

Behavior Referral System:

PS duPont is required to use the district’s behavior referral form for behavior code violations. However, teachers are encouraged to handle minor behavior offenses within the classroom setting.

If a greater amount of assistance is required for a child, teachers should utilize the Instructional Support Team. Students are referred to the IST team for both behavioral and academic concerns. In the case of a behavior referral, the following process will be followed:

- 1). Request for Assistance is made to the IST team regarding the student and his/her behavior.
- 2). A case manager will be assigned within a week after receiving the request. The case manager and teacher will collaboratively conduct a curriculum-based assessment (to assess any underlying academic concerns) and complete the FACTS (a brief functional behavior assessment). Also during this time, the student will be enrolled in the HUG program (Targeted Team level of PBS). Students are given point cards that address their specific needs by establishing goals determined by the FACTS assessment. Academic concerns may also be addressed while the student is participating in the HUG program. This will continue for 4 – 6 weeks, when the case will be reviewed again for progress.
- 3). If the student is showing progress, the IST process will continue as well as the HUG program participation. The team may wish to discuss a gradual reduction of reinforcers at this time, as well as if the student is meeting his/her HUG goals consistently.
- 4). If the student has shown little progress, the team (everyone involved with the student) will meet and conduct a more in depth FBA (functional behavior assessment) and develop an individualized behavior support plan for that student. The team will also examine and discuss the student’s specific needs such as counseling, social work services, home support, psychoeducational testing, etc. The IST process for academic concerns (if relevant) will continue as well. The team will begin implementing this plan and review in 4-6 weeks. (***)These students may be considered our “Intensive level” students. Counselors and other mental health staff in the building will meet regularly to discuss the progress of these students and determine what other services or needs they require.)

