

**ART 309: Book Arts****COURSE SYLLABUS 15S****COURSE DESCRIPTION**

Exploration of book arts as a complete object that integrates content and form through narratives and/or sequential picture planes. Emphasis on elements of design and the principles of book planning and production.

TR 5:00p – 6:55p RECITATION HALL 304

**RECITATION HALL HOURS**

Monday – Friday            6am- 2am

Saturday – Sunday        10am - midnight

The REC 304 studio has open hours during building hours EXCEPT during the following days and times when other classes meet in REC 304.

TR 9:30a – 11:25a

TR 12:30p – 2:25p

**FACULTY****Professor Martha Carothers**

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018 Taylor Hall 302-831-0387

Office Hours: Wednesday 2:00p – 4:00p  
and by appointment

**COURSE OBJECTIVES**

As a result of having taken this course students will be able to:

- Understand and determine how a book is a container of selected content.
- Distinguish and define various aspects of a book in differing contexts.
- Discern and produce book structures and media appropriate to the content.

**RELATED ISSUES**

Students will utilize critical thinking skills to make decisions of why to create a book, what book to create, and how to create a book.

The course is a hands-on overview of books arts including various aspects of book context, construction, and resource information about books. The course will not make students a professional or conservation bookbinder.

Students will create group and individual book projects as well as a coordinated research component. Course content involves both in class and out of class studio effort. Class periods include on-campus field trips to the Morris Library and University Museum.

Students will be able to utilize book construction methods after the course for other purposes (suite of prints, photographs, design, workshops with children).

Students might develop an interest in further study of book arts at other institutions at the graduate level, (University of Arts, University of Alabama, University of Iowa, Corcoran College of Art and Design, Mills College, Scripps College).

#### COURSE REQUIREMENTS

##### **Consumable Fee**

\$35 consumable fee, bring receipt to class. Please see procedure for paying the consumable fee at end of syllabus.

#### TEXTBOOK

##### **No required textbook.**

A number of books about book arts and bookbinding are also available in Morris Library.

*Non-adhesive Binding; Smith's Sewing Single Sheets; Structure of the Visual Book*

#### UNIVERSITY REQUIREMENTS

UD email and SAKAI /Canvas course management system

#### **STUDIO AND RESEARCH PROJECTS**

Critiques and deadlines are mandatory.

#### **FACILITIES**

Please be mindful of other students who use the studios after you. There are other students and classes using this Recitation studio. You are not allowed to cut on the tables, although you'll be tempted because there are cuts from last semester. There is a space for cutting boards. You need to buy a cutting mat or board to cover your work area. You are responsible for cleaning up your work area when you are in class and when you come in to work in the studio outside of class.

Eating and drinking is permitted in the room providing all trash is put in the waste receptacle and not left on the tables and floors. Close the windows if you are last to leave the studio.

#### **BOOK PROJECTS**

##### **ALTERED BOOK**

Book Arts students will consider content of a book by altering existing books. Students will select used and discarded books. Students will physically alter the books to reinterpret the content. This response will involve two altered books – altered structure and one altered content.

### **EDIBLE BOOK**

Book Arts students will be introduced to the vast archives of the University's Morris Library Special Collections. Students will work with the cookbook collection. With guidance from the Special Collections personnel students will select a recipe. Based on the recipe students will create an edible book response using the recipe. In addition the recipe will be a print out in duplicate to be collated to a group book along with a photograph of the edible book.

### **POETRY BOOK**

Book Arts students will collaborate to design and produce a collective book featuring a poem written by faculty of the University of Delaware. This typographic book will provide an introduction to Raven Press and an opportunity for students to create an individual page while working as a group to compile the pages into a book. Each student will have one copy of the group book along with producing one for the poet and one for the course archive.

### **IMAGE BOOK**

Book Arts students will visit the University Museum galleries and select one image for their individual image book project. Working with one digital image, students will exam cropping, editing, and pacing within the book

format. The result is a visual exploration of an image to tell a visual story.

### **GRAPHIC NOVEL**

Book Arts students will convey a storyline with images and/or words to expand the format of a comic strip or comic book. Students will exam story development, framing, cropping, editing, and pacing within the book format.

### **ARCHIVE BOOK**

Book Arts students will be introduced to the vast archives of the University's Morris Library Special Collections. Students will work in small groups. With guidance from the Special Collections personnel each group will research the materials of a selected archive. Based on what is gleaned from the archive, students will produce a book reflecting on their response to the archive materials.

### **CREATIVE BOOK**

Book Arts students create at least two copies of an individual creative book. The subject, text, and images of the creative book will widely vary and depend on the ideas of each student. Text and images may be original or found sources, although all found sources must be appropriately cited or credited in the colophon of the book.

The poetry, image, graphic novel, archive, and creative books must use at least one reproducible method (photocopy, rubber stamp, photography, potato stamp, laser printer, stencil). The book concept and the appropriate amount of effort, binding, materials, and production methods will be determined throughout the development stages. Two copies of the creative book will be produced. The lesser of the two copies become included in the course archive for exhibition and future classes, and will eventually be housed in Special Collections of Morris Library.

#### **BLANK BOOK BINDINGS**

Book Arts students will learn eight binding methods for hard cover blank books. These include signature, perfect, and stab methods of binding with cloth and paper covers.

#### **FIELD TRIPS and REFLECTION**

Book Arts students will visit a number of University units involved with books. These include units within Morris Library (Special Collections, Film Collection, and Conservation) and University Museum (Paul Jones and University Gallery Collections). As part of visits, students will write a brief reflective summary.

#### **ATTENDANCE**

Attendance is important for all classes. Attendance is taken for each class. Attendance is not factored into the course grade, although poor attendance usually has a correlation to a lower accumulation of total points.

#### **EVALUATION AND GRADING**

Evaluation is according to rubrics established for group and individual projects. Rubrics will be discussed in collaboration with students in advance in regards to ideas, concepts, creativity, effort, finished form, and craftsmanship. Rubrics will be based on points for book projects, field trip written reflection, blank books binding, individual creative books, and test. Final grade is determined by cumulative total of points. Participation in discussions and critiques is crucial to learning, although participation is not graded.

#### **LETTER GRADE DESCRIPTIONS**

The following Letter Grade Descriptions detail the criteria for earning grades. Plus and minus grades fall between the letter grades in achievement.

**A** Outstanding work relative to the level necessary to meet course requirements. This work goes *far* beyond completing the requirements of the assignment and shows

- unusual mastery of the skills and innovative and creative thinking.
- B Significantly above the level necessary to meet course requirements. A "B" is a very good grade, but not outstanding.
- C Average achievement that meets the course requirements in every respect, but does not go beyond. A "C" is an average grade, meaning you did not succeed beyond the average effort of your classmates.
- D Worthy of some credit even though it fails to fully meet the course requirements.
- F Represents failure and signifies that the work was either completed but at a level of achievement that is not worthy of credit or was not completed and there was no agreement between the instructor and the student that the student would be awarded an "I". Keep in mind that a student can turn in work, attend class and still fail the course if the work is not worthy of credit according to the clearly stated criteria for passing work. An "F" carries zero grade-points and the credits for the course do not count toward any academic degree program.

#### **SPECIAL NEEDS**

Any student who needs special consideration in the course due to a disability of any sort,

please make an appointment to discuss accommodations.

#### **STUDIO RULES**

Department Throw Away Policy  
Safety and Hazardous Materials Policy  
Spraying of fixative or any other toxic materials (spray mount, airbrush paint, etc.) are not allowed in the University's Design Studio.  
Adequate ventilation is necessary if you spray mount any work. Do so OUTSIDE and not on the brick or pavement right outside the building.  
No eating and drinking in the classroom.  
Ipods only when the instructor allows.  
Turn your cell phone ringers to vibrate.  
No cutting into the tables or into the floor.  
Clean up.  
Respect other people's property.  
Straighten up and push in your chairs before leaving.  
Do not talk while professor is talking.  
Take notes. Read your textbook for pertinent information.  
Get information about assignments from classmates in the event you miss class.

#### **BOOK ARTS MATERIALS**

Consumable fee materials – binding board, adhesive, brush, bone folder, binding tapes, book cover cloth, mull cloth, paste paper paste, various papers, and cloth pellon backing.

Course materials supplied by students –  
pencil, Xacto knife, blades, cutting mat,  
scissors, 45' triangle, metal-edge ruler, wax  
paper, dental floss, cover cloth, paper

What needed, size, etc. - paper for blank  
books, end sheet paper for blank books -  
heavier paper than paper used for pages of  
the blank book or dry mount lighter paper to  
heavier paper (no Canson paper).

No rubber cement

No sponge brushes

No Canson brand paper

Art supplies - UD Bookstore, Finley, Jo-Ann  
Fabrics, AC Moore, Michaels ArtSite - student  
ID, FLEX account for color printing

Photocopying - Copy Maven, AlphaGraphics,  
FedEx Kinkos, Morris Library; Boxes etc. Book  
trimming – Kinkos, Shamrock

#### **CONSUMABLE FEE**

**\$35.00**

Consumable fees are set prior to each  
semester and the amount reflects only  
consumable supplies and materials that the  
students use during the semester in which the  
course is taught. Each course that has a  
consumable fee attached must include in the  
syllabus the amount of the consumable fee  
along with a description of what the  
consumable fee includes. Art consumable  
fees are collected for the bulk purchase of  
supplies which students cannot readily find  
on their own in the individual amounts  
required.

Students logon to the website.  
<http://www.udel.edu/artconsumables>

Students select the art course ART309 Book  
Arts to pay the consumable fee, add to  
shopping cart, and/or proceed to  
checkout. At this time only checks are being  
accepted as a payment method. Students  
need to have their bank account number,  
account type (i.e., checking, savings) and the  
Routing Transit number for their bank.  
Students print the receipt and provide it to  
the instructor for the course. Instructors  
collect the receipts and keep them in the  
course folder provided by the art office staff.  
ALL students must do this prior to the end of  
drop/add on Monday, February 18.

If students have not paid the consumable fee  
by this time, they need to either bring in all  
required supplies on their own or they need  
to drop the course, because they do not have  
access to the supplies provided through  
consumable fees that are required in order to  
continue in the course. However, instructors  
must mention that the consumable fee is  
optional, and it is up to the student to  
participate in the process or purchase their  
own supplies. Anything that the students can  
purchase on their own should be on a supply  
list (also included in the course syllabus) that  
the students are responsible for acquiring and  
bringing to class.

#### **EXCUSED ABSENCES**

<http://www.udel.edu/provost/fachb/III-1-I-attendance.html>

The responsibility for defining attendance  
expectations is left to the individual faculty  
member, subject to the guidelines given  
below.

For relatively minor, short-term illnesses of  
students (e.g., colds and flu, where  
attendance in class is undesirable) or their  
immediate family, the University system  
depends upon reasonable communication

between students and faculty. If possible, students should report such illnesses before the affected class, following the directions of the instructor provided at the start of the term.

It is the policy of the University of Delaware not to cancel classes on religious holidays. However, students and faculty are encouraged to exercise their own judgment pertaining to their attendance on these days. ...Absences on religious holidays not listed in University calendars, as well as absences due to athletic participation or other extracurricular activities in which students are official representatives of the University, shall be recognized as excused absences when the student informs the instructor in writing during the first two weeks of the semester of these planned absences for the semester. Absences due to similar events which could not have been anticipated earlier in the semester will be recognized as excused absences upon advance notification of the instructor by an appropriate faculty adviser or athletic coach.

Absence due to short-term military duty in the National Guard or active reserve is recognized as an excused absence.

Faculty and students are not expected to take unnecessary risks to meet their teaching and learning obligations due to inclement weather. When classes have not been canceled, it is a matter of personal judgment whether traveling to campus is hazardous. Faculty should notify their departmental offices when weather precludes them from meeting their teaching obligations; similarly, students should notify their professors when inclement weather precludes them from class attendance. In such cases, students should be allowed to make up missed class time and, whenever possible, canceled classes should be rescheduled.

#### **ACADEMIC HONESTY**

<http://www.udel.edu/stuguide/10-11/code.html#honesty>  
<http://www.udel.edu/provost/fachb/III-1-d-dishonesty.html>

It is the official policy of the University of Delaware that all acts or attempted acts of alleged student academic dishonesty be reported to the Office of Judicial Affairs. At the faculty member's discretion and with the concurrence of the student or students involved, some cases, though reported to the Office of Judicial Affairs, may be resolved within the confines of the course. All others will be adjudicated within the Undergraduate Student Judicial System.

It is essential that every faculty member make it clear to students that academic dishonesty will not be tolerated. A brief discussion at the beginning of each term should affirm the importance of academic integrity and indicate that the instructor is aware of the problems of academic dishonesty and is sensitive to it, is willing to clarify as carefully as possible what constitutes plagiarism, and will take action not only to prevent cheating but to bring charges against students suspected of violations.

#### **EXAMS in the Last Week of Class and Reading Day**

<http://www.udel.edu/provost/fachb/III-1-c-exams.html>

No examination, hourly examination, test, or quiz counting for 25 percent or more of the semester's grade for any class (except laboratory exams) shall be given during the last five class days of any regular semester. There shall be a break of at least 24 hours, designated Reading Day(s), at the beginning of Finals Week. No required examinations, tests, or quizzes may be given on Reading Day(s), to allow students to review for upcoming finals and to complete projects. Additionally, no student can be required to

take any examination, test, or quiz on Reading Day(s).

**NOMINATE an Instructor, Advisor, or Mentor**

Do you know of a really excellent UD faculty instructor, graduate student instructor, or undergraduate academic adviser/mentor? If yes, please consider a nomination. To learn more about the awards, visit

<http://www.udel.edu/teachingawards/awards/>

**HOW TO SUBMIT NOMINATIONS**

Online at

<http://www.udel.edu/teachingawards/submit.html>

If clicking on this link does not work, copy and paste it into your browser.

**THE AWARDS**

Each year, the University of Delaware selects a limited number of instructors and undergraduate academic advisers/mentors who have been nominated to receive Excellence in Teaching Awards and Excellence in Undergraduate Academic Advising and Mentoring Awards. These highly competitive awards acknowledge and reward excellence in teaching, mentorship, and advising.

**DEADLINE**

March 1 Sunday

Nominations not received by March 1 will be held for consideration the next year.