

UNIVERSITY OF DELAWARE ENGLISH LANGUAGE INSTITUTE (ELI)

Application Terms and Conditions

By submitting an application to the ELI, the applicant certifies that he/she understands and agrees to the following terms and conditions:

1. Refund policy:

- a. The application fee (\$100) is not refundable.
- b. The tuition deposit (\$75) is only refundable if the ELI is notified **in writing** of your cancellation **more than 30 days** before your session start date. Students who cancel their enrollment after their I-20 (or DS-2019) form has been sent to them **will not be refunded their tuition deposit until they have returned the original I-20 (or DS-2019) form** to the ELI.
- c. **Express mail:** If the applicant is not presently in the United States, his/her I-20 (or DS-2019) form will be sent to him/her by express mail (unless we are notified in writing not to send it by express mail). There is a \$35 charge for express mail. The express mail fee will be included in your session bill, which you will receive after you arrive.
 - i. Express mail fees are non-refundable. Applicants who cancel their enrollment after their I-20 (or DS-2019) form has been sent by express mail **and** who are eligible for a refund of their tuition deposit will be refunded \$40 (\$75 tuition deposit - \$35 express mail fee).

2. Paying by check or money order:

If the application fee and tuition deposit are paid by check or money order, the application will not be processed until the check or money order has been received.

3. Availability of housing:

The ELI provides housing for all students who need it. All housing options may not be available for every ELI session. The available housing options depend on the date that the application is submitted and the number of students attending that session. The ELI recommends that applicants submit their applications as early as possible to increase their chances of getting their preferred housing option.

Application Checklist

The following documents should be submitted to the ELI Admissions Office at the same time as the application by fax. Our fax number is (country code 1) 302.831.2674.

- A copy of the applicant's **passport**
- Proof of financial resources.** This can take the form of a bank statement. It must reflect a balance of \$4,650 US for each intended session of study.

If the applicant is being **sponsored by an organization** (an embassy or a company), the following document must be submitted:

- A letter of sponsorship.** If you would like a sample letter of sponsorship, please see the ELI website (www.udel.edu/eli).

If the applicant is **currently in the US on an F-1 visa**, the following documents must be submitted at the same time as the application:

- A copy of the **first I-20 form** and the **most recent I-20 form** that the student has been issued
- A copy of the student's **I-94 card**
- A copy of the **F-1 student visa**

If the applicant is a **permanent resident of the USA** (a "green card" holder), the following documents must be submitted at the same time as the application:

- A copy of the **permanent resident card** ("green card")

If the applicant is in the US and is NOT on an F-1 student visa and is not a US permanent resident, please contact the ELI Admissions Office at ud-eli@udel.edu for information about the documents that must be submitted.

Application processing time. Once all documents have been submitted, the application will be processed within 1 to 2 business days.

PLEASE DO NOT SUBMIT THIS PAGE TO THE ELI ADMISSIONS OFFICE.



ENGLISH LANGUAGE INSTITUTE

189 West Main Street ♦ Newark, Delaware 19716 ♦ USA
Ph: 302.831.2674 ♦ Fax: 302.831.6765 ♦ (Country Code 1)
ud-eli@udel.edu ♦ www.udel.edu/eli

Intensive English Program (IEP) Application for Enrollment

Applicant's Personal Information

Name: Family name (as it appears on passport) First name (as it appears on passport) Middle name

Date of birth: Month / Day / Year Gender: Male Female
ELI applicants must be at least 17 years old.

Country of birth: Country of citizenship:

Address: Street Address City State/Province Country Postal Code
Telephone number Fax number
Student's e-mail address (REQUIRED - all application-related communication will be sent by e-mail)

Are you already in the United States? Yes No If so, what type of visa do you have?

Agent Information (if applicable)

1. Are you being represented by a placement agency? Yes No

2. If you answered "yes" to question #1, please enter the agent's information:

Company name: Name of agent: E-mail address:

Signatures

I certify that the information submitted via this application is correct, that I am registering for this program, and that I am responsible for meeting all costs associated with the program. I certify that I have read the ELI terms and conditions (as well as housing conditions) included with this application. I give the ELI permission to report my progress updates and transcripts to my sponsor (if applicable).

Name of sponsor (if applicable) Signature of Sponsor Date Relationship to Applicant
Signature of Applicant (required) Date

Application Fee and Tuition Deposit

The ELI requires an application fee (\$100) and tuition deposit (\$75). These fees are due with your application. If you select the dormitory housing option, the ELI also requires a dormitory deposit (\$250). Please indicate which fees you will pay and enter payment information below.

(Mark here if you will pay these by check or money order—see Application Terms and Conditions)

Please indicate which fees you are paying now: \$175 application fee and tuition deposit \$250 dormitory deposit
Enter your credit card payment information: MasterCard Discover Visa American Express

Name of Cardholder Account Number and 3-Digit Security Code Expiration Date Cardholder's Signature

Student name: _____

Agent name: _____

Student e-mail: _____

Agent e-mail: _____

ELI Enrollment and Tuition/Fees Information

Please indicate which session(s) you plan to attend the ELI:

CALENDAR YEAR 2009

Spring/Summer 2009

- April 27, 2009 – June 19, 2009
- June 29, 2009 – August 14, 2009

Fall 2009

- August 31, 2009 – October 23, 2009
- October 26, 2009 – December 18, 2009

CALENDAR YEAR 2010

Winter/Spring 2010

- January 4, 2010 – February 26, 2010
- March 1, 2010 – April 16, 2010

Spring/Summer 2010

- April 26, 2010 – June 18, 2010
- June 28, 2010 – August 13, 2010

Fall 2010

- August 30, 2010 – October 22, 2010
- October 25, 2010 – December 17, 2010

Housing Information

Important note: Please read the housing information/terms and conditions on our website before choosing your housing option.

(www.udel.edu/eli/housing_options.html)

Choose a housing option:

- Dormitory.** Cost each session: \$1,150.
By returning this form, I agree to the terms and conditions listed on the ELI web site. I understand that a **deposit of \$250** payable to the University of Delaware is required, and that I will be charged this deposit when I arrive. I understand that this agreement will not be effective until I receive written confirmation of my dormitory accommodations from the ELI. Dormitory deposits are nonrefundable unless the ELI is notified in writing of your cancellation more than 30 days before your session start date.
- Homestay.** Cost each session: \$950 (no meals), \$1,170 (breakfast only), or \$1,470 (breakfast & dinner).
By returning this form, I agree to the terms and conditions listed on the ELI web site. I understand that I must contact the Homestay Coordinator, Nancy Purcell (rtp3@aol.com), to request a homestay application. I understand that a **placement fee of \$170**, payable to Nancy Purcell, will be charged after I submit my homestay application, and that the homestay placement fee is not refundable. I understand that this agreement will not be effective until I receive written confirmation of my accommodations from Mrs. Purcell.
- Apartment (off-campus).** Studio Green Apartments – Cost each session: \$1,150.
By returning this form, I agree to the terms and conditions listed on the ELI web site. I understand that a **deposit of \$250** payable to Studio Green Apartments is required, and that I will be charged this deposit when I arrive. I understand this agreement will not be effective until I receive written confirmation of my apartment accommodations from the ELI. I understand that the \$250 is refundable after I move out of the apartment if I leave my apartment clean and in good condition.
- I do not want the ELI to make housing arrangements for me.**

INITIAL FEES (due at the same time as the application):		
Application fee	\$ 100	required
Tuition deposit	\$ 75	required
FEES EACH SESSION (ESTIMATE ONLY):		
IEP Tuition	\$ 2,405	required
Health Center Fee	\$ 117	required
Health Insurance	\$ 225	required
Subtotal	\$ 2,747	required
Room and Food	\$ 1,758	estimate
Books	\$ 145	estimate
Total:	\$ 4,650	estimate
<i>Costs valid until August 14, 2009. Prices subject to change without notice.</i>		

<p>Tuition discount available! Save \$310 by enrolling in and paying for two sessions at one time!</p>

IMPORTANT – Proof of financial resources:

- If you are paying for yourself, you must include your bank statement. If your sponsor is a person (a relative or friend) you must include their bank statement.
- The bank statement must reflect a balance of at least \$4,650 for **each** intended session of study (1 session = \$4,650; 2 sessions = \$9,300; etc.)
- If your sponsor lives in the USA, you must include a *notarized* letter of support.
- If your sponsor is an organization, you must include a letter of support from your sponsor.
- If you would like a sample letter of support, please visit http://www.udel.edu/eli/apply_sponsor.html.