

## ***SUMMER/WINTER INTERNSHIPS***

The Communication Internship course (COMM364) is ***not offered*** in the summer or winter; however, there are several ways you can earn the academic credit many internship sites require.

The options you have are as follows:

1. The Career Services office sponsors a class for internship credit during the summer/winter. The number is UNIV364. You could enroll in that class and receive general elective credit for the experience. You pay UD summer/winter tuition.
2. A second option is to enroll in an internship course at a community college near your internship site. If you want the credits to transfer to UD you should get a copy of the syllabus (preferably), or at least the course description, and bring it to the department in advance of the summer session. (It can be very difficult to find a community college course that coincides with UD's winter session). Prof. Lambe, our Internship Director, can look it over and let you know if the course would transfer. If the course does transfer, it may not count as COMM internship credit, but as general COMM elective credits. The type of credit will be determined on a case-by-case basis. You will have to pay a \$20.00 processing fee to The University of Delaware to have the credit transferred.

Dr. Lambe is happy to verify (for the organization you are applying to) that you will be receiving academic credit for a summer/winter internship as long as she is aware of which option you are planning to choose. If your internship site requires a verification letter, e-mail Prof. Lambe the following information at

**[ilambe@udel.edu](mailto:ilambe@udel.edu)**:

1. Your name
2. The name of the organization
3. The name of the contact person
4. The title of the contact person
5. The mailing address, fax number, and e-mail address for the contact person
6. The plan you have for earning academic credit (either option 1 or 2 above), including the name of the institution where you will be enrolled if you select option 2