

GOVERNOR'S COMMISSION ON COMMUNITY-BASED ALTERNATIVES  
FOR INDIVIDUALS WITH DISABILITIES  
ASSESSMENT SUBCOMMITTEE MEETING  
FEBRUARY 15, 2006 – 1PM  
Rm 301-Main Annex

**PRESENT:** Rita Landgraf, Co-Chair, Greg Heckert, Dupont Co; Alan Keohane, DHSS (HIPAA); Lottie Lee (DMS); Kyle Hodges, SCPD; Kim Brockenbrough, DSHA, Doyle Dobins, Delarf; Daniese McMullin-Powell; and Carol Barnett, DSAAPD..

Meeting was called to order at 1pm. Minutes and agenda were adopted.

**BUSINESS**

1. Welcome and Introduction
2. Minutes and Agenda
3. New contract
4. Commission update

**TeleCare Connections (TCC) by Viebridge**

1. Funds for contract with Allan Ackman will be encumbered before June 30, 2006.
2. Mona Grier and Allan Ackman will develop scope of services and present to subcommittee the next meeting.
3. All current DHSS clients and future clients must be able to access the new TeleCare system.
4. TeleCare must have the capacity for clients to self-enroll
5. A self-enrolment module must be developed so that clients can access system from state service centers.

Action items:

1. Mona and Allan Ackman will develop the scope of services.
2. DSAAPD will develop a sole-source contract for Allan Ackman for \$49,900.
3. A pilot project will be developed to gather aggregate data for planning.
4. Review all Delaware State contracts. All contracts should incorporate a clause that clients be informed about accessing TeleCare at State Service Centers.

Next Commission meeting is on February 16, 2006 at Clayton Hall, Univ of Delaware.

Meeting adjourned at 3pm.

**Next meeting is on March 15, 2006 at 1:30pm-3:30pm; Conference Room 301,  
Main Annex, Herman Holloway Campus, New Castle, DE.**