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Updated 2/12/15
The Bridge Program Overview

The English Language Institute enrolls nearly 200 Conditional Admission Program (CAP) students each session. These students are offered the opportunity to matriculate (begin taking university classes as an admitted student) at the University of Delaware, if they graduate from the ELI after meeting their CAP requirements in Level VI EAP required courses. But for promising scholars who have not yet graduated from ELI, the Bridge Program provides the opportunity for select students to simultaneously take one or two university courses as they complete their final CAP requirements. In this case, they will not be matriculated but they will be able to take a university class and earn credit towards their major through the Continuing Education department (www.pcs.udel.edu/ACCESS).

Students who are not CAP students, but who plan to attend a university in the U.S., may also take a math class in Bridge if they are in a level V or higher Reading/Writing class and have successfully completed Listening/Speaking EAPV or EAPVI with a B average. If a student wishes to take a multicultural or breadth requirement class, the student must also take the READ180 test in the SALC to demonstrate their reading skills are strong enough to be successful in a reading intensive course.

The Bridge Program provides extra academic, social and cultural support for students. First, for every hour Bridge students attend a university class, they also attend an hour of review, or recitation. During recitation sessions, the Bridge Program helps students review academic reading, listening, note-taking, time management and study skills. Second, the Bridge Program helps students understand what their professor’s expectations are and how to appropriately communicate with the professor both in and outside of class. English language ability alone is often not the main reason why international students struggle in university classes in the U.S.; students often need extra help developing independent learning skills and coaching in cross-cultural communication.

Background of the UD ELI Bridge Program

College lectures contain a great deal of information that students must learn. As such, lecture notes are necessary for studying and excelling. Still, many international students do not take adequate notes or do not know how to effectively study those notes for a test. In the American university system, participation is key and might affect students’ grades; however, many international students are shy about speaking up in class. In many cultures, students may be accustomed to much more support than is offered in a more independent American university setting. In many

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Matriculation Pathways

CAP Requirements at ELI:
EAPVI Grades:
- Reading = B
- Writing = B
- Grammar = B
- Listening = B
- Speaking = B
*You must earn B's in the same class.

Final Essay Score = 6.5 or 7

CAP Cohort Engagement Score = two 6s, at least one 6 in level 6
*Other Level VI classes can also meet CAP Requirements AFTER R/W EAPVI has been taken twice and L/S EAPVI once if these grades are earned:
- R/W & L/S AMERICAN VOICES (Bs)
- R/W FILM (Bs)
- R/W General VI (As)
- L/S 1960s (Bs)
- L/S DRAMA or FILM (Can meet Speaking CAP Requirements only with a B)

*Students who meet their CAP requirements in session I or IV of Bridge may be given permission to not take another session at ELI.
Can I Take a Math, Breadth or Multicultural Class?
Yes, if you can complete this checklist:
- If you’re a CAP student, you need to have earned ≥ Bs in L/S EAPVI or R/W EAPVI; non-CAP students need to have completed a L/S EAPV or EAPVI with a B average or take READ180 (for non-MATH classes).
- If you want to take a math class, you must have an overall ≥ 2.5 GPA (C+ average) and to take a multicultural class or breadth requirement class, you need at least a 2.8 GPA at ELI (B- average).
- Your average effort score is ≤ 1.5.
- You completed the Bridge Application online with strong answers.
- Both of your current ELI teachers at ELI recommend you for Bridge at the end of the current session.
- You communicate quickly and effectively with the Bridge Coordinator via email and in an interview.
- You agree to and sign the Bridge Contract.
Bridge Coordinator

Who is the Bridge Coordinator?

The Bridge Coordinator could be an instructor, administrator or distinguished MA TESOL student who works at the ELI.

What does the Bridge Coordinator do?

The Bridge Coordinator is responsible for the day-to-day operations of the Bridge Program. As such, the Coordinator advertises the program and holds informational meetings about Bridge, oversees the Bridge application and class placement process through the continuing education department, runs the Bridge Prep classes to make certain the students have the necessary study skills and academic expectations to be successful, ensures Bridge Students’ class schedules at ELI and UD are correct, supervises the Bridge Leaders, makes connections with the professors of the classes Bridge Students take, helps Bridge Students follow the correct procedures to matriculate at UD, and serves as a public relations representative to the greater University of Delaware campus.

Bridge Leader

Who is the Bridge Leader?

The Bridge Leader may be an instructor, tutor or current MA TESOL student who has successfully completed an undergraduate degree and knows how to help others succeed at the university.

What does the Bridge Leader do?

The Bridge Leader may sit in on classes with the students, but mainly the Bridge Leader will facilitate discussions about the class lectures, give advice about how to take lecture notes and read text effectively, teach students effective study skill methods to do well on tests and written papers, help students use a time-management system, and coach students how to communicate appropriately with their professors.

How will a Bridge Leader help Bridge Students?

The Bridge Leader is a like a coach; therefore, he/she will train Bridge students to be able to effectively manage their time, take lecture notes, highlight readings, study for tests, conduct research and write papers. As a coach, the Bridge Leader will NOT do the work for the students (i.e. give students lecture notes to copy or the answers on take-home quizzes), but the Bridge Leader will check students’ work before they hand it in and point out answers that may not be developed enough, or that may require editing, or redoing. The Bridge Leader will also hold students accountable for managing their time so that they develop good study habits to get their work done on time. In cases when the student wants to challenge a grade he received, the Bridge Leader will also coach the student on how to approach the professor.
Bridge Student

Who is a Bridge Student?

A Bridge student can be a current ELI student who has earned high grades and effort scores at the ELI or a former ELI student currently taking classes at UD. Students can be both CAP or non-CAP. ELI Bridge students take only one ELI R/W or L/S class while taking one-two university classes as a non-matriculated continuing education student.

What does a Bridge Student do?

The University of Delaware English Language Institute Bridge Program supports ELI scholars as they enter the American university system. Students study part-time at the ELI and part-time at the university while finishing final language requirements. With guidance from ELI Bridge Leaders, students:

- practice academic reading, writing, listening, and study skills, such as note-taking, test preparation, and time & task management;
- understand how to know what professors expect;
- develop cross-cultural communication skills;
- enrich their academic, social and cultural experiences; and,
- earn college credit while at the ELI.

Each student is assigned to a Bridge Leader who goes over lectures and supports students with note-taking and reading assignments. For each university class hour, the student can meet up to the same amount of time with a Bridge Leader in a Recitation Session outside of class.

Remember, it’s not just about academic English since about 55 percent of the English you hear in class is everyday English. Also, about 40 to 60 percent of course content comes from assigned readings.

The BRIDGE Program includes 5 goals for students:

1. Understand the expectations of your professor. If the class is too difficult, drop the course within the Drop/Add deadline.
2. Be organized! Manage your time, notes and assignments efficiently and effectively.
3. Communicate properly in person and via email.
4. Study effectively. Learn to be a critical thinker! Don’t just memorize information. You need to make connections between readings, lectures and your own experience.
5. Learn what academic resources are available and how to use them effectively.
What is involved in being in the Bridge program?

In this program, you will be taking one of the selected UD credit courses and possibly a math class while you continue in the ELI to meet your CAP requirements. **All of your classes are top priority.** You may not choose to focus on one and ignore the others. You must consistently maintain your schedule and effort in all of your courses throughout the entire program.

**ELI R/W class:** You have the same requirements and responsibilities in your ELI class as always.

**ELI Tutoring:** Because Bridge students only take one ELI class, they only have 1-hour of tutoring, and they are expected to attend ELI tutoring and use that tutoring time wisely.

**CAP Cohort Class:** If you have not yet met the requirements to finish your CAP Cohort Classes (two 6s in level 6), you are expected to attend all of your CAP Cohort classes unless given permission otherwise.

**Bridge Prep Study Skills Class:** This class teaches and holds students accountable for organizing their time and notes, as well as helps students practice effective study strategies for their university credit course. Bridge students enrolled in a math class will also receive language support for math terminology.

**University Credit Class:** You are required to attend all lectures and discussion sessions associated with your course as listed on your UD schedule. Missing class is deadly in a university class. If you miss class, you will fall behind so quickly that you not know what happened to you! The second biggest mistake made by freshman is not doing the assigned reading. Get your textbooks for your classes and keep up with all reading assignments given on the course syllabus. Talk to your Bridge Leader, TA and professor if you need help throughout the semester!

**Bridge Class Recitation Sessions:** You will meet with your assigned ELI Bridge leader to review notes, discuss reading material and practice strategies that will help you do well in your UD classes. **These recitation strategies are NOT optional. You are expected to attend all of the sessions and attendance will be taken and will be added to your ELI attendance for your full-time status.** If you cannot make a recitation session, you must contact your Bridge Leader **at least 24 hours** beforehand to try and reschedule the session, if possible.

To find out when and where your Bridge recitation sessions will meet, please contact your Bridge Leader.

**UD Math classes:** If you are taking a UD Math class, you will also have a Bridge Leader, but you may also get help from a Teaching Assistant (TA). Many Math courses have discussion sections taught by teaching assistants. These are required classes also as printed on your schedule and will be very helpful to you. Please do not assume that Math will be easy for you. In the last two years about 35% of Bridge students have failed their Math classes! Be careful about your attendance and do all homework!
Resources for Bridge Students

*If you have any questions, please do not rely on the information from your friends.* They do not work for the university and are likely not aware of resources available to you, of important policies and requirements, etc. Your Bridge leaders can help you figure out where to get information you need.

Bridge Contact People

Bridge Coordinator: Julie Lopez (julo@udel.edu) Room 271A in 108 Main St.
Associate Director, EAP Program: Karen Asenavage (kasen@udel.edu) Room 227 in 108 E. Main Street

NUCLEUS

Nucleus is an undergraduate academic support services program that helps the university retain and graduate students. If you join (free), they will send you emails about important dates and opportunities on campus. You can also email them to ask any questions you have at UD: who to ask for something, what the right procedure is, where to get help, etc.

Join on the Nucleus Website: www.cas.udel.edu/NUCLEUS
Email Questions to: nucleus-info@udel.edu
Phone: (302) 831-3095
Drop-in to Ask Questions or have a place to study at: 118 Brown Lab
Nucleus on Facebook: UDNUCLEUS
Nucleus on Twitter: UD_NUCLEUS

UD Course Search

Website: http://primus.nss.udel.edu/CoursesSearch

This site allows you to search for a specific class and see the different sections for that course being offered: how many seats are available; the number of credits; the class times, days and locations; and the instructor. You can click on the section number for a description of that course, the textbooks you’ll need and the professor’s email address. You can also click on the location code for a map of where that building is on campus.

Email/Sakai/Canvas Access

To access Sakai or Canvas (where university professors store important course information), students must have a university-issued username and password. For best results, use Firefox or Internet Explorer. For further help, fill out an online form: http://www.udel.edu/it/help/request/index.html; or call the IT Support Center at 302-831-6000, Monday through Friday, 8 a.m. to 5 p.m. *Students are expected to regularly (daily) check Sakai for important dates, project deadlines and class updates.*

Sakai Website: http://sakai.udel.edu
Canvas Website: http://www.udel.edu/canvas/
**Academic Assistance**

*Reference Librarians* on the first floor of the Morris Library help students identify sources and key words to use to search for sources on UD’s online database. Reference Librarians can be contacted both in person in the library and online by clicking on “Ask a Librarian” on the library’s website. Check the library’s website for the hours librarians are available. There are also computers and video equipment you can check out in the basement of the Morris Library in the **Student Multimedia Design Center (SMDC)**.

- Main Website: [www.lib.udel.edu](http://www.lib.udel.edu)
- SMDC Website: [www.lib.udel.edu/multimedia](http://www.lib.udel.edu/multimedia)

*The Multilingual Student Communication Center (MSCC)* is a new program that provides writing tutoring for any UD student that does not speak or write in English as his/her first language. This new program is run by the ELI and offers students a choice of face-to-face or online tutoring via Skype and Google Docs. Students must make an appointment on the website below to receive help.

- MSCC Website: [http://sites.udel.edu/mscc/](http://sites.udel.edu/mscc/)
- Location: 108 E. Main St. (ELI Building—Ask the front desk which room to go to for tutoring)

*The University Writing Center* in the basement of Memorial Hall will help you outline and support ideas before you write an essay or research paper as well as provide feedback on essays and research papers. They will NOT, however, help you with grammar. Make an appointment with a tutor at the MSCC above for help checking your grammar. To use the Writing Center, you must make an appointment.

- Website: [www.english.udel.edu/wc](http://www.english.udel.edu/wc)  
  (Click on “Appointments” on the left)
- Location: 016 Memorial Hall

*The Oral Communication Fellows* provide help with class presentations. They can help you with any step of the process from planning to visuals to the rehearsed final presentation. You need to make an appointment on their website before you see them.

- Website: [www.english.udel.edu/wc](http://www.english.udel.edu/wc)  
  (Click on “Oral Communication Fellows” on the left)
- Location: 248 Pearson Hall

The **Academic Enrichment Center** provides tutoring (both free and for a fee) as well as other academic assistance. Check their website for free study skills assessments and workshops.

- Website: [www.aec.udel.edu](http://www.aec.udel.edu)
- Location: 148-150 S. College Avenue (on the corner of Amstel Ave. and S. College Ave.)

*The Math Lab* is a place you can go without an appointment to get help for these classes: Math 010, Math 114, Math115, Math 117, Math 221 and Math 241. Check the website for the hours you can go for help.

- Website: [www.math.udel.edu/resources/ugrad/tutorial_site](http://www.math.udel.edu/resources/ugrad/tutorial_site)
- Location: 106 Ewing Hall

*The Career Services Center* can give you advice about what careers may be best for your personality, skills and interests. They also offer workshops to help you with your resume (CV), job interview. They host job fairs, as well.

- Website: [www.udel.edu/CSC](http://www.udel.edu/CSC)
- Location: 401 Academy St.
Quiet Study Areas on Campus
If you’re looking for a quiet place to do your homework, here are some good options:

1) The upstairs chapel in Trabant across from the meeting halls,
2) Morris Library: the back area on the ground floor or study rooms you can check out with your student ID,
3) The Barnes & Nobles Café on Main St.—go upstairs for tables that are quiet, and
4) The ISE Lab on Academy St.—there are food and somewhat quiet areas with tables on the ground floor.

Helpful Study Tips
Students are expected to get to know professors and their office hours. Do NOT expect all professors to respond to emails. They might not.

However, use EMAIL if you have questions you want to ask your academic advisor. If their answer isn’t clear, then make an appointment to meet with your advisor. Do NOT expect to be able to walk in without an appointment and see your advisor in their office.

Know that when the professor assigns readings, they are to be read BEFORE class.

Read the whole syllabus and pay attention to details. You may want to use a highlighter to mark important information.

Find a study environment where you can focus and not be distracted to maximize the work you can accomplish. Ask your Bridge Leader where some good places are.

Finding a Job/Traveling Outside the U.S.
International students must check with the Office for International Students & Scholars if they want to get a job or travel outside the U.S. To do so, contact:

<table>
<thead>
<tr>
<th>Office for International Students &amp; Scholars</th>
<th>General: <a href="mailto:oiss@udel.edu">oiss@udel.edu</a></th>
<th>Phone: (302) 831-2115</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>44 Kent Way</td>
<td>Fax: (302) 831-2123</td>
</tr>
</tbody>
</table>

Student Organizations
Get involved with resident service organizations (RSOs). Undergraduates can access a list of hundreds of student organizations.

Website: http://www.udel.edu/usc/.
Comprehension Quiz:

1. You want to change classes within the drop/add period at the beginning of the session. Where can you find out whether other classes have available seats?

2. You want to change your ELI or UD class schedule. Who should you contact to do that?

3. You have not been able to keep up with the reading and homework assignments in your class mainly because you wait to study at home in your room after dinner, and there are many distractions in your room. What changes should you make?

4. You have questions about your math homework and your Bridge group isn’t meeting before the next class. Where can you go to get help?

5. You have an essay due for your ELI class and you want help with it. Who should you ask? What about if you want help on a paper you have to write for a UD class? Who should you ask?

6. You have a doctor’s appointment so you can’t attend your Bridge Recitation session. What should you do?

7. You are feeling tired and it’s raining outside, but you have a Bridge Recitation session in an hour. What should you do?

8. You aren’t sure what you should major in at UD. Where can you go for advice?

9. You want to ask your professor some questions about the class. How should you contact the professor?
**UD Credit Courses**

**What math class can I take?**

The university requires all international students take a math placement exam before enrolling in a math class. The math placement exam determines which math classes they will allow you to take. If you do not test into the level you want, you can study and retake the test within 2 weeks to try to earn a higher score. You may only take the test twice. The math department does NOT make exceptions to the following placements.

Information about the math placement assessment:

*This math assessment is an online program called ALEKS. Many universities in the U.S. use this program to determine incoming students’ math abilities. Your score will be sent to the math department at UD after you take the test.

*You may take the test at home, but you may NOT use any other resources (a friend, websites, notes, etc.). There is a calculator in the testing program that you can use, but you are NOT allowed to use your own calculator.

*You will be given 20-35 questions that test your algebra, graphing and trigonometry skills. The test will take you about 2 hours.

*You can take that test up to two times. If you want to try and improve your score, you MUST complete at least 3 hours on the ALEKS review program before retaking the test.

*Look at your major’s requirements to determine what math class you should take.

<table>
<thead>
<tr>
<th>Minimum Percentage on Aleks Assessment</th>
<th>Placement Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than 45%</td>
<td>G</td>
</tr>
<tr>
<td>45%</td>
<td>M</td>
</tr>
<tr>
<td>60%</td>
<td>P</td>
</tr>
<tr>
<td>65%</td>
<td>S</td>
</tr>
<tr>
<td>70%</td>
<td>B</td>
</tr>
<tr>
<td>75%</td>
<td>C</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Placement Levels required for enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Math 010</td>
<td>Intermediate Algebra (REMEDIAL, NON CREDIT!)</td>
<td>G, M, P, S, C</td>
</tr>
<tr>
<td>Math 113</td>
<td>Contemporary Mathematics</td>
<td>G, M, P, S, C</td>
</tr>
<tr>
<td>Math 114</td>
<td>College Mathematics and Statistics</td>
<td>M, P, S, B, C</td>
</tr>
<tr>
<td>Math 115</td>
<td>Precalculus</td>
<td>P, S, B, C</td>
</tr>
<tr>
<td>Math 117</td>
<td>Precalculus for Scientists and Engineers</td>
<td>S, B, C</td>
</tr>
<tr>
<td>Math 221</td>
<td>Calculus I</td>
<td>B, C</td>
</tr>
<tr>
<td>Math 241</td>
<td>Analytic Geometry and Calculus A</td>
<td>C</td>
</tr>
</tbody>
</table>

For more information about ALEKS, visit [http://www.math.udel.edu/placement/test-info-access.html](http://www.math.udel.edu/placement/test-info-access.html)
**What is a Breadth Requirement?**

A college education in the U.S. requires some breadth of knowledge across diverse fields and perspectives. With this in mind, all students are required to complete a minimum of **12 credits** from the list of university breadth courses. This includes 3 credits from **each** of the following categories. Students must earn a minimum grade of **C-** in each course to meet this requirement. Check whether specific breadth courses will count towards your major because student may **NOT** use courses from their major department to fulfill University Breadth requirements. Each group below must also be represented by a different department (e.g., if an Anthropology course is used to fulfill Group A, then Anthropology cannot be used to fulfill any other category.)

**Creative Arts and Humanities**  (Group A: 3 credits)
These courses provide students with an understanding and appreciation of the visual and performing arts, of aesthetic forms, designs, or craftsmanship, or of literary, philosophical, and intellectual traditions. Courses may focus on a single aesthetic form or intellectual tradition, or cross-cultural comparisons.

**History and Cultural Change**  (Group B: 3 credits)
These courses provide students with an understanding of the sources and forces of historical changes in ideas, beliefs, institutions, and cultures. Courses may address social, cultural, intellectual, economic, technological, artistic, scientific, and political development, changes in a discipline, or globalization and its effects.

**Social and Behavioral Sciences**  (Group C: 3 credits)
These courses provide students with an understanding of the behavior of individuals and social groups in the context of their human and natural environments. Courses emphasize the empirical findings, applications, and methods of the social and behavioral sciences.

**Mathematics, Natural Sciences and Technology**  (Group D: 3 credits)
These courses provide students with an understanding of fundamental and/or applied concepts and phenomena from mathematics, logic, natural or physical sciences, and technology including quantitative reasoning and methods used to approach and solve problems.

*Note that students must take breadth courses from four different subject areas (e.g. the four-letter subject code ACCT, HIST, etc.). Students may not use a course that is cross-listed with a subject area that has already been used to satisfy a university breadth requirement. Students enrolled in a single major may not satisfy the breadth requirement with courses in the subject area of that major (e.g. chemistry majors may not use CHEM courses). Students who are enrolled in more than one major or degree are allowed to meet the University breadth requirement by taking approved breadth courses from within the subject areas of their majors. The requirement may be fulfilled through a course or courses taken to complete other degree requirements, subject to the limitations above.*

**Source:** “University Breadth Requirements”, UD Academic Catalog 2012-2013
Find this page online to see the long list of classes that can fulfill these breadth course requirements in each category.
Possible UD Credit Courses for Bridge Students

*All majors require students take 3 credits of a Multicultural course in addition to 12 Breadth Requirement credits.

Courses are selected for the Bridge Program based on whether they meet the Multicultural Requirement or a Breadth Requirement as well as the available Bridge Leaders’ backgrounds. Each session the courses available may differ based on the number of open seats in a class and the Bridge Leaders available.

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Course Title</th>
<th>Meets the Multicultural Requirement?</th>
<th>Breadth Requirement Group</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTH101</td>
<td>Visual Culture</td>
<td>No</td>
<td>Group A</td>
</tr>
<tr>
<td>ART198</td>
<td>Studies in World Art and Architecture</td>
<td>No</td>
<td>Group A</td>
</tr>
<tr>
<td>ART204</td>
<td>Media/Design/Culture</td>
<td>No</td>
<td>Group A</td>
</tr>
<tr>
<td>ANTH101</td>
<td>Introduction to Social and Cultural Anthropology</td>
<td>Yes</td>
<td>Group B</td>
</tr>
<tr>
<td>ANTH223</td>
<td>Food, Gender and Culture</td>
<td>Yes</td>
<td>Group C</td>
</tr>
<tr>
<td>ANTH230</td>
<td>Peoples of the World</td>
<td>No</td>
<td>Group C</td>
</tr>
<tr>
<td>ANFS102</td>
<td>Food for Thought</td>
<td>No</td>
<td>Group C</td>
</tr>
<tr>
<td>BAM110</td>
<td>Introduction to Black American Studies</td>
<td></td>
<td>Group D</td>
</tr>
<tr>
<td>BHAN155</td>
<td>Personal Health Management: An Approach for a Lifetime</td>
<td>No</td>
<td>Group C</td>
</tr>
<tr>
<td>BREG103</td>
<td>Land and Water Management</td>
<td>No</td>
<td>Group D</td>
</tr>
<tr>
<td>CHEM100</td>
<td>Chemistry and Human Environment</td>
<td>No</td>
<td>Group D</td>
</tr>
<tr>
<td>CHEM101 and 103</td>
<td>General Chemistry</td>
<td>No</td>
<td>Group D</td>
</tr>
<tr>
<td>CISC101</td>
<td>Principles of Computing</td>
<td>No</td>
<td>Group D</td>
</tr>
<tr>
<td>FASH213</td>
<td>Twentieth Century Design: Ethnic Influence</td>
<td>Yes</td>
<td>Group B</td>
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<tr>
<td>GEOG102</td>
<td>Human Geography</td>
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<td>Group C</td>
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<tr>
<td>GEOG120</td>
<td>World Regional Geography</td>
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<td>Group C</td>
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<tr>
<td>HDFS201</td>
<td>Life Span Development</td>
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<tr>
<td>HDFS202</td>
<td>Diversity and Families</td>
<td>No</td>
<td>Group C</td>
</tr>
<tr>
<td>HDFS230</td>
<td>Families and their Communities</td>
<td>No</td>
<td>Group C</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Offered</td>
<td>Group</td>
</tr>
<tr>
<td>-------------</td>
<td>--------------------------------------------------</td>
<td>---------</td>
<td>-------</td>
</tr>
<tr>
<td>HIST102</td>
<td>Western Civilization: 1648 to the present</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HIST130</td>
<td>Islamic Near East: 600-1500 (fall)</td>
<td>Yes</td>
<td>B</td>
</tr>
<tr>
<td>HIST131</td>
<td>Islamic Near East: 1500-Present (spring)</td>
<td>Yes</td>
<td>B</td>
</tr>
<tr>
<td>HIST137</td>
<td>East Asian Civilization – China</td>
<td>Yes</td>
<td>B</td>
</tr>
<tr>
<td>HIST138</td>
<td>East Asian Civilization – Japan</td>
<td>Yes</td>
<td>B</td>
</tr>
<tr>
<td>HIST135</td>
<td>Introduction to Latin American History</td>
<td>Yes</td>
<td>B</td>
</tr>
<tr>
<td>HIST 206</td>
<td>U.S. History Since 1865</td>
<td>No</td>
<td>B</td>
</tr>
<tr>
<td>HIST220</td>
<td>American Civil Rights Movement</td>
<td>No</td>
<td>B</td>
</tr>
<tr>
<td>LEAD100</td>
<td>Leadership, Integrity and Change</td>
<td>No</td>
<td>C</td>
</tr>
<tr>
<td>LEAD101</td>
<td>Global Contexts for Leadership</td>
<td>No</td>
<td>B</td>
</tr>
<tr>
<td>LING101</td>
<td>Intro to Linguistics I</td>
<td>Yes</td>
<td>C</td>
</tr>
<tr>
<td>PHIL100</td>
<td>Philosophies of Life</td>
<td>No</td>
<td>A</td>
</tr>
<tr>
<td>PHIL204</td>
<td>World Religions</td>
<td>Yes</td>
<td>A</td>
</tr>
<tr>
<td>PHYS201</td>
<td>Introductory Physics</td>
<td>No</td>
<td>D</td>
</tr>
<tr>
<td>POSC150</td>
<td>American Political System</td>
<td>No</td>
<td>C</td>
</tr>
<tr>
<td>PSYC100</td>
<td>General Psychology</td>
<td>No</td>
<td>C</td>
</tr>
<tr>
<td>UAPP110</td>
<td>Changing the World and Public Policy</td>
<td>No</td>
<td>C</td>
</tr>
<tr>
<td>WOMS202</td>
<td>Women's Studies in Global Context</td>
<td>Yes</td>
<td>B</td>
</tr>
<tr>
<td>WOMS204/COMM204</td>
<td>Gender and Communication</td>
<td>Yes</td>
<td>None</td>
</tr>
<tr>
<td>WOMS210</td>
<td>Women and Religion</td>
<td>Yes</td>
<td>B</td>
</tr>
</tbody>
</table>
Breadth Requirement Frequently Asked Questions

Source Link: http://www.udel.edu/registrar/Breadth/2113/req-ud2113.htm

Who is required to complete University Breadth Requirements?

All students admitted to a University of Delaware undergraduate degree program in Fall 2010 or later are required to complete University breadth requirements. Students admitted to the College of Arts and Sciences must also complete CAS breadth requirements.

What is the minimum grade for a University Breadth class?

The minimum grade for University breadth is a C-.

Can students use courses from their majors to complete University Breadth requirements?

No, students may NOT use courses from their majors to satisfy University breadth. There is a policy for students who are double-majors or double-degree candidates. You may read that policy online.

Can students use University Breadth Courses toward the Arts and Sciences Breadth Requirements?

Yes! Up to 3 credits from each of the University Breadth Requirement categories may be used to simultaneously satisfy the Arts and Sciences Breadth requirements. Please look online to see a visual representation of how this works.

What is the minimum grade requirement for College of Arts and Sciences Breadth requirements?

For students who are admitted in Fall 2010 or later, the minimum grade requirement for College of Arts and Sciences breadth is C-.
Frequently Asked Questions about the Bridge Program

What is the difference between being a CAP student and a Bridge student? CAP means Conditional Admissions Program, so a student who has been accepted by the UD or one of its partner schools but has not yet met the language and engagement requirements at the ELI is a CAP student. A Bridge student may or may not be a CAP student. A Bridge student is still an ELI student because he/she is taking one ELI class, one ELI tutor and may still be in a cohort class, but a Bridge student is also allowed to take one or two university classes for credit at the UD.

What are the requirements for the Bridge Program? See pp.5-6.

Where can I find the Bridge application? Look on the Bridge website for the link: www.udel.edu/eli/bridge.

Can I apply for Bridge after the deadline? Current ELI students will likely NOT be considered to participate in Bridge if they are unable to meet the application deadline. If you don’t meet these deadlines, it shows you are not being responsible, and will therefore probably not do well in a university course, which has many deadlines.

Should I apply for Bridge if I think I will graduate this session or if I want to take the 5-week R/W course in January? Yes! If you do not apply by the deadline, you will not be considered later. If you end up meeting the CAP requirements to graduate and matriculate at the UD or a partner school before the fall/spring semester starts, then you can tell the Bridge Coordinator that you don’t need to participate in Bridge and your name will be taken off the list.

How do I make an appointment to talk about the Bridge program? Email the Bridge Coordinator, Julie Lopez at julo@udel.edu.

What classes should I put on my intention form? If you are NOT yet a Bridge student, when you fill out the week 5 ELI intention form, choose classes for both L/S and R/W. If you are already in the Bridge Program, you should only see one set of classes to choose from: either R/W or L/S, depending on what you need. Talk to the Bridge Coordinator if you have any questions.

Do I have to take an English Language Institute course at the same time I take a university course? Students who are eligible for the Bridge Program should have adequate language skills and the ability to manage their time effectively in order to attend all the required classes and complete all of the assignments for both the UD class and the ELI class. If you are afraid you don’t have time, work on your time management skills now, because once you matriculate to the university, you must be able to attend classes and do the work for at least four university classes.

What if I don’t finish my ELI requirements by the time my Bridge university course finishes? You need to complete all CAP requirements before the ELI will recommend you to matriculate at the UD or one of its partner schools. This means, you will need to continue to study at ELI even after your university course finishes if you haven’t yet met the CAP requirements.
Can I stop taking ELI courses once I meet my CAP requirements for L/S, R/W, the final essay and CAP Cohort? To remain in the U.S., you need to maintain your visa status as a full-time student with the ELI. This requires that you be enrolled in school as a full-time student if there are more than 60 days between the time your ELI class ends and the time when the university will issue you a new I-20. A full-time student at the UD is required to take at least 12 credits (most classes are 3 credits each). Bridge students who complete their CAP requirements in the fall, session I, at ELI can choose to not take an ELI class for session II; however, they may not receive a refund for the second ELI class. Bridge students who complete their CAP requirements in the spring session III must also take an ELI class in session IV because there is too much time before the fall semester starts.

Why were only some university college courses chosen for me to take? Bridge students are only offered a limited number of class choices because the classes selected meet either the Multicultural or a Breadth Requirement that all students, no matter what their major is, need in order to graduate. The choice of classes is also selected based on whether students can be successful in that class and whether they can improve their academic study skills with the guidance of a Bridge Leader for that course. Each semester the courses available may also differ based on the number of open seats in a class. See pages 14-15 for a list of possible courses.

Does my university course grade affect my university GPA? If you take the university class for a grade, yes. The grade you earn in that class will go on your permanent transcript and be calculated into your GPA. If you change your registration status to pass/fail, then your grade in the class will only be calculated into your GPA if you fail the course by earning an F. If you earn a D- or higher, then your grade will appear on your transcript, but it will not be calculated into your GPA.

Can I take the university course pass/fail? Probably not, visa regulations may not allow international students to take a class pass/fail. Some majors will not allow you to have free electives, so you must take every course for credit. Contact OISS to see if this is an option for you.

How much does the Bridge course cost? As a Bridge and ELI student, you will be billed by ELI one time for the whole semester (two sessions at ELI instead of one). For the exact cost, contact ELI’s billing office at 189 W. Main St. as the price may vary as tuition rates increase. When you receive your bill, you will see a charge for 2 ELI classes, which includes 1 hour of tutoring each week at ELI, and 3-4 hours of Bridge Support Services each week. If you’re in a CAP Cohort, you will also see a charge for that. After you have paid for 2 ELI classes + Bridge, you will only see a student service fee ($300-400) on your bill the following session. If you have questions about billing please go to the Business Office during the open hours or email elibilling@udel.edu.

What should I do if I have trouble paying my bill or changing my registration status on UDSIS? If you are unable to pay your bill or change your registration status, there may be a hold on your account that is preventing you from doing so. Contact your Bridge Leader immediately for help.

Does my university course count toward my overall university degree? Yes. The university courses selected for the Bridge Program meet the Multicultural requirement or a Breadth Requirement.
Will I be considered a University of Delaware student if I enter the Bridge program? No. As a Bridge Student, you are enrolled in a university credit course through the Continuing Education Department, not through regular admissions. You must meet all of the CAP requirements before you fully matriculate and become a UD student.

What if I have to be absent from a Bridge review session? If you become very sick or have an emergency so you can’t attend a university class or a Bridge review session, you need to email your university professor and/or Bridge Leader to state which class/session you will miss and the reason why you will be absent. University students are expected to prioritize their classes over their friendships and jobs, so you should attend every class and Bridge session unless you are very sick. If you are unsure if there is class, then email your Bridge Leader to make sure. Never assume there is not class unless you heard an announcement or saw it in writing.

What if my Bridge course is too difficult or I don’t think I will pass the Bridge course? Before you make any decisions to drop the course, talk to your Bridge Leader and maybe your professor to find out if there is something you can do to improve your score. If the course is really too hard, you can drop the class without penalty by the drop/add deadline (2 weeks into the course) and it will not appear on your university transcript. If you wait until mid-semester (8-weeks into the course), you can withdraw (drop the course) by the withdraw deadline without academic penalty. The name of the course and a “W” for withdraw will appear on your transcript, but your grade will not be calculated into your GPA.

What is Sakai? Will I need to use it as a Bridge student? Sakai is like Edmodo. It’s the university’s online education software that allows university instructors to create private areas online for each class to allow students to submit assignments, post questions, participate in online discussions, and retrieve information like Power Points and articles that the professor posts. Most UD classes use Sakai; some classes use it every day to post announcements and updates on assignments. Other classes may only use it to distribute the syllabus and post grades.

How can I change my major? The answer depends on what major you want to change to. Look at the end of the CAP Handbook for information on how to change your major. You will NOT be able to change your major until after you matriculate and graduate from ELI. ELI cannot change your major for you. If you have further questions, contact Laurie Fuhrman (lfuhrman@udel.edu) or the CAP Advisor, Erin Solorzano (ebas@udel.edu).

How can I double major or minor? The answer depends on what major you want to change to. Look at the end of the CAP Handbook for information on how to change your major.
Sample Bridge Schedule

University classes usually meet two – three times each week, but do not be fooled into thinking that they are less work than an EAPVI class at ELI. University classes expect students to do a lot of homework outside of class, like:

- Review your class notes within 24 hours of the class (15-30 min after each class)
- Preview assigned readings before you go to class (15-45 min)
- Read and take notes on the assigned pages in your textbook/readings (~1 hour for each class)
- Learn the new vocabulary and connect it to the lecture and readings (30 min for each class)
- Meet with your Bridge Leader & classmates to study class material (~3 hour/week)
- Conduct research for take-home exams, essays or research papers (up to 6 hours/week)

Here is an estimation of the time required to participate in the Bridge Program.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Hours/Week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bridge Prep class</td>
<td>30 total hours- mostly before the semester or summer session starts</td>
</tr>
<tr>
<td>ELI class (R/W or L/S course)</td>
<td>10 hours/week</td>
</tr>
<tr>
<td>1 UD credit course</td>
<td>3-4 hours/week</td>
</tr>
<tr>
<td>Bridge recitation sessions</td>
<td>3 hours/week</td>
</tr>
<tr>
<td>Individual tutoring at the ELI</td>
<td>1 hour/week</td>
</tr>
<tr>
<td>CAP cohort class + activities</td>
<td>~3 hrs/week</td>
</tr>
<tr>
<td>(if you haven’t finished cohort requirements)</td>
<td></td>
</tr>
<tr>
<td>Homework for ELI course</td>
<td>5-10 hrs/week</td>
</tr>
<tr>
<td>Homework for UD credit course</td>
<td>5-10 hrs/week</td>
</tr>
<tr>
<td>Total hours</td>
<td>30-40 hours/week</td>
</tr>
</tbody>
</table>
Here is an example schedule for a spring or fall UD class. **Fill out your schedule at the end of this booklet.**

<table>
<thead>
<tr>
<th>TIME</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30-10:00 AM</td>
<td>Homework</td>
<td><strong>MATH Discussion Section</strong></td>
<td>Homework</td>
<td>Homework</td>
<td>Homework</td>
</tr>
<tr>
<td>10:25 AM-12:10 PM</td>
<td><strong>EAPVI</strong></td>
<td><strong>EAPVI</strong></td>
<td><strong>EAPVI</strong></td>
<td><strong>EAPVI</strong></td>
<td><strong>EAPVI</strong></td>
</tr>
<tr>
<td>12:15-1:00 PM</td>
<td>Lunch Break</td>
<td>Lunch Break</td>
<td>Lunch Break</td>
<td>Lunch Break</td>
<td>Lunch Break</td>
</tr>
<tr>
<td>1-2 PM</td>
<td>MATH221</td>
<td>Homework</td>
<td>MATH221</td>
<td>Homework</td>
<td>MATH 221</td>
</tr>
<tr>
<td>2:00-3:15 PM</td>
<td>Break + Bridge Recitation</td>
<td>HW @ Library</td>
<td>Break + Bridge Recitation</td>
<td>HW @ Library</td>
<td>Break + Bridge Recitation</td>
</tr>
<tr>
<td>3:30-6:30 PM</td>
<td><em>Exercise &amp; Dinner</em></td>
<td>Dinner</td>
<td><em>Exercise &amp; Dinner</em></td>
<td>Dinner</td>
<td></td>
</tr>
<tr>
<td>6:30-10 PM</td>
<td>HW</td>
<td>HW</td>
<td>HW</td>
<td>HW</td>
<td>Do something fun with your friends!</td>
</tr>
</tbody>
</table>
Getting Started: I think I want to be a Bridge Student, so what do I do?

* If you have difficulty with any of these steps, please contact the Bridge Coordinator.

* Check-off each task after you complete it.

1. If you plan to take a math class, get set-up to take the online ALEKS math placement assessment.

- Determine what math class you need to take for your major (see p.11): ____________________

- Register to take the math placement assessment at [www.aleks.com](http://www.aleks.com) by clicking on “SIGN UP NOW”.
  - To take the test as a Continuing Education student rather than a matriculated student, get the code from the Bridge Coordinator.
  - You will need to pay $25 using a credit card (Visa or Mastercard) and answer questions about yourself and the class you want to take at UD. The program will then have you practice using the online tools to become familiar with how to take the test.

- Take the math placement assessment within 48 hours by logging in with the username and password you created.

- You can see on the website what your score is when you complete the test. The UD math department also has access to your score and will only allow you to register for classes that you placed high enough to take. See p.11 for the placement result chart. The Bridge Coordinator will work with Continuing Ed at UD to register you for the appropriate math class.

- If you are not satisfied with your placement score, you must complete at least 3 hours of tutorial/review on the ALEKS website before the program will let you retake the test. You must also wait at least 48 hours before retaking the test. You are only allowed to retake the test once.

2. Set up your UDSIS account, GoogleApps UDEL email account & Sakai access

- Go to the Office for International Students and Scholars (OISS) at 44 Kent Way to get your temporary Social Security (SS) number first. Then once that number is in the system, you can go to the UD Network Page ([http://www.udel.edu/network](http://www.udel.edu/network)) to set up your UD email. Before you can see the main Network Page, you will have to read about some of UD’s alcohol policies and take an online test to demonstrate you understand those policies. After you pass the test, then you will see the main Network Page.
You can view your UD tuition bill and the classes you are registered for on UDSIS. To access UDSIS, go to UD’s main webpage (www.udel.edu), put the mouse over “My UD” and click on “UDSIS-Students” in the upper right-hand corner.

Use your udel email username and password to log in. You will first need to fill-in emergency contact information the first time you log in. The following page shows you how to view your schedule on UDSIS.

After you have your Google Apps Udel account, you should be able to log into Sakai (www.udel.edu/sakai/) to see your UD courses once they are posted by the instructor.

During your first semester, you must also complete online training and pass a test about sexual assault. The name of this training is called “Haven”, and you can find it when you log into the UD Network page (http://www.udel.edu/network). If you do not complete this test within your first semester at UD, you will NOT be allowed to register for the winter or spring terms until you take the training and pass the test.
If you click on "My Class Schedule", you will see this page:

Click "My Class Schedule" to view a calendar of your weekly schedule.

Click on "My Finances" to see your bill.

Click here to see what books you need to buy for your classes.

Here are the classes you are registered for.
3. **Look up the UD course you will take online: “UD Course Search” or in UDSIS**

What is the course name and number, including the section number? ________________________

What should you call your professor(s)? ________________________________

When do you have class? ________________________________

   If you’re taking a math class, when are the Discussion Sections? ________________________

   If you’re taking a math class, when will you take tests? ___________________________

Where are your classes? (Make sure you know where that building is.) _________________________

What materials do you need for this class? (Books, calculator, course pack of readings, etc.)

4. **Buy your course materials** *(Ask your Bridge Leader for help if you need it.)*

   ➢ When buying books, keep in mind Amazon.com and other online sources are cheap places to buy your books; however, pay attention to book editions when buying books online and make sure they arrive **before** your classes begin! Your Bridge Leader will **NOT** let you borrow his/her book if you don’t have one and the library does **NOT** have extra copies of textbooks. You can find the list of books you need on the “weekly schedule” page, by clicking on “Buy or rent textbooks”.

5. **Pay your UD tuition**

   ➢ Wait to pay your UD tuition until you have finished the Bridge Prep Study Skills class and know exactly which class you will take. This should be by Wednesday the week before classes start. If you pay before you are approved to take classes and you do not demonstrate readiness in the Bridge Prep class, then you will not be dropped from the class and will have to try to get a refund, which could take time and be troublesome.

   ➢ When you are ready to pay, you may pay online through your campus finances in UDSIS with a credit card (**NOT** a Debit Card) that is a Mastercard, Discover card or American Express card, but **NOT** a Visa card. If you pay with a credit card, 2.75% will be added to the total cost of the bill. You can also pay with an online check if you have a checking account in the U.S. If you want to pay with cash or want to try to transfer money from a bank in your home country, then go to the Student Services Building at 30 Lovett Ave. For more information, go to [http://www.udel.edu/finaid/paybilllogin.html](http://www.udel.edu/finaid/paybilllogin.html).

   ➢ The deadline to pay your bill is the day before classes start. Be ready to pay your bill on Friday the week before so you can call the UD Finance Office if you have problems paying. The late fee is $55.
After you click on “My Finances”, find your bill click on “Account Activity/Statements” to see what you are being charged for. Because you pay ELI for insurance and for the student fee, those charges should be removed. Sometimes those charges are not removed right away, so when you pay your UD bill, you do NOT need to pay those additional fees. Contact the Bridge Coordinator if you continue to see those charges on your account.

6. Meet your Bridge Leader to set up weekly meeting times

My Bridge Leader is ________________________________________________________________

Email: _________________________________ Phone Number _________________________________

How does your Bridge Leader want to be contacted? _________________________________

Recitation Meeting Times: ____________________________________________

Recitation Location: _________________________________

*Remember, you are expected to attend ALL recitation sessions, even if you are tired or it’s raining outside. If you are sick and will miss a meeting, you MUST contact your Bridge Leader BEFORE the meeting.
7. Finish your CAP requirements at the ELI *(Bridge does NOT exempt you!)*

- You still need to meet the same CAP requirements even though you are in the Bridge program. If you do not meet CAP requirements by the end of the UD semester, you will not be allowed to matriculate to UD until your CAP requirements are met. You need to work hard in BOTH your ELI class and your Bridge class.
- You must remain in fulltime status for your F-1 visa during the time you are taking UD Bridge courses. That means you are ½ time in the university and ½ time in the ELI. In the fall, if you meet the CAP requirements after your first fall session, you may still take another ELI class to maintain your visa status before the spring semester starts. In the spring, you MUST take a UD class for session III and IV.

8. Mid-Session, fill out your ELI Intention From

- Your online Intention Form should indicate that you are a Bridge student. If you fill out a paper intention form, write Bridge on the front of your form where it asks how many sessions you will be here. **If you are currently taking EAPVI Reading/Writing**, you may meet the requirements at the end of the current session, but if you want to earn 3 more college credits (E110), you can take either EAPVI R/W again or R/Film VI. To earn E110 credits, you need to earn As in EAPVI one time, or you can take either EAPVI two times or EAPVI followed by R/Film VI-receiving a B average with no grade lower than a B- over the two AND earn a 6.5 or 7 on the final essay.

---

**How will these registration options affect my status?**

**Drop or Withdraw from a class:**

*You may not be taking enough classes to maintain full time student status on your F-1 visa.

*If you Withdraw (after the first drop/add deadline has passed), your transcript will show a “W” to indicate that you withdrew.

**Change to Pass/Fail:**

*This means the class will count as “free electives” towards graduation, but will NOT count as one of your Breadth Requirements, even if you pass.

*Your grade will not be calculated into your GPA if you pass.

*If you fail, an F or 0 will be calculated into your GPA.
9. Decide whether to withdraw before the mid-semester withdrawal deadline

- If you are unable to progress and keep up with the workload, change your registration status (withdraw or take the class pass/fail). Make sure you understand the consequences of each option.

➢ Look up the UD Academic Calendar for these deadlines online.
  - The first drop/add deadline is usually the 2nd week of the semester, but during the summer sessions, that date is Thursday of week 1. Tuition and fees are fully refundable by this date.
  - The last date to withdraw and change to pass/fail is usually the 8th week (mid-semester), but in the summer that date will be Friday of the third week of classes. International students might be allowed to take a class pass/fail. Keep in mind that tuition and fees are nonrefundable, and a processing fee of $25 is charged for withdrawing or changing to pass/fail.
  - You need to check with OISS to make sure you maintain your full-time visa status before changing to pass/fail, audit or withdraw.
  - The university will NOT let you change your registration status after these deadlines for poor performance.

➢ Before you change your schedule, make sure you talk to OISS. The U.S. government may change their policies about visa requirements based on international affairs. Make sure you stay legal.

Visa Implications:

Many of your academic advisors and professors at the University might advise you on practices that are common for domestic students. Some of these practices involve things like dropping below a full course load (being part-time) or taking an extended period of time off from class. Sometimes advisors and faculty may recommend a certain internship or opportunity to you. As an international student, you must be aware that advisors and faculty are not experts on immigration rules and regulations. It is your responsibility to make sure that the activities in which you choose to engage (or not to engage) maintain your legal status.

As an F-1 student, just remember these tips:

- Always study full-time. Full time means 12 credit hours for undergraduates and 9 hours for graduates. If you are considering dropping below full-time, this is permitted on certain occasions. You must get approval from OISS before you drop below full-time.
- Classes must be taken for credit. Pass/Fail is only an option when the course can be taken as a free elective in your major. This means you cannot choose pass/fail for core courses! Some majors, like Engineering, do not allow “free electives”.
- You are allowed to take one class online as part of your minimum requirement; however, you should be careful because online courses are not necessarily “easier”. They require more discipline, and are often more difficult because you are not in a physical classroom with a professor. Your grade still matters!
- Never work without permission. This includes “volunteer” work, for which you are not paid. If your department requires you to do an internship, or you find a job on campus, you should come to OISS for advice and approval before you accept the offer.
Always know your legal status, and maintain your I-20. It is your responsibility to make sure that your I-20 is valid, and that you are making great progress toward your goals. Go to OISS if you ever have questions about your status. Students who do not follow these guidelines, or who are dismissed from the University will be **terminated**. If you are terminated, this means your I-20 is no longer valid and you are illegal.

*Source: Frances O'Brien, Office of International Student Services, June 2013*

### Before you withdraw, read the University’s policies about withdrawing:

“You can drop a course without any penalty before the registration deadline (Add-drop deadline, 2 weeks into the semester). If you withdraw from a class after this point, you will be charged $25 and will receive no tuition refund. A "W" will appear on your transcript next to that course, and you will not receive credit for the course, or a grade in it. **There is a deadline** for withdrawing from a course (The 8-week late registration deadline). Students sometimes ask if a W looks good on their transcript. While a W doesn't look good (most people assume you dropped the class because you were failing), it's better than the alternative. A W almost always looks better than an F, and it does not get entered into your GPA.”

*Source: UD Advisement for Undergraduates, Department of Psychology, “Decide on W, Pass/fail, Audit and other course options”, updated July 26, 2012*

### Before you change to take the class pass/fail instead of for a grade, read the University’s policy about taking a class pass/fail:

Some courses are offered only on a pass/fail basis. In addition, each semester matriculated students have the option to take one course that is offered on a letter-grade basis as a pass/fail course. The total number of credits earned on a pass/fail basis may not exceed 24 in the baccalaureate degree program, excluding those courses that are graded pass/fail only.

A course taken on a pass/fail basis cannot be used to fulfill the University multicultural requirement. Some colleges do not permit pass/fail courses to be used to complete degree requirement. In most instances a pass/fail course can only be used as a free elective. Sometimes a student may take a "free elective" course on a pass/fail basis, then later change to a college or major which classifies that course as a requirement. In that event, upon petition through the Assistant Dean's office, the letter grade earned in the course may be posted and the student may receive credit for fulfilling a course requirement. **Students are encouraged to consult with and obtain approval from their advisors in the selection of courses to be taken on a pass/fail basis.**

Even when students complete a course on a pass/fail basis, the instructor will assign a regular grade. If the student has a grade of A, B, C or D (plus or minus), a grade of P will be listed on the report of grades and on the transcript. If the student receives a grade of F, it will be recorded on the permanent record. A passing grade will not be counted in the GPA. A failing grade under the pass/fail option will be counted in the GPA.

*Source: UD Academic Undergraduate and Graduate Catalog Online*
9. Understand the importance of your GPA

- **What is a GPA?** GPA stands for Grade Point Average. Below is an index of the points calculated into your GPA for each grade you earn. These grades are averaged together to calculate your cumulative GPA.

- Your GPA is important for many reasons:
  a. You need to maintain above a 2.0 GPA to stay off of probation and avoid being dismissed.
  b. You may need to have a certain GPA to change majors, especially into majors that are very competitive like Finance and Engineering.
  c. You may need a certain GPA to apply to other university programs (like study abroad), the best dorms on campus, research opportunities and internships while you are still at the UD.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.00</td>
</tr>
<tr>
<td>A-</td>
<td>3.67</td>
</tr>
<tr>
<td>B+</td>
<td>3.33</td>
</tr>
<tr>
<td>B</td>
<td>3.00</td>
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<tr>
<td>B-</td>
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<td>C+</td>
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<td>C</td>
<td>2.00</td>
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<tr>
<td>C-</td>
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<td>D+</td>
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<tr>
<td>D</td>
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<td>0.67</td>
</tr>
<tr>
<td>F</td>
<td>0.00</td>
</tr>
</tbody>
</table>

What do you think your GPA at ELI is? ________________

What GPA do you think you can realistically earn your freshmen year at UD? ____________

*Please ask questions if you do not completely understand what these policies mean.*