

September 23, 2011

Preamble

We, the students at the University of Delaware, do hereby form the organization known as the Scrabble & Board Gamers at the University of Delaware for the purpose of allowing University of Delaware students an opportunity to play a variety of non-electronic games – in particular, the classic Scrabble Brand Crossword Game – and providing them a safe, enjoyable, and mentally stimulating form of socialization and entertainment. Also, a large emphasis will be put on the Scrabble Brand Crossword Game, for anybody who is interested in playing it at a competitive or casual level.

- I. **Name of the Group** – the organization shall be known as the “Scrabble & Board Gamers at the University of Delaware”.
- II. **Object of the Organization** – The objective of the organization is to provide University of Delaware students who are interested in board games – in particular the Scrabble Brand Crossword Game – with a place to play games they desire such as the Scrabble Brand Crossword Game. Games can be played at both recreational and competitive levels, as students wish. Anyone who has a particular passion for developing skills at the Scrabble Brand Crossword Game can receive personal training at meetings and/or play at a competitive level during meetings. Otherwise, students can play any available non-electronic games they wish, as long as considered appropriate by executive board members. Potentially, the group may hold tournaments to fund-raise for the school or for charitable causes; this, however, is a secondary objective.
- III. **Affiliation with any other group** – This group’s Constitution, purpose and policy is moderately based off the former Blue Hen Board Gamers RSO that terminated in the 2011 Spring Semester. The original script of this Constitution was modeled off the Blue Hen Board Gamers’ Constitution, and some of the sections may appear to be the same for this reason. However, differences exist in the Constitution and with regards to the policy and overall purpose of the group.
- IV. **Qualifications/Criteria for Selecting Membership** – full-time, matriculated undergraduate students at the University of Delaware who agree with the purpose and object of this group will be eligible for membership in Blue Hen Board Gamers. While any interested full-time, matriculated undergraduate UD student may attend meetings without

intending to become a full-time member, a student must attend five group meetings to attain voting rights. Also, members will lose voting privileges for a given election if they do not attend any meetings within eight weeks prior to the election.

- V. **Duties and Privileges of Membership** – eligible members must attend at least five meetings to attain voting rights. Members cannot vote in a given officer election if they have not attended any meetings within eight weeks prior to the election.
- VI. **Other types of non-voting or representing membership** – part-time students, graduate students, alumni, community members, faculty and staff are welcome to group meetings but are not allowed to vote, hold office, become a member, or have any influence upon decision-making of the organization.
- VII. **Absence Policies** – a member must attend at least five meetings to attain voting rights and must attend at least one meeting within eight weeks prior to a given officer election in order to participate in voting in the given election.
- VIII. **Policies and Procedures for Disciplining/Removing members** – membership and/or voting rights can be revoked by a majority vote of board members.
- IX. **Qualifications for Officers** – all Officers (or Executive Board Members) must be full-time matriculated undergraduate students at the University of Delaware with a minimum GPA of 2.25. Officers cannot be first-semester freshmen.
- X. **Officers** –
Section 1: President – This organization shall have a President with the duties of calling and running meetings and handling day-to-day affairs. The President shall be responsible for the registration of the Registered Student Organization and all required paperwork for the continuation of the organization (including Start-of-the-Year, Mid-Year and End-of-the-Year packets.) The President will receive all information from the Activities and Programs Office. The President will help to appoint all standing and special committees. To be eligible to run for President, a student must be a full-time member for at least one year. It is recommended for the President to have served on the Executive Board for at least a semester prior to running for President; however, this is not required. The President is also responsible for checking the organization's mailbox and for disseminating information about other activities offered by the other Registered Student Organizations and business

promotions.

Section 2: Treasurer – the Treasurer shall be responsible for all group expenditures and revenues. The Treasurer shall write all checks and have all checks signed by the Activities and Programs staff for the purpose of the organization. The Treasurer will also maintain all group ledgers. The Treasurer is also responsible for requesting funds from the allocation board.

Section 3: Vice President – the Vice President shall work closely with the President to fulfill the duties as described in Section 1. The Vice President will serve the role of President at meetings if the President is absent or unable to serve the duties. Also, the Vice President shall be available to confer with the President about anything related to the club.

Section 4: Secretary – the Secretary shall record the events of all meetings of this organization and shall maintain minutes of those meetings. The Secretary shall take attendance of those present at group meetings so as to keep track of who has attended enough meetings to obtain voting rights. Also, the Secretary should be available to lead a meeting if the President and Vice President are unable to do so.

- XI. **Election of Officers** – Members with voting rights will be responsible for nominating and voting on the election of new officers at least 4 weeks prior to the last day of classes of the Spring semester, or throughout the year should an officer resign or be removed. Nominations can be made until a week prior to the designated election date. However, the Board can veto the nomination of any individual should they unanimously agree that such a nominee is unfit for the job, based on club behavior or a lack of dedication demonstrated throughout the year.

Section 1: Procedure for Disciplining/Removal of Officers – officers can be removed at any time by a vote of 2/3 of the other officers that includes the club president.

Section 2: Resignation – an officer is allowed to submit a letter of resignation at any point during the school year to the other staff members. The empty position will be filled by nominations, and eligible members will vote in an election through the policies outlined above.

Section 3: Officer Transition – Elections will be held at least 4 weeks prior to the last day of classes of the Spring semester. The new officers will attend all group meetings and body meetings along with the current officers to be trained by the officer currently holding his or her newly elected position.

- XII. **Meetings** – General body meetings will be held a minimum of twice a month, but preferably on a weekly basis. The times and days may vary for meetings as needed. Executive board meetings will be generally held a minimum of twice per month, but this can vary based on the availability of board members. General body and executive board meetings will be called by the President. For general body meetings, e-mail notifications will be sent to all members on an official e-mail list at a minimum of 1 day prior to the meeting. **At least one (1) executive board member must be present in order for a meeting to be held.**
- XIII. **By-Laws** – the organization shall establish by-laws to carry out the policies set forth in the Constitution. A simple majority of either the executive board or the entire organization is generally required to approve by-laws or changes in existing by-laws.
- XIV. **Procedures for decision-making** – The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern this organization in all cases to which they are applicable and in which they are not inconsistent with the by-laws or the special rules of order of this organization.
- XV. **Selection of an Advisor** – the advisor shall be determined by the board after deliberation over all available candidates. All board members must be in agreement of the selection of an advisor.
- XVI. **Disbursal of organizational assets should the group become defunct** - The University of Delaware shall inherit the assets of any Registered Student Organization should the group become defunct.
- XVII. **Define a Quorum** – A minimum of 51% of current voting members must be present to conduct business such as elections or decision-making at any body meeting or executive board meeting.
- XVIII. **Rules for Ratifying the Constitution:** Approval of changes to the Constitution requires a simple majority vote of the executive board and approval by the Activities and Programs Office.
- XIX. **Rules for Amending the Constitution:** Adding articles and/or sections to the Constitution requires a simple majority vote of the executive board and advanced notice to all members of the proposed change.

Signatures:

President: Kevin Nui

Secretary: [Signature]

Activities & Programs Staff [Signature]

Date: 9/30/11