

# **Nonprofit Management Certificate Program**

Center for Community Research and Service  
College of Human Services, Education and Public Policy

## HUMAN RESOURCES MODULE

The Soft Side: Hiring, Retention, and Succession

March 22, 2007

### AGENDA

- I. Welcome and Introductions
- II. Understanding the Paradigm
  - a. Market Trends
  - b. Self-assessment
- II. Hiring Today
  - a. Evaluating Hiring Practices
  - b. The Six S's
- III. Retaining Talent
  - a. Management Role
  - b. Best Practices
- IV. Succession Planning
  - a. Key Concepts
  - b. Critical Steps
  - c. Managing Transitions
- V. Closure/Evaluation