

College Council

College of Human Services, Education & Public Policy

Minutes

Meeting of April 12, 2005
176 Graham Hall

Present: Susan Coakley, Jim Morrison, Robert Taggart, Amanda Hoffmann, Christina Johnston, Rahemmah Jabbar-Bey, Brian Miler, Kristine Ritz, Alice Daugherty, Dean Tim Barnekov

The meeting was called to order by Chair Susan Coakley at 12:35- p.m.

Approval of the Minutes

Reference to Dean Barnekov missing the March 8 meeting due to illness was noted. Motion to approve the amended Minutes of March 8, 2005, meeting (moved by Bob Taggart; second Jim Morrison). Vote unanimous.

Chair's Report (None)

Dean's Report

- There are 13 faculty searches in process, of which a total of 6 applicants have accepted positions in CHEP. The Department of Fashion and Apparel Studies has a new chair, Dr. Marsha Dixon, from Kansas State University. Other applicants are either in negotiation or deferred status or remain in the screening process.
- CHEP has received a \$2.3 million endowment, the Edna Purnell Endowment, that focuses upon assisting students from Sussex County, Delaware, studying within the field of education.
- There are currently two centers in CHEP being reviewed/evaluated:
 - Education Research and Development Center
 - CHAD (Center for Historic Architecture and Design)
- Four CHEP Research Grants (\$1000 each) to support graduate students have been awarded.
- The UD Board of Trustees Academic Affairs Committee plans to visit the Early Learning Center.
- Discussion continues on determining a career ladder for professional staff and salaried staff personnel in CHEP.
- In terms of student diversity, two programs are currently being targeted for recruitment into CHEP: high school students from a Philadelphia Charter School and students from a middle school in the Harrisburg, Pennsylvania, area.
- The Dean will be meeting with faculty in each unit over the next several months.

Committee Reports

- COCAN – Raheemah Jabbar-Bey, chair of the committee, reported that nominations for both the Council and the 3 CHEP standing committees (Promotion and Tenure, Undergraduate Curriculum and Graduate Curriculum) are still needed. Each unit has been informed of expiring terms on the Council and on the committees. Fashion and Apparel Studies (formerly Consumer Studies) has submitted nominations. SOE, IFST, ELI, SUAPP and HRIM are in various stages of completing their internal processes for nominating/selecting members to serve. CHEP professional staff will nominate 2 persons to serve on the Council. PAC will be contacted to conduct its process for obtaining nominations and/or volunteers. Graduate and undergraduate student representatives are being sought through the efforts of Kristine Ritz, with the Offices of CHEP Major and Student Services. Jabbar-Bey indicated that each unit carries out the nomination or selection of its members for various department, School, College and University committees differently and some units address these issues near the end of the spring semester. She indicated that the position of Vice Chair of the Council is another position that needs nominations from the different units. From the inception of CHEP, it was envisioned that each unit would periodically take on the leadership responsibilities of Chair, Vice Chair and COCAN Chair. Jabbar-Bey will contact COCAN members in each unit to facilitate as prompt a response as possible of nominees for the 2005/2006 academic CHEP Council slate. She reported that the student representatives may not be solidified until the first of September due to their schedules and the day and time the Council might choose to meet. Susan Coakley will also contact administrators and others to spread the word about the importance of their units nominating faculty and staff to serve on both the CHEP Council, as representatives and officers, and the standing committees. There was discussion of having the election of the next CHEP Council through electronic ballot in early May.
- It was suggested that the Dean be contacted to review the need to have at least one college-wide faculty meeting which would provide an opportunity to publicize activities of the Council.
- It is the intent of COCAN to have a list of next years' members to the Council and Standing Committees by the May meeting. If it is possible for the slate to be completed earlier and voted on electronically, the new members will be invited to the May meeting of the Council.

Old Business

- Student Diversity Issues – It was decided that Susan Coakley contact the Dean to get his reaction to the May 11, 2004, recommendations from the Council for improving student diversity in CHEP. A special invitation will be extended to have the Dean, and possibly Ron Whittington, attend our next meeting in May to

report how the College is advancing of each of the measures of progress stated in this proposal.

New Business (None)

Next Meeting

The next meeting is scheduled for 12:30 p.m., May 10, 2005, in Room 202 Alison Hall.

Adjournment

The meeting adjourned at 1:54 p.m. (Motion Robert Taggart; Second Brian Miller)
Unanimous Vote

Respectfully submitted by Jim Morrison (jlm@udel.edu)