

Constitution

Group Name: Synergy Fashion Group

Preamble

Preamble: We, the students at the University of Delaware, do hereby form the organization known as the "Synergy Fashion Group" for the purpose of promoting the talents and expanding those gifts of the students interested in textiles, fashion design, art and the visual communications.

Article I

The organization shall be known as the: "Synergy Fashion Group"

Article II

The object of this organization shall be to: To promote the creativity, individuality, and leadership skills of the members of the group through the production of an annual fashion show, featuring student designs. Also, to enhance the knowledge, interest, and credibility of the fashion outlets at the University.

Article III

Affiliation with any other group: The Synergy Fashion Group is not affiliated with any other group or organization.

Article IV

Qualification/ Criteria for Selecting Membership: Full-Time, matriculated undergraduate students at the University of Delaware who agree with the purpose and object of this group. A member can be in any major and there is no restriction on the size of the group.

Article V

The organization agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the Official student handbook and other policies and procedures provided by the University. This organization is a viable, functioning organization, composed of at least six full time undergraduate students and we do not discriminate on the basis of race, creed, color, gender, age, religion, national origin, veteran, handicap status, or sexual orientation.

Article VI

Duties and Privileges of Membership: Membership requires event attendance, activity participation, and paying required dues.

Article VII

List other types of non-voting or representing membership: Part time or graduate students, alumni, community and honorary members. These members are **NOT** allowed to vote, hold office, count towards the group's membership, nor have any influence upon decision making of the organization.

Article VIII

Absence Policies: There are no penalties for not attending meetings. If a member does not come to mandatory rehearsals for the show, the e-board has the authority to deny them participation in the show.

Article IX

Policies and Procedures for Disciplining/Removing members: A member whose actions go against the mission of the group, is disruptive and disrespectful in meetings or towards other members, it is possible they will be asked to leave and not be able to participate in the show.

Article X

Qualifications for Officers - All Officers (or Executive Board Members) **MUST** be full time matriculated undergraduate students at the University of Delaware with a **minimum** GPA of 2.25. If a potential officer can not complete an entire year, due to study abroad or graduating early, a second officer can be voted in by the club. Before or after the previous officer has left.

Article XI

Officers:

Section 1: President - This organization shall have a President with the duties of calling and running meetings and handling day-to-day affairs. The President shall be responsible for the registration of the Registered Student Organization and all required paperwork for the continuation of the organization (*including Start-of-the-Year, Mid-Year and End-of-the-Year packets.*) The President will receive all information from the Activities and Programs Office from an undisclosed email database. (**NOTE: This information is to be used to help your RSO function, so please be sure to share the information with the entire board and organization members accordingly.**) The president will help to appoint all standing and special committees. We suggest requiring that the president is a member who has already served on the executive board for at least a year.

Section 2: Treasurer - The Treasurer shall be responsible for all group expenditures and revenues. The Treasurer shall write all checks and have all checks signed by the Activities and Programs staff for the purpose of the

organization. The treasurer will also maintain all group ledgers. The treasurer should also be responsible for requesting funds from the allocation board.

Section 3: Vice-President The Vice-President shall work closely with the President to fulfill the duties as described above. The Vice-President will also serve the role of President if the President is absent, unable to serve the duties, or if the President resigns. The Vice President should also be responsible for checking the organizations mailbox and for disseminating information about other activities offered by the other Registered Student Organizations and business promotions.

Section 4: Secretary: The Secretary shall record the events of all meetings of this organization and shall maintain minutes of those meetings. The secretary shall take attendance of those present at group meetings as necessary. You may want to have the Secretary serve as the organizations historian with the goal of being able to pass on accurate records of what the groups has done over the past year and who was involved. The Secretary should also maintain the membership list and email database.

Section 5: Public Relations Chair: The Public Relations Chair shall be responsible for promotion of the group and their events. This would include making posters, flyers, and brochures, updating the web page information, entering information on to the University Events web page, submitting press releases to the appropriate media, and ensuring the group is represented at events designed to help promote the organization and build membership.

Section 6: WebmasterThe Web Master shall be responsible for the monthly upkeep of the Registered Student Organization web site and have it approved by the executive board.

Article XII

Election of Officers: Elections will be held in the Spring semester for the upcoming year. The officers will hold their position for a full year unless they resign or a new officer is appointed. Officers will be voted into their positions by the club members during a meeting. If there is a tie, they will either compromise or work together. New officers will assume their roles after the spring semester comes to a close.

Section 1: Procedure for Disciplining/Removal of Officers: The failure to perform their current position satisfactorily will result in a notice of charges, a right to a fair hearing, the right to appeal, and possible removal. An e-board will vote, and all need to be in favor of the removal for it to be valid (except the one the removal pertains to). The vacant position will be filled by holding elections at the next club meeting. Current officers may chose to run for the vacant position, vacating their position.

Section 2: Resignations-An officer must submit a written resignation 2 weeks before becoming

inactive. The vacant position will be filled by holding elections at the next club meeting. Current officers may chose to run for the vacant position, vacating their position.

c. **Section 3: Officer Transition** – Elections should be held at least 3 weeks prior to the last day of classes in order to allow time for training of the new officers. Introduction to Activities & Programs Office and staff, reviewing policies and procedures, passing along important information, planning next year’s events will occur.

Article XIII

Meetings: Meetings will be called by the e-board, generally two meetings a month and executive board meetings be held a minimum of twice a month and meet with your advisor at least monthly.

Article XIV

Dues: Dues will be collected from all members and designers participating in the show. They can be cash or check. If they do not pay their dues, they can not participate in the show.

XVI. Procedures for decision-making - Look to the rules contained in Roberts Rules of Order to govern the organization in all cases to which they are applicable and in which they are not inconsistent with the by-laws or the special rules of order of this society.

XVII. Establishment of Committees (if applicable)- List all committees and the duties of each. Be sure to explain how the need to establish new committees is determined.

Article XV

By-Laws: To carry out the policies set forth in this constitution a 2/3 vote or simple majority of either the executive board is generally required to approve by-laws or changes in existing by-laws.

Article XVI

Procedures for decision-making: Look to the rules contained in Roberts Rules of Order to govern the organization in all cases to which they are applicable and in which they are not inconsistent with the by-laws or the special rules of order of this society.

Article XVII

Establishment of Committees: List all committees and the duties of each. Be sure to explain how the need to establish new committees is determined.

Article XVIII

Selection of an Advisor –The advisor **MUST** be a full time professional faculty

or staff person, no part time/salaried staff or graduate students may serve as advisor. The advisor will contribute by offering advice, and mentorship when needed. They are not required to come to the meetings. The student organization has the right to change their advisor at any time. The purpose of the advisor is to have another professional assist with guidance of the organization, developing leadership skills, and ideally should be familiar and agree with the objectives of your organization.

Article XIX

Disbursal of organizational assets should the group become defunct

The University of Delaware shall inherit the assets of any Registered Student Organization should the group become defunct.

Article XX

Define a quorum - The minimum number of members who have to be present at a meeting in order for business to be conducted/decisions to be made is 3/5 e-board members, and in matters that the club gets to decide on, at least 30% - 50% of current members must be present.

Article XXI

Rules for Ratifying the Constitution – Approval of changes to the constitution requires a 2/3 or simple majority vote of either the executive board and approval by the Activities and Programs Office.

Article XXII

Rules for amending the Constitution – Adding articles/sections to the constitution requires a 2/3 vote of either the executive board and advance notice to all members of the proposed change.

President:

Vice President:

Activities and Programs Staff:

Date:

Signatures