

DEPARTMENT OF BEHAVIORAL HEALTH AND NUTRITION (BHAN)

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**BHAN SUGGESTIONS FOR SUCCESS**

Welcome to the Department of Behavioral Health and Nutrition (BHAN). We want your academic career to be a success so here are our top ten tips to get you started:

1. **YOUR FACULTY AND DEPARTMENTAL ACADEMIC ADVISORS** are here to help you with decision-making in issues such as major and/or minor academic programs, course selection and sequencing, graduation requirements and career questions. We strongly encourage you to make good use of this relationship and meet with your advisors on a regular basis. Make sure to schedule an advisement appointment with your advisor **prior to** registration periods. Getting advisement is extremely important!
2. **YOUR SUGGESTED PROGRAM OF STUDY** is listed on the back of each checksheet. This is a suggested sequence of courses, dictated in part by pre-requisites and corequisites. Courses are coded in UDSIS by class status (freshmen, sophomore, etc.) and by major. Consult with your advisor on any deviation from the program of study. In some cases it may be difficult to get into a course that is not in your major or not designated for your class status.
3. **ALWAYS REGISTER AT YOUR APPOINTED TIME**. It is imperative that you register for courses at your assigned appointment time in April and November. Do not delay or you will have difficulty scheduling.
4. **PAY ATTENTION TO PREREQUISITES**.All prerequisites are listed on the on-line Catalog. Behavioral Health and Nutrition program course prerequisites, by major, can be found on pages 26 - 28 of this Guidebook.
5. **BHAN BREADTH REQUIREMENTS ARE DIFFERENT** from those in other departments or colleges. Make sure when selecting courses that will fill the breadth requirements you are looking at the BHAN list (page 15 in this book).
6. **YOU ARE RESPONSIBLE FOR INFORMING PARENTS/FAMILY** of your activities if you desire. If they call me with questions about you, I will not be permitted to discuss your situation with them due to the Buckley Amendment (unless you give your permission in advance, in writing).
7. **WHEN IN DOUBT ABOUT CONCERNS SUCH AS ACADEMIC, CAREER OR GRADUATION ISSUES, ASK YOUR ADVISOR.** Well-meaning friends may not always have complete information regarding YOUR academic career.
8. **Students pursuing Health Behavior Science have been admitted directly into their major**. Health Behavior Science students should select a minor at the end of freshman year.
9. **Students pursuing Health and Physical Education have been admitted to an “INTEREST” area which means you must APPLY to your major at the end of your freshman year.** Remember to always check “First Year Requirements for HPE “Interest” Majors” (page 30) to insure you have the correct prerequisites completed prior to applying at the end of the year.
10. **READ YOUR E-MAIL ONCE OR TWICE A DAY**.

**COLLEGE OF HEALTH SCIENCES**

**DEPARTMENT OF BEHAVIORAL HEALTH AND NUTRITION**

**DEGREE PROGRAMS**

This fact sheet gives you some guidelines regarding the degree programs (majors) in the Department of Behavioral Health and Nutrition and provides brief information about each one.

### Degree Programs

Bachelor of Science

* Major in Health Behavior Science (HBS)

Bachelor of Science

* Major in Health and Physical Education/Interest (HPE/HPEI)

Bachelor of Science

* Major in Applied Nutrition (APN)
* Major in Dietetics (DIET)
* Major in Nutritional Science (NS)

### Description of Programs

**Bachelor of Science - Major: Health Behavior Science**

The Health Behavior Science major is designed to provide a coordinated, multidisciplinary approach to behavior change and health. The focus of the major is on developing skills and expertise to help change behavior processes. Concepts covered include health behavior theory, community assessment, program planning, evaluation and behavior change skills. This program covers a wide number of health-related areas but currently has an emphasis on physical activity, nutrition and chronic disease prevention. It also provides significant classroom and hands-on experience in working with group and individual behavior change in addition to organization and administration of facilities and agencies. Students pursuing this major will move toward careers within the health promotion, community health, fitness, worksite wellness and leisure service industries – organizations which are focusing on community based interventions to promote healthy lifestyles. Completion of a minor (minimum 15 credits) and a nine-credit internship are integral components of this program.

**Bachelor of Science – Major: Health and Physical Education**

This degree program is primarily designed to prepare students for a career in teaching physical education and health education. The program provides the opportunity for students to attain K-12 dual certification in both Health Education and Physical Education, one of a handful of programs in the country to offer this dual certification. Freshmen are admitted to Health and Physical Education Interest (HPEI) and may apply for the major after their freshman year.

**Bachelor of Science – Major: Applied Nutrition**

This degree is designed for students who want to combine a study of nutrition

with another course of study. They may choose a minor or use their electives to

take a variety of courses of interest.

**Bachelor of Science – Major: Dietetics**

This is the major for students who wish to pursue the Registered Dietitian (R.D.)

credential. Student should be aware that completion of a post-undergraduate

internship is required before taking the examination to become an R.D.

Acceptance into an internship is very competitive and GPA, work/volunteer and

leadership experiences as well as recommendations are all factors in admittance.

**Bachelor of Science – Major: Nutritional Sciences**

This program is designed for those interested in pursuing an advanced degree in

areas including but not limited to: nutritional science, medicine, dentistry and physical therapy and other Allied Health fields. This major has a very strong science curriculum. Students should review the preadmission requirements for post-undergraduate programs to assure they take all required courses. These sites show general preprofessional school requirements: [www.udel.edu/bio/ed/undergrad/premed](http://www.udel.edu/bio/ed/undergrad/premed) and [www.udel.edu/pt](http://www.udel.edu/pt).

**COLLEGE OF HEALTH SCIENCES**

**DEPARTMENT OF BEHAVIORAL HEALTH AND NUTRITION**

**DEPARTMENTAL MINORS**

The following is a list of minors that are offered through the Department of Behavioral Health and Nutrition. These minors are available to students from within BHAN as well as from other departments across the university. The minors are not open to students whose major program of study includes all of the courses included in the minor curriculum. Please note that some minor curriculum course requirements have prerequisites. See individual minor fact sheets for more detailed information.

### Departmental Minor Programs:

Coaching Science

Dance

Leisure Service Management

Nutrition

Public Health

### Description of Minors

**Coaching Science Minor – 19 credits**

The minor helps students develop a personal coaching philosophy, an understanding of

the body, how the body performs, injury prevention, the teaching of skills and

progressions, sport psychology, and a variety of team responsibilities. A practicum/field

experience is also required in the student's choice of sport in order to further enhance

the development of coaching skills and philosophy.

**Dance Minor – 16-18 credits**

The Dance minor is available for students who have an interest in dance and want a

concentration of study in this area to complement their career goals. The minor provides

students with the opportunity to study a variety of coursework including, but not limited

to, technique, composition and choreography, and elective choices in the historical,

cultural, pedagogical and somatic areas of dance. Additionally, dance minors complete

a variable credit capstone experience project.

**Leisure Service Management Minor – 23-25 credits**

This minor focuses on management in public, private, commercial, and nonprofit leisure serve agencies**.** Students will seek careers in some of the following areas: municipal, state or federal government, non-profit organizations, scouting organizations, university-affiliated units, or commercial endeavors such as resorts, theme parks, sports and fitness facilities, tourism, or recreation departments within corporations.

**Nutrition Minor – 15 credits**

This minor is for students interested in the area of nutrition and who believe that good nutrition and personal lifestyles are important for the well-being of individuals. A minor in Nutrition provides students from other degree programs, such as Biology, Chemistry,

Health Behavior Science and Nursing a fairly intensive level of understanding of

nutritional science and recognition for their efforts.

**Public Health Minor – 18 credits**

Public Health is the science and art of preventing disease, prolonging life, and promoting

health through the organized efforts and informed choices of society, organizations,

public and private sectors, communities and individuals. The minor in Public Health

provides an interdisciplinary opportunity to develop practical skills in program

development and increase knowledge in the areas of social systems and policy as well

as leadership. The minor is available to students of all disciplines and offers a greater

appreciation for the application of public health concepts to your field of study.

**MINOR IN COACHING SCIENCE**

This minor will help students develop a personal coaching philosophy, an understanding of the body, how it performs, injury and injury prevention, teaching of skills and progressions, sport psychology, and a variety of team responsibilities. A practicum or field experience will be required in the student’s chosen sport in order to further enhance the development of coaching skills and philosophy. If a student chooses a sport that is a winter sport, i.e., basketball, the student is required to register for winter session. The same requirement applies for a summer sport.

The Coaching Science Minor requires 18 credits. Students applying for the minor must have completed at least one semester of full time study with a minimum GPA of 2.25.

**Enrollment in the minor for at least four semesters is required due to sequencing of course work.** A minimum grade of C- is required in all courses for the minor.

|  |  |
| --- | --- |
| HESC 210 | Emergency Management of Injuries and Illnesses |
| HESC 220\* | Anatomy and Physiology |
| HESC320/317 | Principles of Strength and Conditioning/Lab |
| HESC 390 | Principles of Coaching |
| HESC 440 | Strategies of Athletic Peak Performance |
| HESC 460 | Coaching Performance Practicum |

\* HESC310 Pre-Clinical Anatomy & Physiology II may be substituted for HESC220

This minor cannot be applied for over the WEB. Paper applications are available 15 days prior to the due dates of April 1 and November 1.

**All students must speak with the director, John Schuster, prior to applying. Coach Schuster can be reached at 831-3208.**

**MINOR IN DANCE**   
  
A minor in dance is available for students who have an interest in dance and want a concentration of study in this area to complement their career goals. The minor provides students with the opportunity to study a variety of coursework including, but not limited to, technique, composition and choreography, and elective choices in the historical, cultural, pedagogical, and somatic areas of dance. Additionally, dance minors complete a variable credit capstone experience project.  
  
The minor requires a minimum of 16 credits distributed as follows:

Technique – 6 credits

A minimum of two courses, one of which must be at the 300 level, from the

following list: DANC 202, DANC 203, DANC 204, DANC 302, DANC 303,

DANC 304

Choreography and Performance – 3 credits

One course from the following list: DANC 208, DANC 308, DANC 309

Capstone Experience – 1-3 credits

DANC 401

Electives – 6 credits

Six credits from the following list, in consultation with the minor advisor:

DANC 101, DANC 206, DANC 305, DANC 306, DANC 307, DANC 310,

DANC 311, DANC 312, DANC 400, HESC 251, HESC 120 (Ballroom Dance)

Application for the minor can be made at any time on UDSIS. Log in with your UDEL username and password and follow the links for adding/declaring a minor. For help declaring the minor, or for advisement and curricular information, please contact Dr. Jan Bibik at 831-3537 or [pirwet@udel.edu](mailto:pirwet@udel.edu).

The Dance Minor is a joint program between the College of Arts and Sciences and the College of Health Sciences.

**Dance Minor Courses**\*

DANC101 Introduction to the Art of Dance

DANC202 Beginning Ballet

DANC203 Beginning Modern Dance

DANC204 Beginning Jazz Dance

DANC206 Dance in Culture and Society

DANC207 Dance Improvisation

DANC208 Dance Composition I

DANC302 Intermediate Ballet

DANC303 Intermediate Modern Dance

DANC304 Intermediate Jazz Dance

DANC305 Hip Hop

DANC306 Musical Theatre Styles

DANC307 Ethnic Dance Styles

DANC308 Dance Composition II

DANC309 Repertory

DANC310 Methods of Teaching Dance

DANC311 Dance, Drama and Learning

DANC312 The Body and Motion in Dance

DANC400 Dance in School and Community Settings

DANC401 Dance Capstone Experience

HESC120 Ballroom Dance

HESC251 Skills & Techniques: Rhythms and Dance

\* All courses are 3-credits other than DANC401, the Capstone Experience which is 1-3 credits

**MINOR IN LEISURE SERVICE MANAGEMENT**

This minor is designed to provide students the knowledge and skills needed for management positions in public, private, commercial, and nonprofit leisure service agencies. Admission to the minor requires a minimum GPA of 2.0 based on at least 12 units of coursework. A grade of C- or better in all required courses is necessary for successful completion of the minor.

**REQUIRED COURSES**:  **CREDITS**

HESC 210 Emergency Mgmt of Injuries & Illnesses (3)

HESC 261 Leadership in Leisure and Sport Management (3)

HESC 263 Leadership Practicum (1-3)

HESC 341 Principles of Outdoor Recreation (3)

FREC 201 Records & Accounts (3)

or

ACCT 200 Survey of Accounting (4)

LEAD 100 Leadership, Integrity and Change (3)

or

BUAD 100 Introduction to Business (3)

**MINOR IN NUTRITION**

A minor in Nutrition provides student from other degree programs including, but not limited to, Biology, Chemistry and Nursing a fairly intensive level of understanding of nutritional science as well as acknowledgement of this knowledge. This minor is for students interested in the area of nutrition who believe that good nutrition and personal lifestyles are important for the well-being of individuals. This program is not available to students whose major program requires all of the following courses:

A minimum of 15 credit hours with a minimum grade of C- is required to include:

NTDT 200 Nutrition Concepts 3 credits

NTDT400 Macronutrients 3 credits

NTDT 401 Micronutrients 3 credits

NTDT Courses 300 level or higher 6 credits

\*Note that completion of CHEM 101, CHEM 102, CHEM 213/215 AND CHEM 214/216 are necessary prerequisites.

Admission

Completion of the minor is awarded only to those who have applied and been admitted to the program. A cumulative grade point average (GPA) of 2.0 or above is required for admission to the minor.

A student may apply at any time by obtaining permission of the Undergraduate Studies Coordinator in the Nutrition Program or BHAN Academic Advisor. A minor advisor will be assigned.

Contact: Susan Coffing, 831-2252 or [scoffing@udel.edu](mailto:scoffing@udel.edu).

**MINOR IN PUBLIC HEALTH**

Public Health is the science and art of preventing disease, prolonging life, and promoting health through the organized efforts and informed choices of society, organizations, public and private sectors, communities and individuals.

The minor in Public Health provides an interdisciplinary opportunity to develop practical skills in program development and increase knowledge in the areas of social systems and policy as well as leadership. The minor is available to students of all disciplines and offers a greater appreciation for the application of public health concepts to your field of study.

The minor requires 18 credit hours which are distributed as follows: Three required core courses (9 credits), and three elective courses (9credits). At least three of the nine elective credits must be chosen from outside your major. In addition to the 18 required credits, one three-credit statistics course must be taken as a co-requisite to achieve the minor. All courses included in the minor must be completed with a C- or better.

**Curriculum**

**Core Courses:**

* HLPR 211, Introduction to Public Health
* HLPR 222, Introduction to Epidemiology
* HLPR 233, Introduction to Global Health

**Elective Courses:** *select one from each of the following*

* **Program Development**: courses emphasize the study of planning, implementing, and evaluating   
  public health programs in diverse settings
* **Social Systems and Policy:**   
  courses emphasize the study of organizations, policies, laws, and regulations that represent the society and the community systems’ response to the needs of its citizens
* **Leadership:** courses emphasizes the study of innovation, motivation, and communication of decision-making

**COLLEGE OF HEALTH SCIENCES**

**DEPARTMENT OF BEHAVIORAL HEALTH AND NUTRITION**

**DEGREE COMPLETION REQUIREMENTS**

All programs of study within the Department of Behavioral Health and Nutrition require a total of 120 credits to qualify for graduation. All programs require completion of courses in four categories: **University Requirements** including University Breadth Requirements, **Department of Behavioral Health and Nutrition Breadth Requirements**, **Major Required Courses** and **Electives**.

The purpose of breadth requirements is to assure that students achieve both the skills and breadth of knowledge expected of an educated college graduate. Major courses are intended to supply the students with the more specific knowledge, skills and ability to succeed upon graduation in both the work place and in graduate studies. These classes encompass both theoretical and practical knowledge to enable students to pursue career-related opportunities. Elective courses may be used to explore individual interests, investigate new fields or topics, or allow the development of competence in a second major, a minor, or a concentration of study. In order to fulfill the requirements of their selected program of study, students must take courses in the following four categories:

* **University Breadth Requirements\* – 22-30 credits**
  + Critical Reading and Writing (ENGL110) – 3 credits; minimum grade C-. This must be completed by the time a student has earned 60 credits.
  + Multicultural Course – 3 credits; minimum grade of a D- is required; this course cannot be taken pass/fail. These courses stress multicultural, ethnic and/or gender-related content.
  + First Year Experience (FYE) – 1-3 credits; minimum grade dependent on major. Designed to provide freshmen with essential strategies and information needed to have a successful freshman year. Typically taken with students from within your residence hall and program of study. Specific to each program of study.
  + Discovery Learning Experience (DLE) – 3-9 credits; minimum grade dependent on major. Discovery-based and experiential learning that involves instructional experiences out-of-class and beyond typical curriculum courses. Specific to each program of study.
  + Additional breadth requirements – 12 credits; minimum grade C-. Students must also take 3 credits from each of four different categories:
    - CREATIVE ARTS AND HUMANITIES
    - HISTORY AND CULTURAL CHANGE
    - MATH, NATURAL SCIENCE AND TECHNOLOGY, and
    - SOCIAL AND BEHAVIORAL SCIENCES
* **Department of Behavioral Health and Nutrition Breadth Requirements\* –19 - 27 credits, dependent on major.** Students must take credits in the following categories:
  + Humanities and Communication Skills – 9 credits. Must include courses from two different departments. May be program-specific.
  + Social Sciences – 6 credits; some courses may have minimum C- grade requirement. Must have 3 credits from Psychology and 3 credits from Sociology offerings. May be program-specified.
  + Biological and Natural Sciences and Mathematics – 12 credits; some courses may have minimum C- grade requirement. Must include at least 3 credits from Biological Sciences and at least 3 credits from Math. May be program-specified.
* **Major Required Courses** – credits vary by program. See program checksheets for specific list of required courses for each program of study/major.
* **Electives** – credits vary by program. Most courses not required by a program’s curriculum may fulfill the elective credit category. See program checksheets for specific number of elective credits.

\* Courses taken to satisfy University and/or Departmental breadth requirements may fulfill more than one of the above categories but credits toward the 120 needed for graduation will only be counted once. Refer to the cross-reference spreadsheet available from your BHAN departmental academic advisor to determine what courses fulfill multiple categories.

### Student Class Status

Freshmen      27 credits or less

Sophomores   28-59 credits

Juniors           60-89 credits

Seniors          90 or more credits

**COLLEGE OF HEALTH SCIENCES**

**DEPARTMENT OF BEHAVIORAL HEALTH AND NUTRITION**

**UNIVERSITY BREADTH REQUIREMENT CATEGORIES**

Selected courses contribute to the 3-credits required in each of the following categories. Please consult with your departmental academic advisor for information on which of these courses may also satisfy departmental breadth requirements.

***CREATIVE ARTS AND HUMANITIES***

***HISTORY AND CULTURAL CHANGE***

***MATH, NATURAL SCIENCE AND TECHNOLOGY***

***SOCIAL AND BEHAVIORAL SCIENCES***

A list of courses for each University Breadth category can be found at:

[www.academiccatalog.udel.edu](http://www.academiccatalog.udel.edu)

**COLLEGE OF HEALTH SCIENCES**

**DEPARTMENT OF BEHAVIORAL HEALTH AND NUTRITION**

**DEPARTMENTAL BREADTH REQUIREMENT CATEGORIES**

## HUMANITIES AND COMMUNICATION SKILLS

## (6-9 credits required, depending on major)

Art Jewish Studies

Art History Linguistics

Communication Museum Studies

Comparative Literature Music

Dance Philosophy

English Theater

Foreign Language (including: CHIN, FREN, Women’s Studies (WOMS 203, 205,

GREK, GRMN, HEBR, ITAL, JAPN, LATN, 210, 216, 222, 318, 320, 326, 328,

PORT, RUSS, SPAN) 330, 353, 380, 382, 389, 465, 480)

Foreign Languages and Literatures

## SOCIAL SCIENCE

## (3-6 credits required, depending on major)

Anthropology Political Science

Black American Studies Psychology (except 209 and 314)

Business Administration Sociology

Criminal Justice Women’s Studies (WOMS 201, 202,

Economics (including FREC 150 206, 207, 211, 212, 213, 233, 240,

History 291, 298, 299, 300, 305, 323, 333,

Human Development and Family Studies 350, 363, 407, 413, 415, 430, 436,

(HDFS 201, 221, 230, 329, 401, 403, 405) 460, 484, 498)

## BIOLOGICAL AND NATURAL SCIENCES AND MATHEMATICS

## (10-12 credits required, depending on major)

Accounting Materials Science

Animal and Food Science Mathematics

Biological Sciences Mechanical Engineering

Chemistry Medical Technology

Computer and Information Science Nutrition & Dietetics (for HBS and

Computer and Electrical Engineering HPEI/HPE majors only)

Engineering Technology Psychology (PSYC 209 and 314)

Entomology and Wildlife Ecology Physics and Astronomy

Geography Plant and Soil Sciences

Geological Sciences Science

Marine Studies Statistics

**Checksheet for Health Behavior Science will be inserted here 16-17**

**Checksheet for Health and Physical Education will be inserted here 18-19**

**Checksheet for Applied Nutrition will be inserted here 20-21**

**Checksheet for Dietetics will be inserted here 22-23**

**Checksheet for Nutritional Sciences will be inserted here 24-25**

**PRE-REQUISITES and COREQUISITES**

**HEALTH BEHAVIOR SCIENCE REQUIRED COURSES**

WITH PREREQUISITES AND COREQUISITES

(All courses listed require a grade of C- or better)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| DEPT | # | COURSE TITLE | PRE-REQUISITE | CO-  REQ |
| HESC | 155 | PERSONAL HEALTH MANAGEMENT: AN APPROACH FOR A LIFETIME | FR, SO | X |
| HESC | 160 | HEALTH BEHAVIOR SCIENCE SEMINAR | X | X |
| HESC | 220 | ANATOMY AND PHYSIOLOGY | X | X |
| HESC | 311 | ISSUES IN HEALTH BEHAVIOR SCIENCE | \* | X |
| HESC | 326 | RESEARCH METHODS AND STATISTICS FOR BEHAVIORAL SCIENCE | \* (JR/SR) | X |
| HESC | 332 | HEALTH BEHAVIOR THEORY AND ASSESSMENT | HESC326 OR STAT 200 \* | X |
| HESC | 335 | HEALTH AND AGING | \* | X |
| HESC | 342 | INTRODUCTION TO ADAPTED PHYSICAL ACTIVITY | BHAN MAJORS (SO/JR/SR) | X |
| HESC | 422 | ORGANIZATION AND ADMINISTRATION OF LEISURE SERVICES | \* (SR) | X |
| HESC | 435 | PHYSICAL ACTIVITY BEHAVIOR | HESC220 OR HESC309 | X |
| HESC | 464 | INTERNSHIP | ALL MAJOR COURSEWORK COMPLETED AND PERMISSION OF INSTRUCTOR\* (SR) | X |
| HESC | 490 | DEVELOPMENT OF HEALTH PROMOTION PROGRAMS | HESC332 AND EITHER HESC326 OR STAT200, \* |  |
| NTDT | 200 | NUTRITION CONCEPTS | X | X |
| NTDT | 310 | NUTRITION AND ACTIVITY | NTDT200 AND A PHYSIOLOGY COURSE | X |

\* Open to HBS majors only

**HEALTH AND PHYSICAL EDUCATION REQUIRED COURSES**

WITH PREREQUISITES AND COREQUISITES

(All courses listed require grade of C- or better)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| DEPT | # | COURSE TITLE | PRE-REQUISITE | CO-  REQ |
| EDUC | 400 | STUDENT TEACHING - ELEMENTARY | PASS PRAXIS I, GPA 2.5 overall, 2.75 major | TAKE PRAXIS II |
| EDUC | 400 | STUDENT TEACHING - SECONDARY | PASS PRAXIS I, , GPA 2.5 overall, 2.75 major | TAKE PRAXIS II |
| EDUC | 413 | ADOLESCENT DEVELOPMENT AND EDUCATIONAL PSYCHOLOGY | \*\* (SO, JR, SR) | X |
| EDUC | 414 | TEACHING EXCEPTIONAL ADOLESCENTS | \*\* | X |
| EDUC | 419 | DIVERSITY IN SECONDARY EDUCATION | \* | X |
| EDUC | 420 | READING IN THE CONTENT AREAS | X | X |
| HESC | 121 | WATER SAFERY INSTRUCTION | X | X |
| HESC | 140 | FUNDAMENTAL SKILLS ANALYSIS | X | X |
| HESC | 141 | ADVENTURE CHALLENGE AND OUTDOOR RECREATION | HESC140 | X |
| HESC | 145 | INTRODUCTION TO PHYSICAL EDUCATION | HESC140 | X |
| HESC | 155 | PERSONAL HEALTH MANAGEMENT: AN APPROACH FOR A LIFETIME | FR, SO | X |
| HESC | 210 | EMERGENCY MANAGEMENT OF INJURIES AND ILLNESSES | X | X |
| HESC | 220 | ANATOMY AND PHYSIOLOGY | X | X |
| HESC | 230 | GROUP FACILITATION SKILLS IN HEALTH AND PHYSICAL EDUCATION | HESC155 | X |
| HESC | 231 | TEACHING COMMUNITY AND MENTAL HEALTH | HESC155\*\* | X |
| HESC | 241 | TEACHING INDIVIDUAL SPORTS | \*\* | X |
| HESC | 245 | TEACHING TEAM SPORTS | \*\* | X |
| HESC | 251 | SKILLS, TECHNIQUES AND KNOWLEDGE OF RYTHMS AND DANCE | HPEI or HPE MAJORS | X |
| HESC | 301 | MOTOR DEVELOPMENT | HESC140 OR HESC145, \*\* | X |
| HESC | 315 | INSTRUCTIONAL STRATEGIES FOR DRUG EDUCATION | HESC155 AND HESC230 | X |
| HESC | 319 | HEALTH RELATED FITNESS | \*\* | X |
| HESC | 324 | MEASUREMENT AND EVALUATION | 3 CREDIT MATH COURSE, \*\* | X |
| HESC | 325 | INSTRUCTIONAL STRATEGY FOR HUMAN SEXUALITY | HESC315\*\* OR PERMISSION OF INSTRUCTOR | X |
| HESC | 333 | HEALTH BEHAVIOR THEORY AND PROGRAM PLANNING | \*\* | X |
| HESC | 343 | ADAPTED PHYSICAL EDUCATION | HESC220, HESC301, \*\* (JR/SR) | X |
| HESC | 345 | TACTICAL APPROACH TO TEACHING SPORTS | HESC140\*\* | X |
| HESC | 414 | METHODS AND MATERIALS IN HEALTH EDUCATION | HESC155, HESC210, HESC231, HESC315, HESC3256, , GPA 2.5 overall, 2.75 major, + | X |
| HESC | 415 | METHODS AND MATERIALS IN PHYSICAL EDUCATION | HESC145, HESC140, HESC210, HESC301, HESC345, HESC319, HESC220, , GPA 2.5 overall, 2.75 major, + | X |
| HESC | 425 | BIOMECHANICS OF HUMAN MOTION | HESC220, HESC309, \*\* | X |
| HESC | 431 | EXERCISE PHYSIOLOGY LABORATORY | X | HESC430 OR HESC433 |
| HESC | 433 | APPLIED PHYSIOLOGY OF ACTIVITY | HESC220 | HESC431 |
| HESC | 465 | TEACHING SEMINAR IN HEALTH AND PHYSICAL EDUCATION | HESC414, HESC415, HESC417\*\* | EDUC400 |
| NTDT | 200 | NUTRITION CONCEPTS | X | X |

\*\* Open to HPE majors only

+ Satisfactory completion of Praxis I. Junior status, upper division clearance, minimum GPA of 2.50, major index of 2.75 and completion of all skills requirements. Open to HPE majors only.

**NUTRITION REQUIRED COURSES**

WITH SUGGESTED SEQUENCE, PREREQUISITES AND COREQUISITES

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| DEPT | # | COURSE TITLE | **APPLIED**  **NUTRITION** | **DIETETICS** | **NUTRITIONAL**  **SCIENCES** | GR | PRE-REQ | CO-REQ |
| ANFS | 305 | FOOD SCIENCE | SO | SO | SO | ≥C- |  |  |
| BISC | 104 | INTRODUCTORY BIOLOGY | FR (OR 207 & 208) |  |  |  |  |  |
| BISC | 106 | HUMAN PHYSIOLOGY | SO (OR 276) |  |  | ≥C- |  |  |
| BISC | 207 | INTRODUCTORY BIOLOGY I | FR (either 207 & 208 OR 104) | FR | FR |  |  | CHEM101, 103, 105 OR 111 |
| BISC | 208 | INTRODUCTORY BIOLOGY II | FR (either 207 & 208 OR 104) | FR | FR |  | BISC207 | CHEM102, 104, 106 OR 112 |
| BISC | 276 | HUMAN PHYSIOLOGY | SO (OR 106) | SO | SO | ≥C- | BISC207 OR 208 |  |
| BISC | 300 | INTRO TO MICROBIOLOGY |  | JR | JR |  | BISC207 |  |
| BUAD | 309 | MGT & ORGANIZATIONAL BEHAVIOR | JR | JR |  |  | SOPH STATUS |  |
| CHEM | 101 | GENERAL CHEMISTRY | FR (OR 103) | FR (OR 103) |  |  |  |  |
| CHEM | 102 | GENERAL CHEMISTRY | FR (OR 104) | FR (OR 104) |  |  | CHEM101 |  |
| CHEM | 103 | GENERAL CHEMISTRY | FR (OR 101) | FR (OR 101) | FR |  |  | MATH114 OR HIGHER |
| CHEM | 104 | GENERAL CHEMISTRY | FR (OR 102) | FR (OR 102) | FR |  | CHEM101, 103 OR 105 |  |
| CHEM | 213 | ELEMENTARY ORGANIC CHEMISTRY | SO | SO |  |  | CHEM102, 104 OR 105 | CHEM215 |
| CHEM | 215 | ELEMENTARY ORGANIC CHEMISTRY LAB | SO | SO |  |  |  | CHEM 213 |
| CHEM | 214 | ELEMENTARY BIOCHEMISTRY | SO | SO | SO | ≥C- | CHEM213 |  |
| CHEM | 216 | ELEMENTARY BIOCHEMISTRY LAB | SO | SO | SO | ≥C- | CHEM213 | CHEM214 – can take after 216 if necessary |
| CHEM | 220 | QUANTITATIVE ANALYSIS CHEMISTRY |  |  | SO |  | CHEM102, 104 OR 105 | CHEM221 |
| CHEM | 221 | QUANTITATIVE ANALYSIS CHEMISTRY LAB |  |  | SO |  | CHEM102, 104 OR 105 | CHEM220 |
| CHEM | 321 | ORGANIC CHEMISTRY |  |  | SO |  | CHEM104 |  |
| CHEM | 322 | ORGANIC CHEMISTRY |  |  | SO |  | CHEM321 |  |
| ECON | 100 | ECONOMIC ISSUES AND POLICIES | SO (OR 151) | SO (OR 151) | JR (OR 151) |  |  |  |
| ECON | 151 | INTRODUCTION TO ECONOMICS | SO (OR 100) | SO (OR 100) | JR (OR 100) |  | \*OR COREQ | MATH 114, 115, 221, 241, 242, 243 OR HIGHER |
| FREC | 408 | STATISTICAL RESEARCH METHODS |  |  | JR |  |  |  |
| MATH | 114 | COLLEGE MATH AND STATISTICS | FR (OR EQUIVALENT) | FR |  |  | MATH012 OR 010 |  |
| MATH | 221 | CALCULUS |  |  | FR (OR 241) |  | 2 YRS HS ALG, 1 YR HS GEOM & 1 YEAR HS PRECALC OR ≥MATH115, OR LEVEL V ON MATH PLACEMNT EXAM |  |
| MATH | 241 | CALCULUS |  |  | FR (OR 221) |  | 2 YRS HS ALG, 1 YR HS GEOM & 1 YR HS PRECALC OR ≥MATH 115 OR LEVEL V ON MATH PLACEMNTEXAM |  |
| NTDT | 103 | INTRO TO NUTRITION PROFESSIONS | FR | FR | FR |  |  |  |
| NTDT | 200 | NUTRITION CONCEPTS | FR | FR | FR | ≥C- |  |  |
| NTDT | 201 | FOOD CONCEPTS | SO | SO | SO | ≥C- |  |  |
| NTDT | 250 | INTRO TO NUTRITION CARE PROCESS |  | SO |  | ≥C- | NTDT200 |  |
| NTDT | 305 | NUTRITION IN THE LIFESPAN (RESTRICTED ELECTIVE) | JR (1 of 3) | JR (1 of 3) | JR (1 of 3) | ≥C- | NTDT200 & BIO COURSE |  |
| NTDT | 321 | QUANTTY FOOD PRODUCTION AND SERVICE |  | JR |  | ≥C- | NTDT200 & NTDT201 |  |
| NTDT | 322 | MANAGEMENT OF FOOD AND NUTRITION SERVICES |  | JR |  | ≥C- | NTDT200 & NTDT201 |  |
| NTDT | 326 | ON-SITE FOOD PRODUCTION |  | JR |  | ≥C- |  | NTDT321 |
| NTDT | 330 | NUTRITION COUNSELING |  | JR |  | ≥C- | NTDT200 & NTDT250 |  |
| NTDT | 350 | NUTRITION & OLDER ADULTS (RESTRICTED ELECTIVE) | JR (1 OF 3) | JR (1 OF 3) | JR (1 OF 3) | ≥C- | NTDT200 & BISC106 OR BISC276 |  |
| NTDT | 400 | MACRONUTRIENTS | JR | JR | JR | ≥C- | NTDT200 & CHEM114 & CHEM 216 |  |
| NTDT | 401 | MICRONUTRIENTS | JR | JR | JR | ≥C- | NTDT400 |  |
| NTDT | 403 | DIETETICS SEMINAR |  | SR |  |  | SR DIETETICS MAJOR |  |
| NTDT | 420 | MATERNAL AND INFANT NUTRITION (RESTRICTED ELECTIVE) | JR (1 OF 3) | JR (1 OF 3) | JR (1 OF 3) | ≥C- | NTDT400 & BISC276 |  |
| NTDT | 421 | NUTRITIONAL ASSESSMENT METHODS |  | SR | SR | ≥C- | NTDT400 & STAT COURSE |  |
| NTDT | 445 | TEACHING METHODS:NUTRITION/FOODS | SR | SR |  | ≥C- | NTDT200; JR OR SR |  |
| NTDT | 450 | MEDICAL NUTRITIONAL THERAPY I |  | SR |  | ≥C- | NTDT240, NTDT400 & BISC276 |  |
| NTDT | 451 | MEDICAL NUTRITIONAL THERAPY II |  | SR |  | ≥C- | NTDT250, NTDT400 & BISC276 |  |
| NTDT | 460 | COMMUNITY NUTRITION |  | SR |  | ≥C- | NTDT321 & NTDT400 |  |
| PHYS | 201 | GENERAL PHYSICS |  |  | JR |  | MATH114, 117, 221 OR 241 |  |
| PSYC | 100 | GENERAL PSYCHOLOGY | SO | SO |  |  |  |  |
| SOCI | 201 | INTRODUCTION TO SOCIOLOGY |  | FR |  |  |  |  |
| STAT | 200 | BASIC STATISTICAL PRACTICE |  | SO |  |  |  |  |

# Requires grade of C- or better

**HPE “INTEREST” MAJORS**

**FIRST YEAR REQUIREMENTS FOR HPE “INTEREST” MAJORS**

This major requires the completion of specific coursework as well as a minimum GPA for admission. Application to the major itself takes place at the end of the freshman year. Below you will find the list of requirements to be completed prior to application to the major.

**HEALTH AND PHYSICAL EDUCATION (HPEI)**

* Successful completion of the following courses:
* HESC 140
* HESC 141
* HESC 145
* HESC 155
* HESC 210
* HESC 220
* HESC 230
* NTDT 200, and
* Listed breadth requirements (see checksheet)

Some of these courses are typically taught in fall OR spring only. Please refer to

checksheet/program of study for this information.

Also required for admission to a teacher education program:

* Minimal cumulative grade point average of 2.5 and major GPA of 2.75.
* Completed PRAXIS I with a passing score prior to being admitted to the major. Passing scores: Reading = 175, Writing = 173, Math = 174
* Online acceptance of the Professional Dispositions
* Submission of a satisfactory Introductory Professional Portfolio (see Program Director for Details)

Acceptance into the program is based upon the stated criteria. Offers of admission into the Health and Physical Education Teacher Education Program are presented to those students who have demonstrated a commitment to teaching.

**HPE MAJORS**

**HEALTH AND PHYSICAL EDUCATION CRITERIA FOR ADMISSIONS TO THE METHODS BLOCK** (Preparation for student teaching)

1. Pass Praxis I, Reading (175) Writing (173) and Math (174)
2. Cumulative GPA of 2.50 or above
3. Cumulative GPA of 2.75 or above in major
4. Grade of C- or above in courses within the major
5. Completion of all required HESC courses with the exception of:
   1. HESC414
   2. HESC415
   3. HESC425
   4. HESC431
   5. HESC433
   6. HESC465
6. Completion of all required EDUC courses with the exception of EDUC420
7. Completion of Working Portfolio – the Working Portfolio is the beginning of documentation of the teaching standards. Artifacts may be designated specifically from classes and already assessed in the class. Optional artifacts may be added. Each artifact must include a reflection sheet (see HPE program director for portfolio content requirements). Artifacts are based on teaching standards for both health and physical education.

**GENERAL ADVISING PROCEDURES AND INFORMATION**

The Department of Behavioral Health and Nutrition provides students with a strong program of quality academic advisement – both from the faculty and the departmental academic advisor. The mission of academic advising in the department is to serve students in the ongoing process of assisting them in the attainment of their educational goals through the development and evaluation of their educational plans. To succeed and progress satisfactorily through a degree program, students must have the resources available to not only receive accurate information about requirements and procedures tailored to individual educational needs, but a knowledgeable, caring advisor to explain university policies and procedures. Advisors are involved in helping students coordinate their learning experiences through the planning of their educational – as well as their career – objectives, based on the abilities and academic progress of each student. Academic advising should also act as a referral for students to other campus agencies (Career Services, Academic Services, etc.)

When a student enters the Department of Behavioral Health and Nutrition they are assigned a faculty advisor in their chosen area of study. The Department highly encourages students to meet with their advisor on a regular basis – during advance registration periods and whenever they may have questions regarding their academics or career goals. Students are also highly encouraged to follow their planned program of study, taking courses as suggested at the correct time in their academic career. This can avoid missed courses, conflicting courses, prerequisite sequencing issues and other problems that may arise as they get close to graduation.

Regarding advisement with faculty or the departmental academic advisor, the following is the expectation for a responsible and successful student:

* schedules appointments with his or her advisor and is on time for those appointments.

• owns and is familiar with the on-line Undergraduate Catalog, the Departmental

Student Guidebook and specific department policies.

• is prepared for the advising session (has identified questions or concerns, brings

a list of proposed courses and times to advance registration appointment).

• discusses long-range goals including choice of major and career aspirations.

• knows academic requirements for continued enrollment and graduation.

• asks questions about policies, procedures, or requirements that are not

understood.

• keeps copies of relevant academic records.

• obtains, completes and processes all necessary forms and signatures required for

registration, course changes or related affairs within specified deadlines.

• meets course prerequisites and selects appropriate courses.

• consults with advisor before making drastic changes to an agreed upon schedule.

• consults with the advisor about concerns related to academic progress, a change

in program, courses to be taken at another institution, withdrawal from courses,

or withdrawal from the university.

• makes final decisions and is actively responsible for his or her academic career.

**The Family Rights and Privacy Act of 1974** (The Buckley Amendment)

Advisors have access to much private information pertaining to students. This information may not be divulged to **anyone** without the student’s written consent. This federal law, the Buckley Amendment, establishes standards that pertain to all official student records, including the student’s advising file. The Buckley Amendment applies to all schools which receive funds under an applicable program from the U.S. Department of Education. The law requires that educational institutions maintain the confidentiality of student education records and provide students with access to information placed in their official files. The Buckley Amendment generally prohibits the disclosure of information about an advisee without the advisee’s prior written consent. Even disclosure to parents, other faculty, or administrators within the institution would constitute a violation unless the individual to whom the information was disclosed has been designated as a “school official” with “legitimate educational interests” in the institutional policy. As agents of the institution, advisors generally enjoy a qualified privilege that protects them from liability as long as they act in good faith in carrying out their responsibilities. The United States Supreme Court has stated that educators will be granted immunity unless they act maliciously or disregard the “basic unquestionable constitutional rights” of students.

**First Year Experience (FYE)**

The [First Year Experience](http://www.ugs.udel.edu/gened/FYE_Admin.htm) refers to a layered approach of offering essential strategies and information for students in transition to the University and to enhance the likelihood of academic/social success and student retention. With this experience is a First Year Seminar course which is discipline specific for incoming majors to introduce students to the expectations of an academic major or career. This may differ from the intro course (3-4 credits) in the major.

**ENGL 110 – Critical Reading and Writing**

This course is required of all students and is generally taken in the freshman year. A minimum grade of a C- is required.

**Major Requirements**

A minimum grade of a C- is required for all major requirements.

**Multicultural Requirement**

Every student must complete three credits in a course or courses stressing multicultural, ethnic, and/or gender-related content. A minimum grade of a D- is required; this course cannot be taken pass/fail.

**Breadth Requirements**

It is important for students to understand that the Department of BHAN’s breadth requirements are different from those in other colleges/departments on campus. A complete listing of these requirements is included in this Guidebook. A minimum of a D- is required for all breadth requirements. Cannot be taken pass/fail.

**Departmental Website**

All information pertaining to BHAN can be found on our departmental website at www:udel.edu/bhan/

**E-mail**

Students are required to have a University e-mail account. When faculty generate information to students, they use only University based information – not hotmail, netscape, AOL, etc. If a student wants to keep their own personal e-mail account, they are required to transfer all information from their U of D account into their private account. A student is held responsible for missed information because of either not reading their e-mail or not having it transferred to another e-mail account.

**Discovery Learning Experience (DLE)**

All undergraduate students are required to take at least three credits of Discovery-Based or Experiential Learning (e.g., an internship, a service learning course, an independent study, participation in the Undergraduate Research Program or a Study Abroad program) in fulfillment of their degrees. The credit requirement may be satisfied in a single course or in a series of courses, as long as a total of three (3) credits are earned. This initiative follows the concept that we learn and retain knowledge more effectively when we learn by doing. When students apply theory to practice, use information to solve actual problems, are mentored to realize that they are not only receivers of knowledge but also discoverers of knowledge, realize and develop their own competencies when faced with unfamiliar situations, they have a deeper realization of the value of what they are being taught. This has the result of strengthening their intellectual abilities and creating the potential to gain greater self-confidence as future professionals. The most effective DLEs challenge students to build on their current level of knowledge, experience and skill sets.

**GLOSSARY OF ACADEMIC INFORMATION**

**ABSENCE FROM CLASS** – The responsibility for defining attendance expectation is left to the individual faculty member, subject to the guidelines presented in the Faculty Handbook as given below:

a. Absences on religious holidays listed in University calendars are recognized as an excused absence. Nevertheless, students are urged to remind the instructor of their intention to be absent on a particular upcoming holiday.

b. Absences on religious holidays not listed in University calendars, as well as absences due to athletic participation or other extracurricular activities in which students are official representatives of the University, shall be recognized as excused absences when the student informs the instructor in writing during the first two weeks of the semester of these planned absences for the semester. Absences due to similar events which could not have been anticipated earlier in the semester will be recognized as excused absences upon advance notification of the instructor.

c. Absences due to serious illness or death within a student’s family are recognized as excused absences. To validate such absences, the student should present evidence to the Dean’s Office of his or her college. The Dean’s Office will then provide a letter of verification to all of the student’s instructors for the term.

d. Absences due to serious illness (e.g. hospitalization, surgery, or protracted medical illness or convalescence) shall also be recognized as excused absences. To validate such absences, the student should present evidence of the illness to the Dean’s Office of his or her college. Supportive evidence will be provided on the student’s request by the Student Health Service directly to the respective Deans.

For relatively minor, short-term illness of students (e.g. cold and flu, where attendance in class is undesirable) or their immediate family, the University system depends upon reasonable communication between students and faculty. If possible, students should report such illnesses before the affected class, following the directions of the instructor provided at the start of the term. Further information regarding excused and unexcused absences can be found in the University of Delaware Official Student Handbook.

**ACADEMIC DISMISSAL** - A student will be dismissed when their cumulative grade point average falls below a certain level, depending on the number of credits they have earned. The chart for academic dismissal can be found in the on-line Undergraduate catalog. Readmission for any student will occur when the student’s cumulative grade point average reaches a 2.0.

**ACADEMIC HONESTY** – The College of Health Sciences and the University consider academic honesty an integral component of the educational process. You are expected to exercise integrity when completing quizzes, examinations, class assignments, research, papers and projects. As stated in the Faculty Handbook: To falsify the results of one’s research, to steal the words or ideas of another, to cheat on an examination or to allow another to commit an act of academic dishonesty corrupts the essential process by which knowledge is advanced. It is the official policy of the University of Delaware that all acts or attempted acts of alleged academic dishonesty be reported to the Dean of Students Office. At the faculty member’s discretion and with the concurrence of the student or students involved, some cases, though reported to the Dean of Students Office, may be resolved within the confines of the course. All others will be adjudicated within the Office of Student Conduct. Additional information regarding academic dishonesty and guidelines for cases of academic dishonesty is published in the University of Delaware on-line catalog.

**ACADEMIC LOAD** – A typical course load for a full-time student consists of four or five courses. Although 12 semester hours per semester represents a minimum full time load, students wishing to graduate in four years need to carry an average of at least 15 hours per semester. Students employed more than 20 hours per week are urged not to attempt a full-time academic load.

**ADVANCED PLACEMENT** – Students may be granted credit through the Advanced Placement Program for scores of 3, 4 or 5. Students should have test results sent to the Admissions Office for interpretation. Advanced Placement earned in this manner by entering freshmen or transfer students will be counted toward or will fulfill university or department degree requirements.

**APPEAL OF GRADE** – Students who feel a grade has been assigned unfairly have the right to appeal by the following procedures:

* The grade is first discussed with the instructor
* An appeal is made to the department chair
* The appeal is presented to a committee of faculty members

If resolution is not met, the chair of the department will forward a recommendation to the appropriate dean.

**ATTENDANCE** – Students are expected to attend class for the courses in which they are registered. Students are obligated to fulfill course assignments, including those that can only be fulfilled in class.

**ON-LINE CATALOG** – The Undergraduate On-line Catalog represents the contract between students and the university. Students may elect to graduate under the provisions of the on-line catalog in effect at the time of admission or under the provisions of subsequent on-line catalog curriculum information if the student has been enrolled in a continuous progression from admission to receipt of degree. Students are responsible for knowing the rules, regulations, and policies that are stated in the on-line catalog at the time of enrollment. This information acts as the final authority when policy decisions are in question.

**CHANGE IN ACADEMIC RECORDS** – Students who feel their academic record is inaccurate or should be altered because of unusual or extenuating circumstances can petition to the University’s Committee on Undergraduate Records and Certification (CURC). The written petition should be submitted to the Assistant Dean of the College and should include: - a clarification of the change that is being requested – the rationale for the request; and – documentation which supports the request. The specific guidelines can be found in the Assistant Dean’s Office.

**CHANGE IN GRADUATION DATE** – To receive appropriate information from the College and University regarding registration, advisement and graduation, it is your responsibility to make any needed change in your expected graduation date through UDSIS. It is critical that your expected term of completion be accurate!

**CHANGE OF NAME AND ADDRESS** – To receive information from the College and the University regarding registration, advisement, and graduation, it is your responsibility to notify the University of any changes in your name and address. Changes should be processed through UDSIS.

# CHANGE IN REGISTRATION

Weeks 1 and 2 Tuition is charged for those courses in which the student is registered at the end of the second week. No tuition rebate is given if a student withdraws after this time. This includes dropping or adding a course, as well as changing status to Pass/Fail or Audit. If another course is added after the second week, additional tuition is charged. All changes are handled through UDSIS.

Weeks 3-8 To drop a course during this period, students should use UDSIS. A grade of “W” will appear on the transcript. To add a course during this period, students must process a change of registration form with the signatures of the instructor and Dean. To change to Pass/Fail or Audit status during this period, students must go to UDSIS.

Weeks 9-14 During this period, a student’s registration status cannot be changed without the Dean’s approval. Dean’s approval is granted only when non-academic extenuating circumstances exist, i.e. serious illness, emotional difficulties or a family crisis. Documentation by a physician or counseling professional must be presented when requesting Dean’s approval. Dean’s approval will not be given because of failing grades, circumstances resulting from a change of major, or student error in registration.

NOTE: Special Sessions (Winter/Summer) follow a different schedule.

**COMPLAINTS AND GRIEVANCES** – The Faculty Handbook defines student complaints and the procedures students should follow if they have a complaint against a faculty member. The Handbook defines student complaints as follows:

a. Grade complaints: a claim that an inappropriate grade has been assigned because of a faculty member’s bias or because a faculty member’s failure to follow announced standards for assigning grades but not because of a faculty member’s alleged erroneous academic judgment (i.e., not a claim that courses standards are too high, reading is too heavy, the grade curve too low, etc.).

b. Other complaints: a claim of abuse, ill-treatment, or exploitation involving the irresponsible or unjust misuse of the instructor’s position of authority, power, and trust (e.g. pointed sexist or racist slurs and sexual or pecuniary blackmail).

**COURSE REPEAT** – Students are permitted to repeat a course at any time. When a course is repeated, the following conditions apply:

- all hours count towards probation, suspension, or dismissal (if grades are a “C-“ or below)

- the transcript will show both the original and repeat grades

- only one grade per course may be presented for degree clearance

**COURSE SUBSTITUTION** – If you feel it is appropriate to substitute another course for a course that is a required part of an academic program, you should consult your academic advisor. Your advisor can initiate the course substitution process if he/she feels it is warranted and does not jeopardize the intent of the academic program. After the “course substitution” form is completed and signed by the advisor, it will be forwarded to the Academic Advisor’s Office, 027 Carpenter Sport Building for recording in UDSIS.

**DEAN’S LIST** – Students who take at least 12 credit hours in a semester and earn a grade point average of 3.333 or higher for courses attempted that semester merit placement on the Dean’s List.

**DEGREE AUDITS (Senior Checkout)** – Faculty advisors need to review student’s degree audits, preferably in the second semester of the junior year. A degree audit form should be completed and signed by both student and faculty advisor and returned to the Academic Advisor’s office in 027 CSB.

**GRADE POINT AVERAGE (GPA)** – The numerical average of all the earned grades attempted at the university. The grade point average is computed by dividing the total number of quality points by the total number of hours attempted. Work taken by students at another institution is not included in the grade point average.

**GRADUATING WTH HONORS** – Graduating with a high cumulative index does not necessarily mean the student will receive honors. This determination is made by taking the entire graduating class into account. The percentage breakdown is as follows: Summa – Top 1% of graduating class, minimum GPA 3.75. Magna- next 4% of graduating GPA; minimum GPA 3.5. Cum laude- next 8% of graduating class; minimum GPA 3.25.

**INCOMPLETE (“I”) GRADE** – A temporary grade given students who, although passing a course, are unable to complete all the coursework on schedule. All requirements must be completed by the second week of the next semester and instructors must turn in the regular grade at that time. If the work is not done, the mark of I is changed by the Registrar to an F. An incomplete grade is considered unsatisfactory until it is replaced.

**LISTENER** – Students are allowed to change his or her course from standard grading or pass/fail to Listener (“L”) during the semester. Changes to “Listener” status requires the student to attend class but do not have to do assignments and take exams. See also CHANGE IN REGISTRATION.

**MATH PLACEMENT EXAM** – Successful completion of this exam is required for new students; this placement exam is used to determine the level of Math the student should be placed in to.

**MINORS** – Students may elect minor programs in addition to their major field of study. Minors require a minimum of 15 hours; a listing of minors can be found in the on-line Undergraduate Catalog and on the BHAN website. Check with the individual department for updated information.

**MULTICULTURAL COURSE** – Students at the University of Delaware are required to take a course that stresses multicultural, ethnic, and/or gender-related content. A listing of these courses can be found in the on-line Undergraduate Catalog, however, all courses are not always taught as multicultural. Students need to read the description of the course in UDSIS to make sure it is being taught as a multicultural offering.

**OVERLOAD** – A course load in excess of 18 hours must be approved by the student’s academic dean. Additionally, credits in excess of 17 credit hours will incur additional tuition fees as well.

**PASS/FAIL GRADE OPTION** – Undergraduate students may elect to take one course on a pass/fail basis each semester. This course can only be used as a free elective for the student. Students are encouraged to consult with, and obtain approval of, their advisors in the selection of courses to be taken under this option. The total number of credits taken on a pass/fail basis may not exceed 24 in any program, excluding courses that are graded pass/fail only.

**PROBATION** – Students receive an academic warning at the end of any academic period in which their overall grade point average falls below a 2.000. Students who fall below a 2.000 also receive deficit points; deficit points can only be eliminated by receiving grades of “C+” or better. Only courses/credits taken at the University of Delaware can be used to reduce deficit points.

**REGISTRATION** – The University has registration periods each semester. UDSIS registration for the following semester begins around the ninth or tenth week of the semester for all enrolled students. Students are given an “appointment” time specified in UDSIS and are encouraged to make course selections at that specific time. Appointment times are given based on the number of credit hours earned.

**STUDENT PROGRESS REPORT** – The Student Progress Report in UDSIS gives students an up-to-date record of how many credit hours have been earned and what is remaining to complete. Students should check this report routinely as they progress through their program.

**SYLLABUS** – A syllabus is the faculty/student contract in any given course. The syllabus contains the semester plan for the course, as well as when assignments are due, when tests are given, and policies regarding grading and attendance. This is an important document and students should always keep this in their possession for future reference during the semester.

**TRANSCRIPT** – An official copy of student’s academic records. Transcripts (official and unofficial) are available through the Registrar’s Office in the Student Services Building.

**TRANSFER CREDIT** – The University of Delaware permits matriculated students to complete classes at another accredited institution if the department offering an equivalent class approves the course work. To assure the transfer of credits to the University, a “Transfer Credit-Post Admission” form should be completed prior to scheduling a course at another institution. This form can be obtained in the Dean’s Office, as well as the Transfer Office in the Student Services Center.

**TRANSFER EVALUATION** – A formal evaluation of transfer credit, completed by the Admissions Office, is mailed to students following acceptance to the university. Any changes that need to be made must be done through the Academic Advisor’s office at 027 CSB.

# WITHDRAWAL/LEAVE OF ABSENCE

A. Withdrawals Processed Before the Academic Penalty Deadline

Students withdrawing prior to the beginning of the Fall or Spring semesters or prior to the Academic Penalty Deadline (the eighth week or the semester) may do so without academic penalty by filling out the Withdrawal/Leave Notification Form through the Dean’s Office or the Dean of Students Office, 218 Hullihen Hall.

B. Withdrawals Processed After the Academic Penalty Deadline

Withdrawals and leaves after the Academic Penalty Deadline (the eighth week of the semester) require permission from the assistant/associate dean of the student’s college. To initiate this process, the student should make an appointment with his/her assistant/associate dean. The dean’s approval is granted only when non-academic extenuating circumstances exist, i.e. serious illness, emotional difficulties, or an emotional crisis. Documentation by a physician or a counseling professional must be presented when requesting the dean’s approval. The dean’s approval will not be given because of failing grades, circumstances resulting from a chance in major, or a student error in registration.

C. Medical Leave of Absence

A matriculated undergraduate student who needs to discontinue his/her studies for medical reasons (e.g. surgery, pregnancy, illness, rehabilitation, and other health-related circumstances) can request a Medical Leave of Absence directly from the assistant/associate dean of the college in which he/she is enrolled. Contact the Dean’s Office for further information.

D. Academic Leaves of Absence

Undergraduate students who wish to engage in activities related to their educational objectives that require them to discontinue registration at the University for a period not to exceed one year may be eligible upon approval of the assistant/associate dean of their college for an Academic Leave of Absence. Students should consult with their college’s assistant/associate dean regarding appropriate procedures to be followed in order to be granted an Academic Leave of Absence.

**UNIVERSITY OF DELAWARE STUDENT RESOURCES**

**ACADEMIC ENRICHMENT CENTER**

**148-150 South College Avenue**

Monday thru Thursday: 8 am to 8 pm, Friday: 8 am – 5 pm

831-2805

<http://www.aec.udel.edu/>

The Academic Enrichment Center (AEC) offers services through three different programs:

* University Studies – Academic home for undeclared or undecided students. This program   comprises one of the single largest bodies of undergraduate students within the university and represents a diverse population of students in terms of intellectual and academic interests. UST (University Studies) undergraduate students will eventually make their way into every major and/or minor represented here at the University of Delaware.
* Student Support Services Program (SSSP) – The Student Support Services Program (SSSP) provides academic assistance, personal support, cultural enrichment, and individual support for eligible undergraduate students at the University of Delaware. The primary objectives of SSSP are to assist participants to maintain good academic standing, to persist in college, and ultimately to graduate from the University with a baccalaureate degree. Motivated undergraduate students enrolled in a full-time degree program at the University of Delaware who demonstrate the potential to succeed in college and who qualify for participation in a federal TRIO program are eligible to become SSSP students. If you are a first-generation college student (neither of your parents graduated with a four-year undergraduate degree) and/or a student from a family with a limited income, you are encouraged to apply. Applicants are required to submit the most recent copy of the 1040 tax form submitted by the person(s) who claim them. Students with physical and/or [Learning Disabilities/ADHD](http://www.aec.udel.edu/LD_ADHD.html) are also eligible to apply.
* Academic Enrichment - activities that provide undergraduate students with extensive academic assistance through individual tutoring, group study session, mentoring, academic success and study skills workshops, personal and social advising, and referral assistance throughout the year. These programs and activities are designed to help students maximize their academic ability while pursuing their degree programs. AEC also provides services for students with identified learning disabilities. Students interested in improving their academic performance should visit AEC.

**CAREER SERVICES CENTER**

**Bank of America Career Services Center**

**401 Academy Street (adjacent to Perkins Student Center)**

Monday, Tuesday, Thursday, Friday: 8 am – 5 pm, Wednesday 8 am – 7 pm

Summer hours: Monday through Friday, 8 am – 5 pm

831-8479

<http://www.udel.edu/CSC>

The Career Services Center assists matriculated students and alumni. Undergraduate students may explore potential careers through participation in internships, volunteer work and part-time and summer jobs. Information on employment opportunities in the local area and throughout the mid-Atlantic region is available. This office also offers career workshops on topics such as resume writing, interviewing, and job searching strategies, as well as coordinated the Campus Interview Program and Credentials Services. The annual College of Health Sciences job fair is held each fall. Students interested in participating in any of these career services should visit the Center or check out the “upcoming events” on the CSC website. Students can also make an appointment with a career counselor through this website.

**CENTER FOR COUNSELING AND STUDENT DEVELOPMENT**

**261 Perkins Student Center – 2nd Floor of the Bookstore Annex**

Monday, Thursday, and Friday: 8 am – 5 pm, Tuesday and Wednesday: 8 am – 6 pm

Summer hours: Monday through Friday, 8 am – 5 pm

831-2141

<http://www.udel.edu/counseling/index.html>

All of the activities of the Center for Counseling and Student Development are designed to contribute to the personal, educational, and career development of University of Delaware students. The Center’s goals are to assist students in achieving their full academic potential, formulating realistic career and educational plans, and resolving personal problems. Appointments and information regarding these services can be obtained by contacting the Center.

**HUGH H. MORRIS LIBRARY**

**181 South College Avenue**

**Monday – Thursday: 8 am – 12 midnight, Friday 8 am – 8 pm, Saturday 9 am – 8 pm, Sunday: 11 am – 12 midnight**

831-2965

<http://www.lib.udel.edu>

The University of Delaware Library is the parent term for five libraries: the Morris Library, the main library where the bulk of the collection is housed, which seats more than 3,000 persons and the four branch libraries including the Agriculture, the Physics, and the Chemistry libraries located on the Newark campus, as well as the Marine Studies Library in Lewes. The libraries contain 2.2 million books and journals and 2.8 items in microtext.

**INSTITUTE FOR GLOBAL STUDIES**

**26 East Main Street, Elliott Hall**

Monday through Friday: 8 am – 5 pm

831-2852

<http://www.international.udel.edu>

The International Programs and Special Sessions Center (IP/SS) administers University-sponsored study abroad programs, provides support services for foreign students, coordinates summer and winter sessions, and directs the English Language Institute. The Center also provides information to students and faculty on financial support for study, research, teaching and travel abroad. Foreign students and those interested in studying abroad should visit the Center.

**MATH TUTORIAL LAB**

**106 Ewing Hall**

(Check link below for hours)

<http://www.math.udel.edu/teaching/prepmath/pmphr.html>

The Tutorial Lab is designed to improve mathematical learning in the lower level mathematics courses at the University. The Lab provides tutorial assistance and develops instructional and diagnostic materials and techniques to support instruction for MATH 010, 012, all 100-level math courses, MATH 221 and 241. It maintains extensive house to answer students’ mathematical questions.

**OFFICE OF CAMPUS AND PUBLIC SAFETY**

**413 Academy Street**

Phone: (302) 831-2222  •   Fax: (302) 831-6871

**www.udel.edu/PublicSafety**

General email: [**publicsafety@udel.edu**](mailto:publicsafety@udel.edu)

The University of Delaware Department of Public Safety works to create an environment where people can feel safe to learn, work, live and visit and is committed to providing quality service and protection to the entire University community. In partnership with the community and other local police agencies, UD’s Department of Public Safety works to prevent crime and resolve issues that affect students, faculty, staff, and visitors. Public Safety provides a free walking escort service for students, staff and faculty to or from any University property or contiguous street, and specific areas off campus that immediately border the Hen after Ten bus route (see MAP) . Information regarding the University's late night bus service, Hen after Ten, can be found at: <http://www.udel.edu/transportation/ud_route/hen.html>.

The escort service is designed to enhance your safety and peace of mind if you must walk after dark. This service is available during the hours of darkness every night of the week.

To arrange for an escort please call 831-6666 or use one of the over 200 blue light emergency phones located throughout campus.

**OFFICE OF DISABILITIES SUPPORT SERVICES**

**240 Academy Street**

119 Allison Hall

Monday through Friday: 8 am – 5 pm

Phone: 831- 4643 Fax: 831-3261

<http://www.udel.edu/DSS>

Email: [dssoffice@udel.edu](mailto:dssoffice@udel.edu)

This office brings together an array of services for students, faculty and staff under one unit that are housed centrally in first-floor facilities in Alison Hall. The DSS office provides services for students with learning disabilities (LD) and Attention Deficit/Hyperactivity Disorder (ADHD), and for students and employees with permanent disabilities. This Office is charged with providing equal educational opportunities for students with disabilities and with encouraging full participation by these students in University programs. Students with obtain services including information and referral assistance through the University’s pre-admission process; specialized orientation tours of campus; assistance in obtaining priority status of scheduling; temporary loans of cassette tape recorders/player, keys to lifts and elevators, and assisted listening devices; assistance in locating attendants for on-going and occasional needs; and assistance in obtaining training in the use of specialized equipment (e.g. Kurzweil reading machine, talking calculator, talking computer terminal, Braille terminal, and large-screen computers).

**OFFICE OF EQUITY AND INCLUSION**

**305 Hullihen Hall**

Monday through Friday: 8 am – 5 pm

831-8735

<http://www.udel.edu/oei> (“oei” must be in lower case)

The purpose of this office is to advocate for an equitable and inclusive work and learning environment by monitoring, coordinating, and overseeing the University's diversity and inclusion initiatives. Matters related to discrimination based upon race, ethnicity, gender, class, sexual orientation, disability, religion and acts of intolerance are addressed in this Office. The four prongs of the Office of Equity and Inclusion are:

* Affirmative Action – the interpretation of University Policy Against Sexual Harassment and other Unlawful Harassment as well as Affirmative Action & Equal Opportunity
* Campus Diversity – issues dealing with protected class members at UD, gender, ethnicity and Equal Employment Opportunity for students and employees
* LGBT Community Issues - mission is to promote equality specifically regarding sexual orientation and gender identity/expression, vital to the University’s goal of being inclusionary to all people. The office works with the University to create a welcoming and safe environment through collaborative efforts in outreach, advocacy and activism.
* Women’s Affairs - The Office of Women's Affairs, serving UD since 1978, advocates for equality by offering confidential support services, providing resources on women's issues, and presenting and celebrating the contributions and perspectives of women on- and off-campus.

**STUDENT HEALTH SERVICES**

**282 The Green**

**Laurel Hall**

Fall and Spring Semester: Normal Hours of Operation 8 am – 5 pm

HOWEVER NURSING STAFF IS AVAILABLE FOR TREATMENT AND CONSULTATION 24 HOURS A DAY 7 DAYS A WEEK

831-2226

<http://www.udel.edu/shs>

The Student Health Service (SHS) located in Laurel Hall, provides out-patient medical services for all undergraduate and graduate students. The SHS is staffed by well-trained and fully licensed physicians, nurse practitioners, nurses, and technical staff. Physicians are Board-certified, Board-eligible or fellowship-trained in the following specialties: adolescent medicine, sports medicine, family practice, pediatrics and gynecology. The nursing staff includes nurse practitioners and ANA-certified college health nurses.

**THE TECHNOLOGY SOLUTIONS CENTER**

**002B Smith Hall**

Monday through Friday: 8 am – 5 pm

831-8895

<http://www.it.udel.edu>

The Technology Resource Center serves students, faculty and staff with all computing needs, whether help is needed to purchase a new computer or assistance is needed for a personal computer. The University offers full support for both Windows 95 and 98 and Apple MacOS 7.5x or 8.x systems. Students should check the website for the most up-to-date information regarding system minimum requirements.

**UNIVERSITY WRITING CENTER**

**016 Memorial Hall**

Monday through Friday: 9 am – noon and 1 pm – 5 pm

831-1168

<http://www.english.udel.edu/wc>

The primary purpose of the University Writing Center is to provide University students with individualized instruction in writing. Students at any level and from any discipline may attend the Center free of charge. Writing Center instructors work one-on-one with students in need of an intensive program in order to succeed in University course work and with students who need to improve only a particular aspect of their writing. Students may attend on a one-time basis or may set up regular course of instruction.

**WELLSPRING STUDENT WELLNESS PROGRAM**

**231 South College Avenue**

**Normal Hours of Operation Monday through Friday 8 am – 5 pm**

831-3457

<http://www.udel.edu/wellspring>

The Wellspring Student Wellness Program promotes good health and provides supportive counseling for students on a variety of wellness topics including: nutrition and fitness, body image and eating disorders, alcohol and other drugs, sexuality, healthy relationships, sexually transmitted infections, contraceptives, sexual assault, stalking, intimate partner violence, holistic wellness, stress management, relaxation techniques, massage, smoking cessation, and other related topics.

**2010-2011 ACADEMIC CALENDAR**

**Fall Semester, 2010**

Apr. 15 Thurs. Fall book orders are due.

Apr. 19 Mon. Registration for Fall Semester, 2010.

May 1 Sat. Undergraduate admission application deadline for

transfer students entering Fall Semester.

May 1 Sat. Admissions deposit deadline for admitted freshman.

June 21 Mon. New Student Orientation begins.

July 1 Thurs. Deadline for graduate admission applications for Fall

2010. Most programs have earlier deadlines.

July 21 Wed. New Student Orientation ends.

Aug. 1 Sun. Fee payment deadline for Fall Semester.

Aug. 28 Sat. Residence hall check-in for new students; 8:00 a.m. to

4:00 p.m.

Aug. 28 Sat. First meal in dining halls for new students - lunch.

Aug. 29 Sun. Residence hall check-in for returning students 9:00 a.m. to

6:00 p.m.

Aug. 29 Sun. First meal in dining halls for returning students - dinner.

Aug. 30 Mon. New Student Convocation, 10:30 a.m. Advisement and

registration.

Aug.30 Mon. Residence halls check-in for returning students: 11:00 a.m.

to 3:00 p.m.

Aug. 31 Tues. Deadline for admission to doctoral candidacy for degrees

to be conferred in December 2010 or February 2011.

Aug. 31 Tues. Classes begin at 8:00 a.m.

Sept. 6 Mon. Holiday - University offices closed; classes suspended.

Sept. 8 Wed. Rosh Hashanah begins at sundown; continues next two

days - See policy in Faculty Handbook on excused

absence.

Sept. 14 Tues. UNDERGRADUATE STUDENTS - Deadline for completion

of deferred examinations and incomplete work

(grade I) from Spring Semester 2010, and 2010 Summer

Sessions.

Sept. 14 Tues. Last day to register or to add courses. After this date

tuition and a $25 processing fee will be charged for

change of registration; students withdrawing from courses

will receive a grade of "W" on permanent record.

Sept. 14 Tues. Deadline for changing dining plan.

Sept. 15 Wed. Deadline for filing application for graduate degrees to

be conferred in December 2010.

Sept. 15 Wed. Winter 2011 book orders are due.

Sept. 17 Fri. Yom Kippur begins at sundown; continues following day -

See policy in Faculty Handbook on excused absence.

Oct. 15 Fri. Spring book orders are due

Oct. 15 Fri. Freshman mid-term marking period ends.

Oct. 22 Fri. GRADUATE STUDENTS - Deadline for completion of

deferred examinations and incomplete work (grade I)

from Spring Semester 2010 and 2010 Summer Sessions.

Oct. 26 Tues. Last day to change registration or to withdraw from

courses without academic penalty.

Nov. 1 Mon. Registration begins forWinter Session, 2011.

Nov. 2 Tues. Election Day; University Offices closed; classes suspended.

Nov. 15 Mon. Deadline for receipt of doctoral dissertations and executive

position papers for degrees to be conferred in

December 2010.

Nov. 18 Thurs. Registration begins for Spring Semester 2011.

Nov. 22 Mon. Deadline for receipt of master's theses for degrees conferred

in December 2010.

Nov. 23 Tues. Thanksgiving Break begins after last class. Residence

Halls close at 7:00 p.m.

Nov. 23 Tues. Last meal in dining halls before Thanksgiving Break -

lunch.

Nov. 25 Thurs. Holiday - classes suspended; University offices closed

Nov. 26 Fri. Holiday - classes suspended; University offices closed.

Nov. 28 Sun. Residence halls re-open at 2:00 p.m. First meal in dining

halls after Thanksgiving recess - dinner.

Nov. 29 Mon. Classes resume following Thanksgiving recess.

Dec. 1 Wed. Undergraduate admission application deadline for

freshmen entering Fall Semester for Honors &

Scholarship consideration .

Dec. 1 Wed. Deadline for graduate admission applications for Spring

2011.

Dec. 8 Wed. Last day of classes; classes end at 10:00 p.m.

Dec. 9 Thurs. Reading Day: no examinations scheduled.

Dec. 10 Fri. Final examinations begin; grades due in Registrar's

Office 72 hours after scheduled examination or last

class meeting when no final examination is given.

Dec. 11 Sat. Reading Day; no examinations scheduled.

Dec. 12 Sun. Reading Day; no examinations scheduled.

Dec. 15 Wed. Deadline for filing application for graduate degrees to

be conferred in Feb. 2011.

Dec. 17 Fri. Final examinations end; residence halls close at

10:00 p.m.

Dec. 17 Fri. Last meal in dining halls - dinner.

Jan. 8 Sat. Commencement.

Jan. 15 Sat. Undergraduate admission application deadline for

freshmen entering Fall Semester.

**Winter Session, 2011**

Sept. 15 Wed. Winter book orders are due.

Nov. 1 Mon. Registration for Winter Session begins.

Dec. 3 Fri. Fee payment deadline forWinter Session.

Jan. 2 Sun. Residence hall check-in 2:00 p.m. to 9:00 p.m.

Jan. 2 Sun. First meal in dining halls - dinner.

Jan. 3 Mon. Classes begin at 8:00 a.m. Residence hall check-in for

Winter Session walk-ins, 9:00 a.m. to 3.00 p.m.

Jan. 6 Thurs. Last day to register or to add courses. After this date

tuition and a $25 processing fee will be charged for

change of registration; students withdrawing from

courses will receive a grade of "W" on permanent

record.

Jan. 6 Thurs. Deadline for changing dining plan

Jan. 17 Mon. Martin Luther King Holiday - classes suspended;

University offices closed.

Jan. 18 Tues. Deadline for receipt of dissertations, executive position

papers and master’s theses for degrees conferred

in Feb. 2011.

Jan. 21 Fri. Last day to change registration or withdraw without

academic penalty.

Feb. 4 Fri. Last day of classes.

Feb. 5 Sat. Final examinations; grades due in Registrar's Office

72 hours after scheduled examination or last class

meeting when no final examination is given. Students

leaving after Winter Session must check-out of

residence hall by 7:00 p.m.

Feb. 5 Sat. Last meal in dining halls - dinner.

**Spring Semester, 2011**

Oct. 15 Fri. Spring book orders are due.

Nov. 1 Mon. Undergraduate admission application deadline for

freshman and transfer students entering Spring

Semester, 2011.

Nov. 18 Thurs. Registration for Spring Semester, 2011 begins.

Dec. 1 Wed. Deadline for graduate admission applications for

Spring 2011.

Dec. 1 Wed. Undergraduate admission application deadline for

freshman students entering Fall Semester 2011 for

Honors and Scholarship consideration.

Jan. 3 Mon. Fee payment deadline for Spring Semester, 2011.

Jan. 18 Tues. Deadline for receipt of dissertations and Master’s

Thesis for degrees conferred in Feb. 2011.

Jan. 15 Sat. Undergraduate admission application deadline for

freshman students entering Fall Semester 2011.

Jan. 20 Thurs. Spring New Student Orientation.

Feb. 1 Tues. Deadline for admission to doctoral candidacy for

degrees conferred in May 2011.

Feb. 6 Sun. Residence hall check-in 2:00 p.m. to 9:00 p.m.; room

change period for students on campus during Winter

Session, 9:00 a.m. to 12:00 noon.

Feb. 6 Sun. First meal in dining halls - brunch.

Feb. 7 Mon. Classes begin at 8:00 a.m. Residence hall check-in

9:00 a.m. - 3:00 p.m.

Feb. 15 Tues. Deadline for filing application for graduate degrees to

be conferred in May 2011.

Feb. 21 Mon. Last day to register or to add courses. After this date

tuition and a $25 processing fee will be charged for

change of registration; students withdrawing from

courses will receive a grade of "W" on permanent

record. Deadline for changing dining plan.

Feb. 21 Mon. UNDERGRADUATE STUDENTS - Deadline for completion

of deferred examinations and incomplete work

(grade I) from Fall Semester 2010, and Winter Session

2011.

Mar. 15 Tues. Summer book orders are due.

Mar. 18 Fri. GRADUATE STUDENTS -Deadline for completion of

deferred examinations and incomplete work (grade I)

from Fall Semester 2010 and Winter Session 2011.

Mar. 25 Fri. Spring Recess begins after last scheduled class;

Residence halls close at 7:00 p.m.

Mar. 25 Fri. Last meal in dining halls before Spring break - dinner.

Mar. 25 Fri. Freshman mid-term marking period ends.

Apr. 1 Fri. Deadline for graduate admission applications for

June 2011.

Apr. 3 Sun. Residence halls re-open at Noon.

Apr. 3 Sun. First meal in dining halls after Spring break - dinner.

Apr. 4 Mon. Classes resume after Spring recess at 8:00 a.m.

Apr. 4 Mon. Registration for 2011 Summer Sessions begins.

Apr. 14 Thurs. Registration for Fall Semester 2011 begins.

Apr. 15 Fri. Fall 2011 book orders are due.

Apr. 18 Mon. Deadline for receipt of doctoral dissertations and

executive position papers for degrees conferred in

May 2011.

Apr. 18 Mon. Last day to change registration or to withdraw from

courses without academic penalty.

Apr. 25 Mon. Deadline for receipt of master's theses for degrees

conferred in May 2011.

May 1 Sun. Undergraduate admission application deadline for

transfer students entering Fall 2011.

May 2 Mon. Deadline for admission to doctoral candidacy for

degrees to be conferred in August 2011.

May 17 Tues. Deadline for filing application for graduate degrees to

be conferred in August 2011.

May 17 Tues. Last class day; classes end at 10:00 p.m.

May 18 Wed. Reading Day; no examinations scheduled.

May 19 Thurs. Final examinations begin; grades due in Registrar's

Office 72 hours after scheduled examination or last

class meeting when no final examination is given.

May 21 Sat. Final examinations scheduled.

May 22 Sun. Reading Day; no examinations scheduled.

May 25 Wed. Final examinations end; Residence Halls close at

10:00 p.m. (except for graduating students).

May 26 Thurs. Senior’s Day

May 27 Fri. Last meal in dining halls - dinner.

May 27 Fri. Honors degree breakfast, doctoral hooding and some

college convocations.

May 28 Sat. Commencement followed by remaining college

convocations.

May 28 Sat. Residence halls close at 6:00 p.m. for graduating

students.

May 30 Mon. Holiday - University Offices closed.

**First Summer Session, 2011**

Mar. 15 Tues. Summer book orders are due.

Apr. 4 Mon. Registration for 2011 Summer Sessions begins.

June 5 Sun. Residence hall check-in for 5 and 7 ½ week sessions,

noon to 5 p.m.

June 5 Sun. First meal in dining halls - dinner.

June 6 Mon. Classes begin.

June 6 Mon. Fee payment deadline.

July 4 Mon. Holiday; classes suspended; University offices closed.

All dining services are closed.

July 8 Fri. Classes end - 5 week Summer Session.

July 9 Sat. Final examinations; 5 week Summer Session. Students

attending 5 week summer session to check out of residence

halls by 7:00 p.m.

July 25 Mon. Classes end - 7 ½ week Summer Session classes meeting

Monday/Wednesday.

July 26 Tues. Classes end - 7 ½ week Summer Session classes meeting

Tuesday/Thursday.

July 27 Wed. Final exams - 7 ½ week Summer Session classes meeting

Monday/Wednesday.

July 28 Thurs. Final exams - 7 ½ week Summer Session classes meeting

Tuesday/Thursday. Students attending 7 ½ week

sessions to check out of residence halls by 7:00 p.m.

**Second Summer Session, 2011**

July 11 Mon. Classes begin.

July 11 Mon. Fee payment deadline for second summer session.

Aug 11 Thurs. Classes end.

Aug 12 Fri. Last meal in dining halls - dinner.

Aug 12 Fri. Final examinations; residence halls close for 2nd

Summer Session at 7:00 p.m.

**PREPARED BY THE UNIVERSITY REGISTRAR’S OFFICE.**

**QUESTIONS OR COMMENTS MAY BE REFERREDTOTHE**

**REGISTRAR'S OFFICE AT 831-1280**