DATE: January 10, 2005

SUBJECT: Academic Programs Review

With this Memo I am asking Dean Kaler to support our application for permanent approval by the Faculty Senate of the two programs, "Master of Science in Mechanical Engineering" and "Master of Engineering: Mechanical".

These programs were approved provisionally by the Senate on March 2, 1988. The new "Master of Science in Mechanical Engineering" (MSME) replaced our former Master in Mechanical Engineering; the revision involved specification of mandatory courses and a change of name. The new "Master of Engineering: Mechanical" (MME) is a non-thesis option of the Masters program, open to part time students already in industrial employ.

The resources that are being used for these programs were a reallocation of some then existing funds, no new funds were required.

Current enrollments are: 34 in MSME and 5 in MME. A total of 62 students graduated with MSME and 6 with MME since the inception of these programs.

There have been no concerns/issues we wish/need to address.

c.c.: T.S. Buchanan, Chair
Mechanical Engineering



UNIVERSITY FACULTY SENATE

180 South College Avenue
University of Delaware
Newark, Delaware 19716-1050
Ph: 302/831-2921
Ph: 302/831-2922
Fax: 302/831-8198

April 16, 2004

TO: Dean Eric Kaler
College of Engineering

FROM: Karren Helsel-Spry
Administrative Assistant
University Faculty Senate

RE: Academic Program Reviews

The new Master of Science in Mechanical Engineering and a new Master of Engineering: Mechanical, initially approved provisionally for four years by the Faculty Senate on March 2, 1998 are due for the permanent approval process in the 2004-05 academic year. Materials must be in the Faculty Senate office no later than December 1, 2004 so that it can progress through the appropriate committees to appear on the March 2005 agenda.

Please include the following information:

- any concerns/issues specifically mentioned when the program was given provisional status would need to be addressed.
- A request for permanent status: The Academic Program Approval Checklist (www.udel.edu/facsen/forms/) can be downloaded for your cover page. This form must also be sent electronically to the Senate Office (karren@udel.edu).
- Support from the Dean of the appropriate college.
- A review that includes the number of students in the program and whether resources are a reallocation of existing funds or if they are new funds.
- Any concerns the program may have.

Each program must operate in their own respective college (e.g., Arts and Science programs must go through the Arts and Science Senate process before coming the University Faculty Senate). The Coordinating Committee will decide whether or

not an Open Hearing is required. Programs will be notified should that become necessary.

The review is typically an internal review, although should accreditation or other requirements necessitate an external review, that may be used instead. For programs there were a major departure from status quo for a particular unit at the time of their creations, an external review committee should be formed. Programs that require an external review will be specifically notified by the Senate Executive Committee.

If you have any questions please do not hesitate to contact me (x 2921 or karren@udel.edu). Thank you in advance for your attention to this matter.

Khs

Cc: Dan Rich, Provost
Conrado Gempesaw, Vice Provost for Academic and International Programs
Charles Mason, Chair, Graduate Studies Committee
Tsu-Wei Chou, Chair, Mechanical Engineering