

ROOSEVELT

INSTITUTE | CAMPUS
NETWORK

Mission Statement

Through the Roosevelt Institute Campus Network, we the students of the University of Delaware strive to promote student engagement by creating policy solutions in order to promote progressive change.

Constitution of the Roosevelt Institute | University of Delaware

Composed September 2011
By

The General Membership of the Roosevelt Institute

Approved by consensus on

ARTICLE I NAME AND LOCATION

Section 1. Be it stated that this organization, namely the Roosevelt Institute at University of Delaware, is established within the University of Delaware in Newark, Delaware.

ARTICLE II PURPOSE

Section 1. The Roosevelt Institute Campus Network is a national student led policy organization that seeks to **engage** future generations in the unique form of progressive activism that **empowers** young people to be innovative leaders and **promote their ideas for change**.

ARTICLE III LAWS

Section 1. The Roosevelt Institute at University of Delaware chapter has the authority to enact rules and regulations regarding organizational operations, providing that such rules and regulations are consistent with the Constitution of the Roosevelt Institute Campus Network, the Bylaws of the University of Delaware, and the Bylaws instated by our chapter.

Section 2. These Bylaws may be amended only upon a vote by authorized chapter members. Any initiatives that require a vote to amend these Bylaws must be proposed at least one general membership meeting prior. Proposed amendments must be approved by quorum.

ARTICLE IV VOTING & ELECTIONS

Section 1. Only full-time, recognized, undergraduate members of this organization are eligible to vote.

Section 2. All candidates seeking to run for office must submit a brief statement of intent addressing their platform to the general membership. This must be done at least one week prior to the election.

Section 3. The voting procedure governing the structure of this organization is defined by a majority vote, with the exception of circumstances described herein, or which arise and are determined to require consensus voting procedures.

A. In the event of a tie, the current Executive Board members will determine through unanimous consent the newly elected position based on the requirements for the position under contention.

Section 4. While it is necessary to devise formal decision-making procedures, this document shall be interpreted under the stated mission, and that the organization's membership shares a common purpose, allowing for general decisions to be made by consensus, with mutual trust and respect for all members.

Section 5. The election season including speeches and candidates releasing their platform begins April 1st and elections must be held by May 1st. The general membership must be given at least one (1) week's notice of the election time, date and place, as well as the list of candidates. The elections will be held in a "drop down" format, starting with the most senior Executive Board positions and immediately proceeds with the announcement of the winner for each office until all have been filled for the next year. Candidates for elections are eligible to run for no more than two positions. These positions include Administrative Director, Policy Director, Communications Director, Public Relations Director, Policy Director, and a Policy Center Chair of the candidates' choosing (with the exception of concurrent candidacy for the offices of Administrative Director and Policy Director). Any candidate who, after the first round of elections, is unsuccessful in their respective bid will then be eligible to continue running for their intended second position. In order to have concurrent campaigns for office, explicit candidacy for both positions must still be announced the week before elections and may not be subject to change on the day of elections, unless the candidate wishes to resign from a candidacy. Upon a candidate's election to an office of the University of Delaware's chapter of the Roosevelt Institute, any concurrent candidacy for a second Executive Board position must be immediately withdrawn.

Section 6. Any candidate elected to any Executive Board position at the Roosevelt Institute at University of Delaware is to take office no later than a month after Election Day. A "lame duck" session will be used to finish any on-going projects by any outgoing Executive Board member, train and shadow the newly elected candidate, recognizing a change in leadership. Outgoing Executive Board members have the obligatory task of sharing information relating to Roosevelt and their office, including memos and contacts to the newly elected official.

ARTICLE V MEMBERSHIP

Section 1. This organization consists of student members, affiliated members and former students of the University of Delaware, together with such faculty, advisors, consultants and other honorary members as this organization may receive into membership.

Section 2. No member shall be discriminated against by having the right to vote or hold office denied or abridged, with the exception of alumni, advisory and honorary members.

A. Alumni, affiliated members, advisory and faculty members, while welcome to participate, are not eligible to vote or hold elected office in the organization.

Section 3. Membership in the University of Delaware Roosevelt Institute is voluntary upon the individual and the organization. If, at any time, a member of this organization wishes to discontinue membership in the Roosevelt Institute of the University of Delaware, they are able to do so.

Section 4. If a member of this organization engages in behavior that is contradictory to these Bylaws, the Bylaws of the Roosevelt Institute Campus Network, the Student Code of Conduct of University of Delaware, or the laws of the State of Delaware or the United States, their membership in this organization may be revoked. In such a case, responsibility for revoked membership will rest with the Executive Board (see Article VII, Section 1A).

Section 6. In accordance with University policy and procedure regulations, as well as local and federal laws, our organization is open to all students, and there shall be no discrimination on the basis of race, color, religion, national origin, sex, age, sexual orientation, gender identity and expression, disability, or any other bases under federal or local laws.

Section 7. All Executive Board members must be full time matriculated undergraduate students at the University of Delaware with a minimum GPA of 2.25.

Section 8. The advisor of this organization must be a full time professional faculty or staff member. The advisor is chosen by the Executive Board. The purpose of the advisor is to have a professional assist with guidance of the organization, developing leadership skills, and ideally is familiar and agrees with the objectives of the organization.

ARTICLE VI MEETINGS & EVENTS

Section 1. The Executive Board meets at least once a week throughout the semester, at a time and on a day which is convenient to all members of the board.

A. Special meetings of the Executive Board may be called with discretion by any member of the board who deems such a meeting necessary.

Section 2. Policy Center meetings are conducted on an *ad hoc* basis, as needed, and are conducted according to the discretion of the chairs and directors.

Section 3. All meetings are conducted in accordance with these bylaws.

Section 4. Every semester, the Roosevelt Institute should strive to host at least one (1) large event for the benefit of the entire membership, as well as the edification of the public.

ARTICLE VII EXECUTIVE STRUCTURE & OFFICERS

Section 1. Ultimate decision-making responsibility within the organization rests with the Executive Board.

A. The Executive Board is comprised of two teams that are led by the Administrative Director and the Policy Director. Under the Administrative Director are the Communications Director, Public Relations Director, and the Finance Director. Under the Policy Director will be the Policy Center Chairs.

i. All Executive Board members must be present at the University of Delaware campus for the entire academic year.

ii. Day-to-day decision-making responsibility within the organization rests with the Executive Board.

1. Administrative Director is directly elected by the members of the general membership of the chapter to serve as the outward-looking face of the organization. (S)he is the host and speaker for the Roosevelt Institute at all events, as well as the direct liaison between the chapter and the regional and national levels of the organization. The Administrative Director acts as the official spokesperson and leads the club alongside the Policy Director.

2. Policy Director shall serve as a Co-President alongside the Administrative Director. (S)he will be responsible for answering any questions the Policy Center Chairs may have regarding policy research and policy briefs. The Policy Director is the liaison between the Policy Center Chairs and the Senior Policy Fellows associated with the national level of Roosevelt Institute.

a. Policy Director should be such person that has experience writing policy briefs and feels confident in being able to guide members in the right direction with regards to policy ideas and writing techniques.

3. Communications Director is directly elected by the general membership of the chapter and is responsible for taking minutes of the meetings of the executive board and general membership and emailing them out to all members of the chapter within 24 hours. (S)he is also responsible for communicating with other chapters in the DC-International Region of Roosevelt Institute when deemed necessary by the Executive Board. This director shall also maintain and update this chapter's Facebook and National Field websites at least weekly.

4. Public Relations Director is directly elected by the general membership of the chapter and is responsible for the advertising of events, promoting the club, and managing relations with

campus press. Should this chapter need to communicate with other Registered Student Organizations at the University of Delaware, (s)he shall be the liaison between the two.

5. Finance Director is directly elected by the general membership of the chapter and is responsible for overseeing the budgeting process, fundraising, and economic activity with the chapter's Student Account. In addition, (s)he is responsible for contacting Roosevelt Institute Campus Network if this chapter should be in need of grant money.

6. Policy Center Chairs are elected by the general membership of the chapter. The Policy Center Chairs are responsible for monitoring all policy research and development, recruitment of new members to their policy center and the organization, as well as insuring the successful translation of policy into publication submissions from the University of Delaware Roosevelt Institute chapter to national and/or regional publications. The Policy Center Chairs also serve as the representative of their Policy Center and are charged with meeting the needs of their individual center so that all have the resources to function and to excel.

i. The Policy Center Chairs are expected to actively engage with the members of the policy center through mediums of communication such as, phone, email, social networking, etc., and during general meetings and discussions. As facilitators of group discussion, it is imperative that premeditated preparation is given toward the content of the meeting in order to both steer the direction of the discussion and preventing it from topical deviation.

B. The Policy Centers are based on the Roosevelt Institute Campus Network Model and include:

1. The Economic Development Center
2. The Environment & Energy Center
3. The Defense & Diplomacy Center
4. The Equal Justice Center
5. The Health Care Center
6. The Education Center

a. Centers may be added or removed through the majority approval of the Executive Board.

Section 3. The Executive Board of this chapter is elected during the campaign season of April 1st and May 1st of each Academic Year and serves a term of one academic year.

Section 4. There will be term limits of four semesters for any Executive Board position.

Section 5. Any non-Executive Board member can introduce an article of impeachment of a member of the Executive Board, and a two-thirds vote of the board is required in order to directly remove a member of the Board.

Section 6. All members of the Executive Board must be in good standing with the Roosevelt Institute as well as University of Delaware in order to maintain her/his position on the Board. If, after nomination, appointment, or election, any member of the Board temporarily or permanently withdraws from University of Delaware or is placed on probation by the University, that member shall be automatically disqualified to hold office in this chapter and a successor will promptly be found to fill the vacancy thereby created.

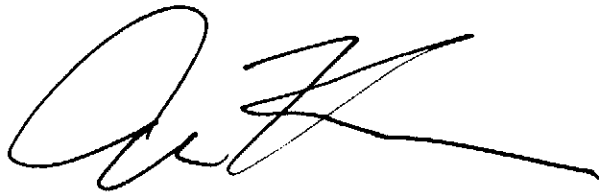
ARTICLE VIII GENERAL

Section 1. The Roosevelt Institute is a registered non-profit organization-501(c)(3) and is therefore, by law, non-partisan and cannot endorse candidates, either politically or otherwise. Roosevelt cannot lobby or advocate a party platform, and National regulations oblige us to address issues not from a conservative standpoint and not from a liberal standpoint, but from a progressive standpoint.

Section 2. The Roosevelt Institute Campus Network, a national student initiative, engages young people in a unique form of progressive activism that empowers them as leaders and promotes their ideas for change. Through communication and coordination with political actors and community members, students identify pressing issues facing their towns, counties and states. Taking advantage of the unique resources on their college campuses, they engage in policy research and writing and then connect the fruits of that research to the political process, delivering sound, progressive proposals to policymakers and advocacy groups. We call our unique model of policy activism *Think Impact*. Adding policy papers to picket signs, *Think Impact* engages young people in activism fueled by innovative, student ideas.

Section 3. The University of Delaware shall inherit the assets of this organization should the group become defunct.

Stephanie Schmitt

A handwritten signature in black ink, appearing to be 'Stephanie Schmitt', written in a cursive style.