

ORAL BUSINESS

**In today's competitive business world, communication is the key!
And the key is English!**

BEGINNING ORAL BUSINESS LEVEL IV
will help you unlock the door to future opportunities.

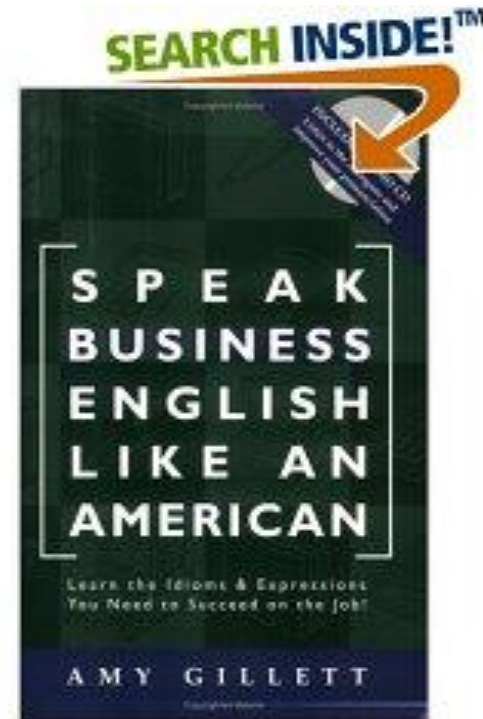
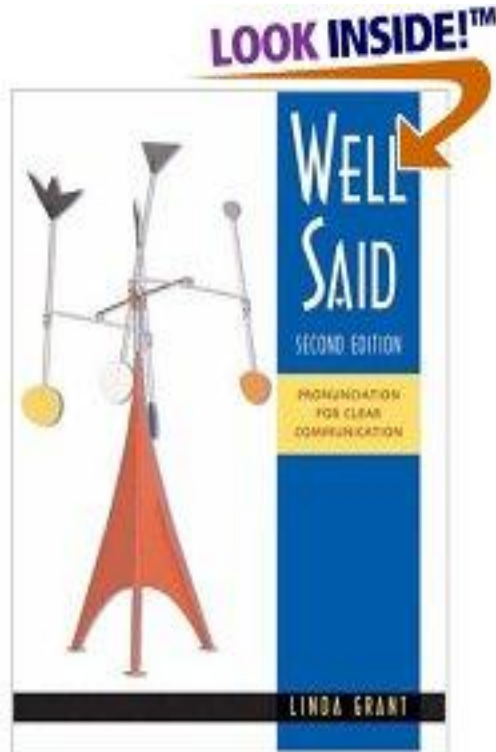


COMMON QUESTIONS ABOUT OBIV

WHAT WILL I LEARN IN THIS CLASS?

- **How to communicate in various business situations such as negotiating with customers, dealing with co-workers, appropriately talking to your boss, formal introductions, talking on the telephone, etc.**
- **Vocabulary related to topics such as management, globalization, first impressions, mission statements, company policy, etc.**
- **How to increase your confidence and competence using business slang/idioms**
- **Knowledge about current situations in the world of American business and the global market**

Which textbooks will I use?



WHICH TYPES OF ACTIVITIES WILL WE DO IN ORAL BUSINESS CLASS?

- Give presentations
- Have group discussions about current business topics
- Practice job interviewing skills
- Have competitions
- Play culture games
- Become an entrepreneur
- Visit a local company



Interviewing

LET'S TALK ABOUT . . .

Meetings

Risk or Reward



Outsourcing



networking



First Impressions are Everything.

WHICH SKILLS WILL BE IMPROVED BY THIS CLASS?

Pronunciation/Intelligibility

- Intensive review of the American sound system will help your speech become more native-like.
- Daily speaking activities, closely monitored by the instructor, offer the student many opportunities to experiment with new business vocabulary.

Listening

- You will improve listening comprehension and interactive skills in business related situations.
- Weekly listening assignments outside of class, with required follow-up tests, will help to monitor your progress.

Presentation Skills

- Students will improve their presentation skills by practicing special techniques such as voice projection/control, eye contact, body position/movement, gestures, planning, organization, fielding questions etc.
- Students will learn how to give an individual presentation as well as a group presentation.

Contact Information

If you would like more information about Oral Business Level IV, please contact Mary Beth WorriLOW at worriLOW@udel.edu or stop by her office in Room 303 ELI.