

Student Art Gallery Constitution

Preamble

We, students of the University of Delaware, do hereby form the organization known as StuArt for the purpose of creating a student art gallery on campus.

Articles

I. Title - Our organization shall be known as StuArt.

II. Object of StuArt - We shall begin an art gallery on campus that will be open to all student art work. The gallery will be run by club members and therefore introduce them to the world of professional art practices.

There will be rotating juried shows at least every two months, if not more frequently, to give as many students as possible a chance to show their art work. The shows may be open to themes at the jurors or at StuArt's verdict.

StuArt also plans to hold basic art classes, such examples being matte cutting and photography, to any student who would like to attend.

III. Affiliation with any other group- N/A

IV. Qualification/Criteria for selecting membership - The criteria for being a member of StuArt: The student must be a full time undergraduate student with an interest in learning how to run and maintain an art gallery, as well as how to set up and or jury an art show. A member will be defined as someone who volunteers at least 10 (ten) hours a semester to work in the gallery, attend at least half of the scheduled meetings put on by the executive board per semester, help set up at least 1 (one) art show per year, and is required to pay a yearly, non-refundable due of \$10 at the beginning of the academic year. There are no restrictions to the size of StuArt. The following year's executive board members will be chosen by the current executive board members via an application process and interview.

V. Non-Discrimination Clause – The organization agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the Official student handbook and other policies and procedures provided by the University. This organization is a viable, functioning organization, composed of at least six full time

undergraduate students and we do not discriminate on the basis of race, creed, color, gender, age, religion, national origin, veteran, handicap status, or sexual orientation.

VI. Duties and privileges of membership – All members must volunteer at least 10 (ten) hours each semester to watching the gallery while art is being showed. They must attend at least half of the scheduled meetings each semester and aid in the set up of at least 1 (one) art show per year. Privileges for members include but are not limited to those given to StuArt as a Registered Student Organization. Members will also have first hand experience in running a gallery and are able to use StuArt and StuArt experiences on their resume.

VII. Other types of non-voting or representing membership – Include by are not limited to graduate students, alumni, honorary members, and professors in order to aid StuArt in any and all aspects of running an art gallery. Honorary member's input and participation will not only be acknowledged but needed as well. All of the above participants will be treated as full members of the organization, however will not be given the right to vote.

VIII. Absence Policies – The executive board members are only allowed to miss one meeting per semester. If the President is not able to attend a meeting then the Vice President will act as President. No official meeting can be run without the presence of at least two elected officers. If any member is unable to meet the requirements of membership due to health, family obligation, educational obligation or any other viable excuse that is approved by the executive board then set person may maintain a full membership.

IX. Policies and Procedures for Disciplining/Removing members - If any member of StuArt fails to participate in the requirements set by the articles above then it will be up to the executive board to determine the action of either probation or removal of membership. However, the student, after showing a substantial increase in participation, can become a recognized member again. If a member is recognized by the executive board as a disturbance and/or threat to StuArt's goals and productive functioning as a whole, then it is up to the executive board to hold a meeting and decide whether or not to revoke membership. If requested by the dismissed member, another meeting will be held approximately 6 academic months after membership termination.

X. Officers -

Section 1: President – This organization shall have a President with the duties of calling and running meetings and handling everyday affairs. The president shall be responsible for the registration of the Registered Student Organization and all required paperwork for the constitution of the organization, including the End of the Year report (Annual Report), Summer Contact Information, Annual Survey, and RSO Questionnaire. The President will receive all information from the Activities and Programs Office from an undisclosed email database. The president will help to appoint all standing and special committees.

Section 2: Vice President – The Vice President shall serve the role of President if the President is absent, unable to serve, or if the President resigns. The Vice President is in charge of Committees with the group and is required to work in cooperation with the Public Relations Chairs.

Section 3: Treasurer – The Treasurer shall be responsible for all group expenditures and revenues. The Treasurer shall sign any checks written by the organization for the purpose of the organization, and maintain all group ledgers. The Treasurer should also be responsible for requesting funds from the allocation board. The Treasurer will have checks Co-signed by the appropriate administrator

Section 4: Secretary – The Secretary shall record the events of all meetings of this organization and shall maintain minutes of those meetings. The secretary shall take attendance of those present at group meetings as necessary. The Secretary has the option to serve as the organization's historian with the goal of being able to pass on accurate records of what the group has done over the past year and who was involved. The Secretary should also maintain the membership list and email database.

Section 5: Public Relations Chair – The Public Relations Chair shall be responsible for promotion of the group and their events. This would include making posters, flyers, and brochures, updating the web page information, entering information on to the University Events web page, and submitting press releases to the appropriate media.

Section 6: Web Master – The Web Master shall be responsible for the monthly upkeep of StuArt's web site and have it approved by the executive board.

Section 7: Qualifications for Officers – All executive board members must be full time matriculated undergraduate students at the University of Delaware. Any potential officer must be able to complete a full calendar year.

Section 8: Election of Officers – Applications. an interview process, and a show of hands by current executive board members will decide the executive board members for the following year. Members nominate themselves by filling out an application. If there is a tie, then our full time faculty member shall be the deciding vote. Applications for executive board membership will be filled out at the end of the fall semester, interviews and voting will take place at the beginning of the spring semester. Elections will be held at least once a year, and executive board members can re-apply for a second year if and only if they will be there for the entirety of the year.

Section 9: Procedure for Disciplining/Removal of Officers – If any executive board member fails to follow the rules of the organization set by this constitution then the remaining executive board members will give that member a notice of charges and a right to a fair hearing at the end of which the remaining executive board members will conduct a secret vote and majority rules.

Section 10: Resignations – If any executive board member decides to resign, they must hand in a formal letter of resignation, there by be stripped of their title and an election will be held by the remaining executive board members to choose a replacement.

Section 11: Officer Transition – Officers will be elected in the spring semester to allow time for orientation to take place.

XI. Meetings – StuArt will conduct at least one meeting a month on campus. Executive board members must meet at least twice a month and one of those times with our advisor.

XII. Dues – Each member is required to pay a due of \$10 at the beginning of each school year.

XIII. By-Laws – The organization shall establish by-laws to carry our the polices set forth by its constitution. A simple majority is required to approve by-laws or changes in existing by-laws.

XIV. Procedure for decision-making – Look to the rules contained in Roberts Rules of Order to govern the Organization in all cases to

which they are applicable and in which they are not inconsistent with the by-laws or the special rules of order of this society.

XV. Establishment of Committees – There will be a Public Relations committee in charge off all advertising for group events and art shows, an Exhibition committee that will promote the art of the members of StuArt, and any other committees may be established by the executive board as the deem fit.

XVI. Disbursal of organizational assets should the group become defunct – The University of Delaware shall inherit the assets of any Registered Student Organization should the group become defunct.

XVII. The Quorum: The minimum number of members who have to be present at a meeting in order for business to be conducted legally is 7 members. This clause is a protection against the possibility that a selected number of individuals within an organization might conspire to transact business in an under representative way.

XVIII. Rule for Ratifying the Constitution: Requires a 2/3 or simple majority vote of the organization and approval by the Activities and Programs Office.

XIX. Rules for amending the Constituion – Requires a 2/3 vote of the entire membership and advance notice to all members of the proposed change.

XX. Signatures

David Meyer

President

Kelly Court

Advisor

Clayton

Program Coordinator