

College Council
College of Human Services, Education & Public Policy

Minutes

Meeting of April 13, 2006
202 Alison Hall Alumni Room

Present: Tim Barnekov, Martha Buell, Steve Fifield, Jonathon Justice, Jo Kallal, Hye-Shin Kim, Jim Morrison, Scott Stevens, Doug Tuttle, . . .

Chair Jim Morrison called the meeting to order at 12:18pm. Also present were Doug Tuttle, chair of the CHEP COCAN committee and Hye-Shin Kim, chair of the CHEP Undergraduate Curriculum Committee.

Approval of the Minutes

The minutes of the March 16, 2006 meeting held in 202 Alison Hall Alumni Room were approved as distributed without objection.

Chair's Report

- × Formation of *Ad Hoc* Committee on CHEP 'Buy Out' Policy.

The following faculty constitutes the committee:

- Jan Blitz, EDUC
- Martha Buell, IFST
- Debbie Koch, CDS
- Linda Gottfredson, EDUC
- Janet Hethorn, FASH
- Nancy Jordan, EDUC

Jim Morrison will complete the committee with representatives from SUAPP and HRIM.

The committee will review the complexities of the current CHEP Buy Out Policy, examining the consistencies and inconsistencies in the policy. The work of this committee will take place primarily during fall semester and will report back to the Council before the end of the fall semester 2006.

CHEP Committee Reports

- × Doug Tuttle, Chairperson of the CHEPCOCAN Committee, reported that it was too early for most CHEP committees to constitute meetings to recommend committee members for 2006-07. Doug will return in May with a report.
- × Hye-Shin Kim, Chairperson of the CHEP Undergraduate committee summarized the activities of the committee. Due to changes in state guidelines, 20 IFST course changes and/or additions were made to meet certification; Curriculum changes and degree reviews were approved. The committee also reviewed nominations for seven Honors Day Awards; this was formerly a responsibility of

Kim Yackowski. The committee brought forward several Issues related to (a) the overall quality of the honors nomination documents (not clean, error laden), (b) maintenance of confidentiality during nomination review; i.e., student representative, required signing a confidentiality agreement, and (c) ratio of experienced to non-experienced UGS committee members. Recommendations included (a) making the awards nominations an online process and suggested that college committee members have prior service on a department-level UGS committee.

- × The UGS committee will provide a summary memorandum of their report and recommendations to the Dean, CHEP Council, and department chairs. It is available at:
http://www.udel.edu/chep/faculty_staff/undergradcurrcomm/0506/index.html

Dean's Report

- × The CHEP administrative office move to Alison Hall West (ALW) was accomplished. The portraits of past deans and plaques honoring teaching/advisement excellence and student awards were moved to the Alumni Room, 240 ALW.
- × **Ad Hoc Committee on CHEP 'Buy Out' Policy.** Dean Barnekov indicated that the issue of focus is in the administration of the CHEP Buy Out Policy. He will present the newly formed committee with their charge, including background and his perspective on the issue.
- × **CHEP Priorities for Next 3 Years.** Academic directors, department chairs, and center directors participated in a January retreat to develop initiatives for the college. The current CHEP 5-Year Strategic Plan concludes June 2006. A report on the activities and accomplishments of the strategic plan will be available fall 2006.
 - The retreat used working groups to develop summaries leading to two-three initial objectives from the four areas of focus, including Undergraduate Education, Graduate Education, Research and Scholarship, and Public Service. A *draft* copy of the resulting CHEP Leadership Retreat recommendations was provided. Refer to attachment.

Undergraduate Education.

1. CHEP Major. Many of the CHEP majors were ETE (Elementary Teacher Education) *wannabees*, however this major has been discontinued. Basic questions relate to the degree of ownership felt by each department and to the availability of faculty teaching time. IFST has created a new major that looks much like a CHEP major. It was recommended by council that the committee currently reviewing the CHEP major speak with students to get their feedback. The committee's report will be shared with the Chair's group and the College Council in the fall. This item will be on the agenda for the College Council in 2006-07.

2. Service Learning. The key question here is about how the college can become a model for the rest of the University This item will be on the agenda for the College Council in 2006-07.
3. Faculty Workload. Dean Barnekov indicated the college chairs and directors should address that faculty workload.
4. Advising and Mentoring. How can the process be improved? Kim Yacowski, CHEP Office of Student Services, has sponsored advisement workshops that were attended primarily by already good advisors and mentors.

Graduate Education.

1. Graduate Council. Jeff Raffel is measuring graduate program success from a variety of perspectives to determine if our programs are at an advantage or disadvantage. He also recommended that we proactively establish our own measures.
2. Other considerations for the graduate programs include assessing whether the college can be more efficient, i.e., are we duplicating courses such as research methods? A suggestion was made that we consider online graduate education. The dean referred the Council members to Bobby Gempesaw for further information.

Research and Scholarship

1. Bullet 1. Tim indicated that on-going interaction between the college centers and academic programs is an issue for both areas. For example, centers fund 75% of the graduate programs and some centers only support graduate programs. He recommended that the centers begin working more closely with academic programs and that academic programs begin to take advantage of the centers. There is a need for sustained relationships between the two that becomes institutionalized. SUAPP-related centers will look at “sharing” resources, etc. and creating new relationships.
2. Bullets 3, 4. The dean, directors, etc. will serve as the administrative oversight group for this initiative. EDUC and SUAPP will be the first step → report. The Council will be charged looking at the organization of the centers and this will be on the agenda for 2006-07.
3. One concern was how ELI fits into the picture? It was almost cut at one time, but now has 30 graduate students. There is a strong need for the institute in the community. Scott Stevens, Director of ELI, attends the chair meetings. ELI functions as a both a center and an academic program.
4. The dean again suggested that service learning be on the Council agenda for next year. It was noted that a couple of centers that were created and run by individuals (Center for Historic Architecture & Design, Center for Applied Demography & Survey). CHAD provides \$200,000 in support to students in ARTH and has the potential for a link with A&S and Material Culture. Other considerations include examining how the Center for

Disabilities Studies links with IFST. The Center for Drug and Alcoholic Studies is another example. HART (Hospitality and Research Training) exists but is not an official center. Enormous potential exists for creative relationships.

× **Other Items.**

- The May meeting was listed for both the 4th and 11th. The Council agreed upon May 11th as the date of the next meeting.
- COCAN will provide their report. The Council's Vice Chair for 2006-2007 will be determined.

Adjournment

Jim Morrison adjourned the meeting at 1:30PM.

The next meeting will be Thursday, May 11, 2006 – 12:15PM. The location is to be determined.