Immediately upon placing your deposit with the University of Delaware, please complete the following steps. Failure to meet deadlines may jeopardize your ability to receive a student visa in time. NOTE: All Admitted World Scholars MUST have a valid Passport by May 1.

By May 15
1. Submit a COMPLETE SET OF ORIGINAL documents to UD for your student visa application. (See Visa Checklist for details.) The University of Delaware will batch all students’ documents and submit them to the Consulate at one time. UD will make every attempt to distribute the student visas and passports to World Scholars at New Student Orientation on June 19 but cannot guarantee that they will be received from the Consulate by that date. Students who MUST have their passports from May 15-July 1 should apply for a student visa on their own.
2. Make flight arrangements via Student Universe or directly with the airline. UD recommends purchasing trip insurance along with your tickets. Students wishing to fly with a University representative must book the following:
   - 8/30/2017, American Airlines #740, departs PHL 6:35 p.m. & arrives MAD 8/31, 8:05 a.m.
   - 12/21/2017, American Airlines #741, departs MAD 1:05 p.m. & arrives PHL 3:50 p.m.
3. Complete the Study Abroad Application for 2017 Fall World Scholars – Madrid, Spain

By May 26
1. Register for 6/19 Summer World Scholars New Student Orientation (NSO).
2. Complete the Math Placement Program
3. Review Academic Courses on your Study Abroad Program Page.
4. Set up your UD email account.

By June 15
1. Meet virtually with your academic advisor to select fall courses
2. Register with GeoBlue Health Insurance Plan, that is included with your program fee. After IGS enrollment, follow the steps in the GeoBlue automated email to log on to the GeoBlue website and register.

June 19 × Attend World Scholars NSO in Newark, Delaware. Students unable to attend NSO on June 19 must attend an alternate NSO on July 17, or must email Amy Foley at agfoley@udel.edu to schedule an individual meeting.

By July 10 Complete and submit the following at “My Checklist” within your Study Abroad portal:
- Travel Itinerary Form – Submit your flight itinerary to IGS.
- Update Passport, Emergency Contact, & Address Information – Confirm that all info is correct.
- Orientation Quiz & Pre-Assessment – Take 30 minutes to read and complete.

August 1 Pay your UD Bill

By August 15
1. Complete AlcoholEdu and Haven Training
2. Complete the Beginning College Survey of Student Engagement (BCSSE)
3. Prepare for your time abroad by:
   - Downloading a copy of the International SOS Card from your Study Abroad portal.
   - Signing up for in-country alerts and safety information via the UD portal on the SOS website. See more information here: www.udel.edu/global/studyabroad/information/accidentcoverage.html
   - Reading country/region info on the Center for Disease Control and Department of State websites.

August 30 Depart for Madrid

December 21 Return to the U.S.
Students MUST submit a single package containing ALL of the following documents to UD by May 15, 2017. Send Certified Mail or hand-deliver all documents to: World Scholars Program, 100 David Hollowell Drive, Room 210, Newark, DE 19716. UD will make every attempt to distribute the student visas and passports to World Scholars at New Student Orientation on June 19 but cannot guarantee that they will be received from the Consulates by that date. Students whose documents are not received by UD by May 15 will be responsible for applying for a student visa on their own.

Students who MUST have their passports from May 15-July 1 should apply for a student visa on their own. The University cannot guarantee that students who submit applications on their own will have student visas in advance of their travel dates this fall. Scholars who do not have student visas by August 30 will not be permitted to travel to Spain with the University of Delaware.

Documents Needed:
1. Completed and signed Application for a Student Visa. See a completed example on your Study Abroad Program Page.
2. Original and photocopy of Passport, valid for a minimum of three months after the expected visa stay and with at least one blank page available.
3. One passport size photograph in color, 2 x 2 inches (51 x 51 mm) in size, printed on matte or glossy photo quality paper, taken within the last 6 months to reflect your current appearance and in front of a plain white or off-white background.
4. A copy of one of the following: U.S. driver's license, U.S. State ID card, or current Student ID (non-UD).
5. Non-U.S. citizens must provide an original and photocopy of an Alien Registration Card (Green Card) or U.S. Visa with I-20/IAP-66 (except B1/B2).
6. A letter of enrollment from your university. (UD will provide.)
7. Health Insurance: international insurance coverage for health/accident, with a minimum coverage of €30,000 euros (or its equivalent in USD) and including, explicitly, "repatriation” and “evacuation” coverage during the planned period of stay in Spain. (UD will provide.)
8. Proof of financial means during your stay in one of the following ways:
   a. Letter from the university or school in Spain or U.S. assuming full financial responsibility during your stay;
   b. Proof of financial aid or scholarship for at least $700 per month for room and board. (UD will provide.)
   c. Notarized letter from the parents or legal guardians assuming full financial responsibility for at least $700 per month for room and board.
9. A USPS money order in the amount of $160 to pay the non-refundable fee. Non-U.S. citizens must pay a different fee, found online.
10. Confirmed reservation of your airline ticket (round-trip).
11. Students under the age of 18 at time of application (May 15, 2017) must also submit a notarized authorization letter from the parents or custodians in order to apply for a visa.

More information is available at www.exteriores.gob.es/consulados/nuevayork