

College Council

College of Human Services, Education & Public Policy

Minutes

Meeting of November 17, 2005
202 Alison Hall Alumni Room

Present: Aparna Bagdi, Martha Buell, Kristine Coll, Alice Daugherty, Steve Fifield, Amanda Hoffman, Christina Johnston, Jonathan Justice, Jo Kallal, Jim Morrison, Doug Tuttle, and Kim Yackoski.

The meeting was called to order by Chair Jim Morrison at 12:20 PM in 202 Alison Hall Alumni Room.

Approval of the Agenda and Minutes

Jo Kallal presented a summary of the October 20, 2005 minutes. The minutes and meeting agenda were approved as distributed.

Chair's Report

- Professional Staff Promotion Committee (Members and Chair Needed)
- Change in By-Laws (Promotion and Tenure Committee)
 - Reminder that the College Promotion and Tenure Committee is operating under the existing by-laws this year. The proposed revisions to the P&T by-laws specify who can and cannot vote at the college level. The Dean will request a vote during this academic year; Jim Morrison will check the process.
- All standing committees are fully operational and manned.
 - The chairperson of the CHEP Promotion and Tenure Committee is Paul Sestak, HRIM.
 - Doug Tuttle, SUAPP, has been confirmed by the College Council to serve as chair of the CHEP COCAN Committee. An IFST representative is still needed.
 - Aparna Bagdi of IFS has agreed to serve as CHEP representative on the Faculty Senate Student and Faculty Honors Committee.

Dean's Report

- Dean Barnekov was unable to attend the November meeting.
- The progress report on the 5-Year CHEP Long-Term Plan - Accomplishments is shifted to the December 6th Council meeting.

Committee Reports

- None

Old Business

- Election of Student Reps. to CHEP Council
 - Finding student representatives remains an ongoing issue.
 - No graduate students available at this time.
 - Undergraduate students Matthew Ardakanian (HRIM) and Nicole Friedman (student teaching fall semester) were recommended by Kim Yackoski for student representation on the College Council this year.
 - Discussion ensued about the difficulty of selecting student reps, as well as the appropriateness of undergraduate representation on some committees (i.e., Undergraduate Curriculum Committee, especially due to sensitivity of some issues on the agenda; sometimes student reps are “dis-invited” to meetings, i.e., Honors Day). For all CHEP committees, what topics, if any, are inappropriate for students?
 - Options discussed included rotating selection of reps from student government groups. It was recommended that student representatives be educated about their responsibilities as representatives.
 - An *ad hoc* committee (Kristine Coll, Amanda Hoffman, Jim Morrison) was formed to examine undergraduate committee representation issues relative to the process and by-laws.
- All CHEP COCAN Committee positions are filled. The 2005-06 CHEP COCAN Committee includes:
 - Anne Morris, School of Education
 - Rosetta La Fleur, FASH
 - Francis Kwansa, HRIM
 - Rebecca Sheppard, SUAPP
 - Barbara Settles, IFST
- A goal is to find members for CHEP standing committees by April so the new committee representatives can be invited to attend the Council meeting in May.

New Business

- Review of CHEP College Course Buy Out Policy
 - The CHEP Course Buy Out Policy distributed at the Council meeting [http://www.udel.edu/chep/faculty_staff/documents/buyout.pdf] differs from other colleges at the University (i.e. Arts and Science [http://www.art-sci.udel.edu/administrative/handbook/buyout_policy.htm]). Course buy out in CHEP is 25% (3-10-98); course buy out in Arts and Sciences is 12.5% (6-16-05).
 - Discussion: Faculty who work on interdisciplinary projects involving investigators from other UD colleges must justify the higher buy out percentage. Is this differential creating undue risk for a Federal audit relative

to the relationship between time devoted to research and funding agency expectations. Does this difference jeopardize CHEP faculty when competing with other UD colleges and with other universities?

- Jim Morrison will investigate course buy out issues.
- Karen Stein, Head of Educational Assessment, will attend a future Council meeting to discuss a preliminary assessment of University teaching.

Next Meeting

The next meeting is scheduled for 12:15 PM, December 6, 2005, in 185 Graham Hall.

Adjournment

The meeting was adjourned at 1:05 PM by the Chair of the Council.

Respectfully submitted by Jo Kallal (jkallal@udel.edu).