

STUDENT CENTERS ACTIVITIES & PROGRAMS REGISTERED STUDENT ORGANIZATIONS

Preamble

"We, the students at the University of Delaware, do hereby form the organization known as the Zumba Club for the purpose of providing students with a healthy and free way to get involved with exercise and enjoyable workout classes."

Articles

I. The organization shall be known as the Zumba Club.

II. The club will offer free Zumba classes twice a week, taught by trained students. The students teaching the classes have been certified to teach Zumba, and are enthusiastic about the classes that they offer. The opportunity to become certified is open to everyone, which can be done by attending a workshop. A certificate is provided to ensure that the individual is certified to teach Zumba. Anyone can take the classes, regardless of their experience with Zumba in the past.

III. This club is affiliated with Zumba which is an international organization.

IV. Anyone may join the club if they have an interest in Zumba, and are full time Undergraduate students at the University of Delaware who agree with the purpose and object of this group. A member is one who enjoys Zumba workouts, and is willing to attend the Zumba classes whenever possible. No experience is required in order to join the club, and attend classes. Restrictions regarding the size of the group will depend on the size of a room available.

V. The organization agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the Official student handbook and other policies and procedures provided by the University.

This organization is a viable, functioning organization, composed of at least six full time undergraduate students and we do not discriminate on the basis of race, creed, color, gender, age, religion, national origin, veteran, handicap status, or sexual orientation.

VI. As a member, one has the privilege of attending free Zumba classes. There are no set duties for members; however there will be volunteer events available for members to attend. Within the first two weeks, we will decide what dues are necessary.

VII. Part time or graduate students, alumni, community and honorary members. These members are NOT allowed to vote, hold office, count towards the group's membership, nor have any influence upon decision making of the organization.

VIII. There are no penalties for absentees.

IX. If a member is disrespectful to themselves or any of the other members of the club, then they may be subject to removal from the club. Removal of a member would mean that their actions go against the mission of the group, and that they are disruptive and disrespectful in meetings or towards other members.

X. All Officers (or Executive Board Members) MUST be full time matriculated undergraduate students at the University of Delaware with a minimum GPA of 2.25. Any potential officer must be able to complete a full academic calendar year (i.e. no second semester seniors, semester abroad students).

XI. Officers

o Section 1: President - This organization shall have a President with the duties of calling and running meetings and handling day-to-day affairs. The President shall be responsible for the registration of the Registered Student Organization and all required paperwork for the continuation of the organization (including Start-of-the-Year, Mid-Year and End-of-the-Year packets.) The President will receive all information from the Activities and Programs Office from an undisclosed email database. The president will help to appoint all standing and special committees. The president must be a member who has already served on the executive board for at least a year.

o Section 2: Treasurer - The Treasurer shall be responsible for all group expenditures and revenues. The Treasurer shall write all checks and have all checks signed by the Activities and Programs staff for the purpose of the organization. The treasurer will also maintain all group ledgers. The treasurer should also be responsible for requesting funds from the allocation board.

o Section 3: Vice-President - The Vice-President shall work closely with the President to fulfill the duties as described above. The Vice-President will also serve the role of President if the President is absent, unable to serve the duties, or if the President resigns. The Vice President should also be responsible for checking the organizations mailbox and for disseminating information about other activities offered by the other Registered Student Organizations and business promotions.

XII. Election of Officers – Elections will be held at the beginning of each semester. The manner by which elections will be held is with the use of a secret ballot. Any officer can take part in the voting process. Any member who has attended at least 5 classes per semester is eligible to vote. If there is a tie, then both winners may share the responsibility. The officers assume the new role beginning the first day of the following semester.

Section 1: Procedure for Disciplining/Removal of Officers – If an officer fails to meet their requirements, and does not fulfill their responsibilities in a timely manner, then they may be subject to removal. The officer will have a right to a fair hearing, where all officers will express their opinions, and the officer can have the right to appeal. The officers will vote on the decision for removal or not of the officer.

Section 2: If an officer wishes to resign they must give at least two weeks of notice, and find someone to fill their position.

Section 3: Officer Transition – Elections should be held at least 3 weeks prior to the last day of classes in order to allow time for training of the new officers. There will be two meetings for new officers to learn about their responsibilities. The old officers will pass along important information, and together the new and old officers will discuss plans for next year's events.

XIII. Meetings – There will be one meeting at the beginning of the semester to introduce members to the club, and provide schedules of classes and criteria for attending the classes. There will be executive board meetings held twice a month to discuss events and review how the classes are going, and there will be frequent meetings with the advisor by the president and treasurer.

XIV. Dues – Dues will be decided up within the first two weeks of the spring semester. Dues will be collected at classes when required. Policies, activities, and finances of the organization are subject to the control of the majority of its voting membership. If a member does not pay the required dues, then they cannot attend an event, or classes to which the payment was required.

XV. In order to carry out the policies set forth in this constitution a 2/3 vote or simple majority of either the executive board or entire organization is generally required to approve by-laws or changes in existing by-laws.

XVI. Look to the rules contained in Roberts Rules of Order to govern the organization in all cases to which they are applicable and in which they are not inconsistent with the by-laws or the special rules of order of this society.

XVII. The advisor MUST be a full time professional faculty or staff person, no part time/salaried staff or graduate students may serve as advisor. The advisor must be a responsible and trust-worthy individual, who is willing to sign any necessary forms for the club. The purpose of the advisor is to have another professional assist with guidance of the organization, developing leadership skills, and ideally should be familiar and agree with the objectives of your organization.

XIX. The University of Delaware shall inherit the assets of any Registered Student Organization should the group become defunct.

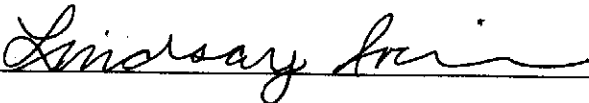
XX. The minimum number of members who have to be present at a meeting in order for business to be conducted/decisions to be made is about 8-10 people. It is a protection against the possibility that a small number of individuals within an organization might get together and make and act upon decisions without proper representation of its members. All executive officers must be present at each meeting.

XXI. Approval of changes to the constitution requires a 2/3 or simple majority vote of the executive board, and approval by the Activities and Programs Office.

XXII. Adding articles/sections to the constitution requires a 2/3 vote of the executive board, and advance notice to all members of the proposed change.

XXIII. All members are required to sign a liability waiver before partaking in any classes. These waivers are accessible from the student centers website.

Signatures:

President: 

Vice President: _____

Activities & Programs Staff: 

Date: November 17, 2010