

*Next Meeting – December 12, 2006  
Appoquinimink State Service Center  
Middletown, Delaware*

**GOVERNOR'S COMMISSION ON COMMUNITY BASED ALTERNATIVES  
FOR INDIVIDUALS WITH DISABILITIES  
HOUSING SUBCOMMITTEE MEETING  
November 14, 2006 – 2:00 PM  
APPOQUINIMINK STATE SERVICE CENTER  
MIDDLETOWN, DELAWARE**

**PRESENT:** Sandy Tuttle, Co-Chair; Marguerite Ashley, NCCo; James Baynard, DDDS; Merton Briggs, NAMI-DE; Kim Brockenbrough, DSHA; Kathy Fisher, DSAMH; Yolanda Jenkins, DSCYF; Patricia Kelleher, The Arc; Cara Robinson, Homeless Planning Council of DE; Pat Weygandt, DDDS; Kyle Hodges, Staff

**ABSENT:** Daniese McMullin-Powell, Co-Chair; Carol Barnett, DSAAPD; Nate Beasley, IRI; Regina Byers, SCPD; Kate Cowperthwait, NMSS; Pete DeKunchek, Chimes; Lorraine DeMeurisse, Deutsche Bank Trust Co; Doyle Dobbins, DelArf; Micki Edelson, Homes for Life; Ron Engard, GACEC; Tony Francioni, DOL/DVR; Brian Hartman, SCPD, DLP; Karen Horton, DHSA; Lottie Lee, DMS-DHSS; Bill McCool, UCP; Kirsten Olson, Connections; Victor Orija, DASSPD; Tina Riley, Delaware Housing Coalition; Elizabeth Schantz, Consumer; Melissa Smith, DSAMH/DHSS; Paula Voshell, DSHA

**CALL TO ORDER:** The meeting was called to order at 2:10 PM.

**ADDITIONS TO THE AGENDA**

**APPROVAL OF MINUTES**

No minutes to approve; however, the revised template will serve as the minutes.

**BUSINESS**

Sandy provided the following overview of the last meeting:

- We edited the Vision statement as follows: Every person in Delaware with a disability has the opportunity to live in safe, affordable housing that is accessible and integrated in the community with appropriate support services. Between 2008 and 2013, “a certain number of” individuals of the known “blank” individuals who are homeless or residing in institutions or at risk of institutionalization will have access to community based living.
- Different people/organizations were going to provide target population numbers to Daniese or Kyle by November 2. Then Kyle, Daniese and Sandy were going to talk about a proposed target number.
- We discussed Goals 1, 3, 5 and 7 and we have the remaining goals to discuss today. Goal 1 is rental—the top priority; Goal 3 is home ownership; Goal 5, comprehensive needs

assessment (which we incorporated into a new Goal 6); and Goal 7 (new Goal 6) address the need for housing for people with disabilities.

- Cara was going to incorporate the Homeless Planning Council plan into this plan. Cara's input is underlined and Kyle included everything else that was agreed upon at the October meeting. Cara did a great job.
- Sandy emphasized that we need to evaluate everything that we need to do against the Vision.
- Kim noted that the DSHA Director was concerned that the interagency plan is a draft and has not gone to the Governor. Therefore, she suggested that the wording be softened and the numbers be taken out. Sandy reiterated that this report goes to the Commission, and then the Commission will have a retreat in the spring, and then take it to the public in May for comment and then launched in July. A preamble could be done that would capture some things that are real important considerations for this plan; but that might not be specific steps. It could be said that we incorporated the Homeless Planning Council's draft plan within our plan and that the plan may have to have updates after the interagency council receives the plan. However, it was agreed to use the numbers in the DICH plan.

### **Quantify Target Population**

Kyle reviewed the e-mail hand-out:

- The target population numbers that we received were included in the e-mail and provided. The 2633 represents 1648 from the homeless planning council identified; 166 from DDDS (just the numbers from emergency and high risk); 64 from NAMI's waiting list; and 755 individuals residing in nursing facilities who indicated a preference to live in the community if they had a chance.
- 475 represents 375 DDDS placements over 5 years and 100 people that will be served through the MFP grant.
- Sandy stated that the number that we are trying to get is the known need of individuals who are homeless or residing in institutions or at risk of institutionalization.
- With the numbers that we have, there a total of 2942 people (across all disability groups including the homeless) needing placements in the community. Please note that this number includes the 375 from DDDS and not the aforementioned 166 since the latter is included in the 375. In the five year period, how many people can we support with this plan? Kathy from DSAMH said that there are 43 people (with different levels of supervision needed) on the waiting list to get in supervised housing. So, the total would be 2985 people needing placements in the community.
- Cara will get a # of people to serve by year if possible.
- Kathy (DSAMH) will provide other numbers if there is a new placement plan—if not, she will provide estimates from the division standpoint about who could be served. How many people are added to the waiting list?
- Kyle said we may also need to take a percentage of the 755 people in institutions.

### **Continue with Review of Goals and Objectives**

The Committee reviewed the following goals:

- Goal #1—Assure there are sufficient number of safe, affordable, integrated and accessible rental opportunities for individuals with disabilities.
  - Objective 1 – Regarding timeline, Jan. 07 to provide a demonstration and get feedback; July 07 or FY 08 for implementation of the DSHA database.
  - Objective 2 – “Section 8/PHA” should be changed to read “Housing Choice Vouchers” – this should be throughout the document. Change the wording in the second sentence to eliminate “severe and persistent”. The fiscal impact would be for \$7200 a voucher by the total number of vouchers—DSAMH #s will have to be determined. It was agreed to keep the 1000 vouchers recommended by the DICH. The Owner would be NCCo as the lead agency.
  - 3. Delete.
  - 4. Marguerite will research.
  - 5. Kim will reword the underlined second sentence. Then, Kyle will forward to Cara for agreement. Move this sentence under Goal #5 once it is reworded. Under “Fiscal”—None. Under “Owner” – DSHA to coordinate. A note should include a critical success factor that the PHAs must implement this. “Due Date”: FY 08-10.
  - 6. It was agreed to leave the 648 number. “Fiscal”—decide after voucher #s; “Owner”—do not know at this time, “Due Date”—not known at this time.
  
- Goal #3—Increase safe, integrated, affordable and accessible homeownership opportunities.
  - 1. “Fiscal Impact”— It was noted that The Arc has 9 with 20 in the “pipeline”.
  - 2. Objective: change “Section 8” to read “Housing Choice Vouchers”. In addition, it was agreed to add the following as a lead sentence. “Analyze the effectiveness of housing choice voucher programs” - New Castle County; WHA, Dover Housing Authority and DSHA are doing this. Then “determine if mandating the use of housing choice vouchers for home ownership is needed.” “Due Date”—FY 08.
  - 3. “Objective”: Second sentence should read “Develop an educational outreach program on available low-interest loans and grants as well as home modifications resources”.
  - As a critical success factor, we should include a statement about being able to maintain a home after acquiring a disability.
  
- Regarding Goal #5 housing legislation and regulations - Sandy suggested that we try and incorporate the objectives under this goal back into other appropriate goals. Sandy will take a look at this by working directly with Kyle.
  
- Goal #6—Develop and implement a system to assess the need for housing for people with disabilities.
  - 1. OK as is.
  - 2. The objective should read as follows: Conduct a comprehensive housing needs assessment which includes disability related specifics every five years. Under “Fiscal”—\$30,000. “Due Date”: August 07.
  - 3. “Public Policy”—collaborate with the Assessment Committee.

- It was noted that some of the DICH recommendations/objectives should be reworded to make them cross disability. It was agreed to look at other objectives to determine if they can be reworded for cross disability purposes.
- Goal # 4—Establish a centralized agency to coordinate, develop, administer and implement housing programs for people.
  - Kyle, Sandy and Daniese will meet with DSHA and come back to the committee with information for discussion. Kim will provide suggestions for possible alternatives for this goal.
- Goal #2—Secure funding that allows for a broad range of in home residential services and support options which promote choice, independence, freedom to take risks and cost effectiveness.
  - 1. The objective should read: Define existing Support Services and related funding. The “Planned Action” should read: Hire a consultant for this purpose and to also analyze the Assessment Committee report to identify gaps in this context. “Fiscal Impact”—yes. “Owner”—DHSS. “Due Date”—FY 09.
  - Sandy will review the other objectives and provide suggestions.
- Goal #7—Develop an enhanced discharge and planning process.
  - Kyle suggested that this be cross disability.
- Everyone should get their information to Kyle as soon as possible. Our goal by the next meeting is to make this project into a final product.

**Other Business**

The next meeting will be on December 12 at 2 pm at the Appoquinimink State Service Center in Middletown.

**ADJOURNMENT**

The meeting was adjourned at 4:20 p.m.

Respectfully submitted,

Kyle Hodges  
 SCPD Administrator

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