

DEPARTMENTAL ONBOARDING



UNIVERSITY OF DELAWARE
HUMAN RESOURCES

DAYS 61-90

While the employee continues to understand his/her job responsibilities, the third month can be a good time to further expand the employee's knowledge of the organization and opportunities to get involved.

CONNECT

- Share committee opportunities with the employee and encourage them to get involved.
- Encourage the employee to sign up for [campus admissions tour](#).

CULTURE

- Share top [UD acronyms](#) with employee.
- Share [OCM Brand Guide](#) with employee.

COMMIT

- Conduct [1:1 meetings](#)
- Conduct 90-day check-in. Here are some questions you may want to ask:
 - What areas/tasks/projects do you enjoy most in your position?
 - Are there other areas/tasks/projects you enjoy or would like to be involved in?
 - Do you feel you have the information, tools, and resources you need to do your job successfully?
 - Are there any skills you would like the opportunity to develop more in the upcoming weeks and months?