

# College Council

## College of Human Services, Education & Public Policy

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### Minutes

Meeting of May 10, 2005  
202 Alison Hall

**Present:** Susan Coakley, Jim Morrison, Robert Taggart, Amanda Hoffmann, Rahemmah Jabbar-Bey, Brian Miler, Kristine Ritz, Alice Daugherty, Jonathan Justice, Fred Hofstetter, Kim Yackoski, Janice Barlow, Tim Barnekov

The meeting was called to order by Chair Susan Coakley at 12:40 p.m. in 202 Alison Hall.

### Approval of the Minutes

April 12, 2005, minutes were approved without objection.

### Chair's Report

- Report of yearly activities and accomplishments was submitted and attached to the minutes

### Dean's Report

- Three faculty openings remain unfilled: Center of Community Research and Service, Individual Family Studies, and Department of Consumer Studies.
- New faculty classification created: Research Faculty
  - Temporary Faculty Position
  - Non-Tenure Track Position
- Service Learning Opportunities Announced
  - Exists primarily for undergraduates
  - Possible opportunity for graduate students if proposal submitted directly to the Dean (CHEP College Only)
- Institutional Repository Announced Via Morris Library
  - Contributions by Faculty should be submitted to Dept. Chairs or Center Directors initially.
  - Guidelines on are university website: [dspace@udel.edu](mailto:dspace@udel.edu)
- Student diversity remains a primary goal of the CHEP College
  - Need mechanism to revise current strategic plan for CHEP
  - Student diversity measures of progress developed by 2004 CHEP Council will be re-examined over the summer by the Dean—and he will report

back in September to Council on their implementation into CHEP strategic plan.

- Undergraduate programs generally behind campus averages for attracting students of color

### **Committee Reports**

- COCAN – Raheemah Jabbar-Bey, chair of the Committee, presented slates of candidates for next year’s CHEP Council which received unanimous vote of members in attendance.
  - Executive Committee: Jim Morrison, Chair
  - Department/Unit Representatives
    - Fashion and Apparel Studies: Jo Kallal, Professor
    - School of Education: \*Gary Allison, \*Barbara Curry, \*Tony Whitson, Amanda Hoffman, Shuaib Meacham
    - HRIM: \*Ali Poorani
    - IFS: Aparna Bagdi
    - School of Urban Affairs: \*Douglas Tuttle, \*Jim Morrison
    - Eng. Lang. Institute: \*Janet Louise
    - Prof. Staff: Christina Johnston, \*Frances Fletcher, \*Steve Fifield
    - Salaried Staff: Alice Daugherty
    - Graduate Student Rep: To be announced
    - Undergraduate Student Reps: To be announced  
(Note: \* indicates 2-year terms)
  - Committee Members
    - Undergraduate Curriculum Committee
      - HRIM: Srikanth Beldona
      - School of Education: Robert Taggart
      - IFS: Lynn Worden
      - SUAPP: Stephanie McClellan
      - Fashion and Apparel Studies: \* Hye-Shin Kim  
(\* = continuing member)
    - Graduate Curriculum Committee
      - School of Education: Douglas Archibald
      - SUAPP: David Ames
      - HRIM: Cihan Cobanoglu
      - Fashion and Apparel Studies: \*Jaehee Jung
      - IFS: \*Martha Buell  
(\* = continuing member)
    - College Promotion and Tenure Committee
      - Janet Hethorn, Fashion and Apparel Studies
      - Paul Sestak, HRIM
      - Kathleen Minke, School of Education
      - \*Michael Ferrari, IFST
      - \*Margaret Wilder, UAPP  
(\*Note: Continuing Member)

- It was suggested by Raheemah Jabbar-Bey that the Council should consider the procedure of rotating chairs of Committees in order to distribute responsibility more fairly among the units in the College.
- CHEP Promotion and Tenure Committee (Fred Hofstetter)
  - An attempt is currently being made to bring CHEP Promotion and Tenure Policies and Practices into alignment with those of the University of Delaware
  - Members in attendance (whose names appear below) were requested to distribute the May 9, 2005, memo initiated by the CHEP Promotion and Tenure Committee to Dept./School Chairs and to Chairs of each unit's Promotion and Tenure Committee.
    - Jim Morrison – Dept. of Consumer Studies
    - Susan Coakley – English Language Institute
    - Beth Fry – Individual Family Studies
    - Brian Miller – HRIM
    - Jonathan Justice - SUAPP
  - Any concerns or comments were to be given to Fred Hofstetter by May 23, 2005, at which time his recommendations will be forwarded to appropriate levels for approval.

### **Old Business**

- None

### **New Business**

- None

### **Next Meeting**

The next meeting, if necessary, is scheduled for 12:30 p.m., June 14, 2005, at a location to be announced.

### **Adjournment**

The meeting adjourned at 1:55 p.m. (Motion Robert Taggart; Second Susan Coakley)  
Unanimous Vote

Respectfully submitted by Jim Morrison (jlm@udel.edu)

