

UNIVERSITY OF DELAWARE ENGLISH LANGUAGE INSTITUTE (ELI)

Application Terms and Conditions

By submitting an application to the ELI, the applicant certifies that he/she understands and agrees to the following terms and conditions:

1. Refund policy:

- a. **Application fee:** The application fee (\$100) is not refundable.
- b. **Tuition deposit:** The tuition deposit (\$300) is only refundable if the ELI is notified **in writing** of your cancellation **more than 30 days** before your session start date. Students who cancel their enrollment after their I-20 (or DS-2019) form has been sent to them **will not be refunded their tuition deposit until they have returned the original I-20 (or DS-2019) form** to the ELI.
- c. **Express mail:** If the applicant is not presently in the United States, his/her I-20 (or DS-2019) form will be sent to him/her by express mail (unless we are notified in writing not to send it by express mail). There is a \$35 charge for express mail. The express mail fee will be included in your session bill, which you will receive after you arrive.
 - i. Express mail fees are non-refundable. Applicants who cancel their enrollment after their I-20 (or DS-2019) form has been sent by express mail **and** who are eligible for a refund of their tuition deposit will be refunded \$265 (\$300 tuition deposit - \$35 express mail fee).

2. Paying by check or money order:

If the application fee and tuition deposit are paid by check or money order, the application will not be processed until the check or money order has been received.

3. Availability of housing:

The ELI provides housing for all students who need it. All housing options may not be available for every ELI session. The available housing options depend on the date that the application is submitted and the number of students attending that session. The ELI recommends that applicants submit their applications as early as possible to increase their chances of getting their preferred housing option.

Application Checklist

The following documents should be submitted to the ELI Admissions Office at the same time as the application by fax.

Our fax number is +1.302.831.6765.

- A copy of the applicant's **passport**
- Proof of financial resources.** This can be the bank statement of the applicant (or the bank statement of the person who will pay for the applicant's studies). It must reflect a balance of \$6,410 US for *each* intended session of study.

If the applicant is being **sponsored by an individual**, the following document must be submitted:

- A letter of sponsorship.** To see a sample letter of sponsorship, visit <http://www.udel.edu/eli/spons-letter-individual.doc>.

Note: If the sponsor lives in the USA, the letter of sponsorship must be *notarized*.

If the applicant is being **sponsored by an organization** (an embassy or a company), the following document must be submitted:

- A letter of sponsorship.** To see a sample letter of sponsorship, visit <http://www.udel.edu/eli/spons-letter-company.doc>.

If the applicant is **currently in the US on an F-1 visa**, the following documents must be submitted at the same time as the application:

- A copy of the **first I-20 form** and the **most recent I-20 form** that the student has been issued
- A copy of the student's **I-94 card**
- A copy of the **F-1 student visa**

If the applicant is a **permanent resident of the USA** (a "green card" holder), the following documents must be submitted at the same time as the application:

- A copy of the **permanent resident card** ("green card")

If the applicant is in the US and is NOT on an F-1 student visa and is not a US permanent resident, please contact the ELI Admissions Office at ud-eli@udel.edu for information about the documents that must be submitted.

Application processing time. Once all documents have been submitted, the application will be processed within 1 to 2 business days.

PLEASE DO NOT SUBMIT THIS PAGE TO THE ELI ADMISSIONS OFFICE.

Student name: _____

Agent name: _____

Student e-mail: _____

Agent e-mail: _____

ELI Enrollment and Tuition/Fees Information

Please indicate which session(s) you plan to attend the ELI:

Dates				FEES
Session		Start	End	Deadline
Spring 2012	<input type="checkbox"/>	March 5	- April 27	February 5
Spring 2012	<input type="checkbox"/>	May 7	- June 22	April 7
Summer 2012	<input type="checkbox"/>	July 2	- August 17	June 2
Fall 2012	<input type="checkbox"/>	August 27	- October 19	July 27
Fall 2012	<input type="checkbox"/>	October 22	- December 14	September 22
Spring 2012 to Fall 2012				
<i>Costs valid until December 14, 2012. Prices subject to change without notice.</i>				
		Tuition	\$ 3,635	required
		Room and Food	\$ 2,236	estimate
		Health Center Fee	\$ 124	required
		Health Insurance	\$ 270	required
		Books	\$ 145	estimate
		Total:	\$ 6,410	estimate

Tuition discount available!
 Save \$340 by enrolling in and paying for two sessions at one time!

University Application Information

Have you completed your university application?

Yes (complete below) No

- University of Delaware (Student ID # assigned: _____)
- University of Scranton
- Rutgers University (Camden Campus)
- Goldey-Beacom College
- Wesley College

Date university application completed: _____

University program level:

- Undergraduate (Bachelor's degree)
- Graduate (Master's) → Name of Program: _____

Application Type

- Online University Application
- Online Common Application
- Paper Application

Housing. As a CAP student you are required to live on-campus or in a homestay for the duration of your ELI studies. If you are offered conditional admissions, you will be sent a study confirmation which will allow you to accept or decline the offer. On this study confirmation you will be able to request your housing choice.