

# SLAVIC CLUB CONSTITUTION

UNIVERSITY OF DELAWARE  
RECEIVED

## Preamble

We, the students at the University of Delaware, do hereby form the organization known as the Slavic Club for the purpose of promoting the learning of Russian language and Slavic culture.

APR 05 2007

## Articles

OFFICE OF  
ACTIVITIES & PROGRAMS

### ARTICLE I: NAME

Section 1: The community is to be called by the name of Slavic Club in all formal documents and advertisements of the program.

### ARTICLE II: MISSION STATEMENT/ PURPOSE

Section 1: The mission of the Slavic Club is to promote the learning of Russian language and Slavic culture through extracurricular activities organized by officers and members.

### ARTICLE III: QUALIFICATION OF MEMBERSHIP

Section 1: Any one is welcome to attend Slavic Club events but to be a voting member of the Slavic Club semesterly dues must be paid and at least four meetings per semester must be attended.

Section 2: Non-members can attend a maximum of 4 meetings per semester before being required to enter into full membership.

### ARTICLE IV: NON- DISCRIMINATION CLAUSE

Section 1: The organization agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the Official student handbook and other policies and procedures provided by the University. This organization is a viable, functioning organization, composed of at least six full time undergraduate students and we do not discriminate on the basis of race, creed, color, gender, age, religion, national origin, veteran, handicap status, or sexual orientation.

### ARTICLE V: DUTIES AND PRIVILEGES OF MEMBERSHIP

Section 1: Dues are set at \$5 per semester to supplement University funding to enhance both the number and quality of events.

Section 2: Privileges include direct involvement in event planning, voting privileges, opportunity for leadership roles and opportunity to be involved in all events of the Club.

### ARTICLE VI: NON-VOTING MEMBERSHIP

Section 1: Non-voting members include Alumni, Faculty, and Graduate students.

Section 2: Non-voting members are free to attend any and all events but are not given privilege to vote. Since the privilege to vote is withheld dues will also be waived.

#### ARTICLE VII: ABSENCE POLICIES

Section 1: Attendance is required for at least 4 meetings per semester. Attendance is also required for the election meeting in the spring.

#### ARTICLE VIII: DISCIPLINE OR REMOVAL OF MEMBER

Section 1: If a member is negatively affecting the club in action or in word, there will be a voting meeting held as needed to review penalties or official removal from the club.

#### ARTICLE IX: OFFICERS

Section 1: Leadership positions and roles.

- a. President
  - i. Oversee officers
  - ii. Schedule locations for events
  - iii. Communicate with advisor
  - iv. Appoint committee heads at the start of the year long term
  - v. Responsible for registration of the Registered Student Organization and all required paperwork for the continuation of the organization, including End-of-the-Year, Mid-Year, and Start-of-the-Year packets, and Summer Contact Information.
  - vi. Communicate with Activities and Programs Office
- b. Vice-President
  - i. Serve the role of President if the President is absent, unable to serve the duties of President, or if the President resigns.
  - ii. Check the organizations mailbox and dissemination information
  - iii. In addition serve the committee duties appointed by president
- c. Treasurer
  - i. Responsible for all group expenditures and revenues.
  - ii. Calculating costs for activities and creating a semesterly budget.
  - iii. Write all checks and have all checks signed by the Activities and Programs staff.
  - iv. Maintain all group ledgers
  - v. Responsible for requesting funds from the allocation board.
  - vi. Record dues
  - vii. In addition serve the committee duties appointed by president

- d. Secretary
  - i. Record events of all official meetings and maintain minutes
  - ii. Maintain membership list and email database
  - iii. In addition serve the committee duties appointed by president
  
- e. Public Relations chair
  - i. Making posters, flyers, brochures, posters
  - ii. Updating web page information
  - iii. Entering information on to the University Events web page
  - iv. Submitting press releases to the appropriate media
  - v. Communicating all events to members by e-mail
  - vi. In addition serve the committee duties appointed by president

Section 2: Recruitment efforts are a joint effort between all officers.

Section 3: Each term for president, vice-president, treasurer, secretary and public relations chair will be the duration of one full year.

Section 4: Officers and executive board members must be in good academic and judicial standing with the University.

Section 5: All officers are required to attend all events or to find a substitute to attend events.

#### ARTICLE X: QUALIFICATION OF OFFICERS

Section 1: All Officers must be full time matriculated undergraduate students at the University of Delaware. All potential officers must be able to complete a full calendar year (both fall and spring semesters).

#### ARTICLE XI: ELECTION OF OFFICERS

Section 1: Elections will be held for the fall semester during the last week of April. A training period will begin from the last week of April through the end of the spring semester for the incoming officers.

Section 2: Members who have attended 4 meetings per semester are eligible to vote.

Section 3: Elections will be held by secret ballot and tabulated by the outgoing secretary.

Section 4: To elect an officer a majority vote (50% + 1) is required.

Section 5: If an officer is negatively affecting the club in action or in word, there will be a voting meeting held as needed to review penalties or official removal from the club

## ARTICLE XII: MEETINGS

Section 1: In addition to the minimum of four meetings required for membership the election meeting in the spring is mandatory for all voting members.

Section 2: One recruitment meeting should be held per semester by the current officers to discuss recruitment options and ideas for the semester.

Section 3: Officers meeting will be held bi-weekly for planning and organization purposes. Officers meetings are open to regular members.

Section 4: A minimum of one meeting open to the general membership will be held each week.

## ARTICLE XIII: DUES

Section 1: A \$5 membership fee will be required for all voting members each semester.

## ARTICLE XIV: PROCEDURE FOR DECISION- MAKING

Section 1: A majority vote (50% + 1) by officers will be required for a decision to be passed.

## ARTICLE XV: ESTABLISHMENT OF COMMITTEES

Section 1: Committee heads

- a. Cultural committee head
  - i. Overseeing cultural events
  - ii. Attend all cultural events
- b. Academic committee head
  - i. Overseeing academic events
  - ii. Attend all academic events

Section 2: Committee heads will be delegated by the incoming president in the spring to incoming officers.

Section 3: New committees can be formed at the discretion of the current officers.

## ARTICLE XVI: SELECTION OF AN ADVISOR

Section 1: To qualify, the advisor must be a full time faculty member involved in either Russian language or Slavic culture at the University.

Section 2: The duties of the advisor will include acting as a resource for events and attending events as necessary.

Section 3: The advisor will be chosen by a majority vote (50% +1) made by the current officers.

**ARTICLE XVII: DISBURSAL OF ORGANIZATIONAL ASSETS SHOULD THE GROUP BECOMES DEFUNCT**

Section 1: The University of Delaware shall inherit the assets of any Registered Student Organization should the group become defunct.

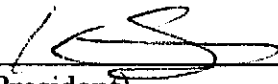
**ARTICLE XVIII: OFFICIAL QUORUM**

Section 1: At least 75% of the membership should be present at the election meeting for there to be quorum.

**ARTICLE XX: RULES FOR RATIFYING AND AMENDING THE CONSTITUTION**

Section 1: All amendments to the constitution will be presented at the election meeting in the spring

Section 2: A  $\frac{3}{4}$  majority vote will be required to pass each amendment.

  
\_\_\_\_\_  
(President)

4-5-07  
(date)

\_\_\_\_\_  
(Vice-President)  
  
\_\_\_\_\_  
(Activities/Program Staff member)

\_\_\_\_\_  
(date)  
4/5/07  
(date)