

## **Preamble**

We, the students at the University of Delaware, do hereby form the organization known as the V-Day for the dual purpose of educating the local community about issues relating to women, especially violence against women, and fundraising to donate to women and girls who are victims of violence.

## **Articles**

The articles should contain:

- I. The organization shall be known as the V-Day.
- II. V-Day UD will coordinate programs specific to violence against women including domestic violence, sexual violence, and abuse. We will organize and perform a production of The Vagina Monologues each year. In addition, V-Day will contribute to the empowerment of women on campus.
- III. V-Day is affiliated with the internationally produced V-Day college campaign benefit production of The Vagina Monologues.
- IV. Members of V-Day must be committed to the goals and purposes of the club. Active members are those who attend one third of the regularly scheduled meetings or are part of the cast of The Vagina Monologues.
- V. The organization agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the Official student handbook and other policies and procedures provided by the University. This organization is a viable, functioning organization, composed of at least six full time undergraduate students and we do not discriminate on the basis of race, creed, color, gender, age, religion, national origin, veteran, handicap status, or sexual orientation.
- VI. General members must attend meetings and support programs arranged by the club. Members are responsible for fundraising and publicity activities throughout the semester. A general member becomes an active member by attending at least one third of the meetings throughout the year and/or being a part of the cast of The Vagina Monologues. Active members receive voting rights and have the capability of running for an official executive position.
- VII. Graduate members and honorary members will be welcome in V-Day. They are responsible for the same things as active members, and will be treated as much. They will not be permitted voting rights.
- VIII. Attendance will be taken according to a roster at the beginning of every meeting. Attendance counts towards becoming an active member.

IX. Members will be removed by the discretion of the board, unanimously.

## X. Officers

**Section 1: President** – This organization shall have a President with the duties of calling and running meetings and handling day-to-day affairs. The President shall be responsible for the registration of the Registered Student Organization and all required paperwork for the continuation of the organization, including the End of the Year report (Annual Report), Summer Contact Information, Annual Survey, and RSO Questionnaire. The President will receive all information from the Activities and Programs Office from an undisclosed email database. The President will help to appoint all standing and special committees. The President must also be the official organizer of The Vagina Monologues.

**Section 2: Vice-President** – The Vice President shall service the role of President if the President is absent, unable to serve the duties of President, or if the President resigns. The Vice President shall be in charge of contacting other RSOs for co-sponsorship, financial and otherwise, but must consult the rest of the executive board before signing contracts obligating the club. The Vice President must be a part of the production team of The Vagina Monologues.

**Section 3: Treasurer** – The Treasurer shall be responsible for all group expenditures and revenues. The Treasurer shall submit checks for signature for the purpose of the organization and maintain all group ledgers. The Treasurer should also be responsible for requesting funds from the allocation board. The Treasurer will have checks so-signed by the appropriate administrator. All members must consult the Treasurer in case of purchasing items for the club or obligating the club financially. The Treasurer must be a part of the production team of The Vagina Monologues.

**Section 4: Secretary** – The Secretary shall record the events of all meetings of this organization and shall maintain minutes of those meetings. The Secretary shall take attendance of those present at group meetings as necessary. The Secretary should also maintain the membership list and email database. The Secretary must be a part of the production team of The Vagina Monologues.

**Section 5: Advertising/Media Chair** – The Advertising Chair shall be responsible for creating advertisements/fliers and maintaining the club facebook page and website. The Advertising Chair shall form advertising sub committees as necessary to form ideas and disseminate advertising, The Advertising Chair must be a part of the production team of The Vagina Monologues.

**Section 6:** Qualifications for Officers – All officers must be full time matriculated undergraduate students at the University of Delaware. The officers must be a part of the production team of The Vagina Monologues.

**Section 7:** Election of Officers – You must be an active member to run for office. Nominations and speeches are required to run. Only active members can vote by secret ballot, which will be counted by an officer who is not running for the office in question.

**Section 8:** Removal of officers is determined by the executive board in cases of extreme obstruction and flagrant incompetence. Determine unanimously by the board.

**Section 9:** Resignations must be provided in written form.

**Section 10:** Officer Transition – Officers should be elected in the spring semester and begin term in the following fall semester.

XI. **Meetings** – V-Day will meet approximately once per **week**. Meetings will be held on campus in a student center. Meetings will be called by the President via email to the group. Bi-monthly board meetings. Monthly adviser meetings.

XII. **By-Laws** – V-Day UD must produce and perform The Vagina Monologues in accordance with official V-Day guidelines as listed on [www.vday.org](http://www.vday.org).

XIII. **Procedures for decision-making** – done in an informal manner and will include a secret ballot if necessary.

XIV. **Establishment of Committees** – Committees will be formed ad hoc as the club sees fit for events, publicity, or events. The membership and executive board will work together to choose a committee chair informally.

XV. **Selection of an Adviser** – Adviser must take an active role in the production of The Vagina Monologues. Advisers will be chosen at the discretion of the board.

XVI. **Disbursal of organization assets should the group become defunct** – The University of Delaware shall inherit the assets of any Registered Student Organization should the group become defunct.

XVII. **Define a quorum** – The minimum number of members needed to conduct a meeting shall be three, provided that they are members of the executive board.

XVIII. **Rules for Ratifying the Constitution** - Requires a 2/3 or simply majority vote of the organization and approval by the Activities and Programs Office.

XIX. **Rules for amending the Constitution** - Requires a 2/3 vote of the entire membership and advance notice to all members of the proposed change.

XX. **Signatures** - There should be a signature and date line for the Organizational President, the Adviser, and the Program Coordinator for Leadership Development.

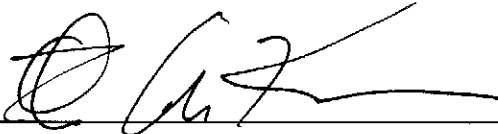
President \_\_\_\_\_

Date \_\_\_\_\_

Adviser \_\_\_\_\_

Date \_\_\_\_\_

Assistant Director  
Program Coordinator

A handwritten signature in black ink, appearing to be 'D. G. F.', written over a horizontal line.

Date 5/5/2011