

Order Of Omega

Preamble

"We, the students at the University of Delaware, do hereby form the organization known as the Order of Omega for the purpose of bringing together the most representative fraternity and sorority members to create an organization that will help inspire others to strive for similar conspicuous attainment."

Articles:

- I. The name of this organization:**
 - a. The name of this organization shall be Order of Omega.
- II. Object of the Order of Omega:**
 - a. First, to recognize those students who have attained a high standard of leadership in inter-Greek activities, to encourage them to continue along this line, and to inspire others to strive for similar conspicuous attainment.
 - b. Second, to bring together the most representative fraternity and sorority members, and to create an organization which will help mold the sentiment of the institution on questions of local and intercollegiate affairs
 - c. Third, to bring together members of the faculty, alumni, and student members of the institution's fraternities and sororities on a basis of mutual interest, understanding, and cooperation.
- III. Qualification/Criteria for selecting membership:**
 - a. Section 1:
 - i. The membership of this Order shall be confined to members of Greek-letter social organizations.
 - b. Section 2:
 - i. There shall be three classes of members: first, student; second, honorary; and third, alumni
 - ii. Student members shall be those selected to membership as undergraduate students by a chapter and they shall be so designated during the remaining period of their undergraduate, post baccalaureate, and/or graduate enrollment.
 - iii. Honorary members shall be those selected *honoris causa* by a chapter of Order of Omega. These members shall include faculty, staff, alumni and other community members who are not undergraduate students.
 - iv. Alumni members shall be all former student members after their graduation or the termination of their collegiate enrollment.
 - c. Section 3:

- i. Membership in Order of Omega entitles the initiated to the rights and privileges of life membership. Only student members may vote and hold office in a local chapter.
 - d. Section 4:
 - i. Transfer members may affiliate or be eligible for selection to membership according to the following:
 - 1. Initiated transfer students shall be affiliated with an Order of Omega chapter at the campus which they transferred at the discretion of that chapter. It is recommended that the chapter verify Order of Omega membership with the Executive Office.
 - 2. A student transferring from another institution shall be eligible for selection to membership in Order of Omega. Such transfer students are subject to the eligibility requirements as defined in Article V.
 - e. Section 5:
 - i. Chapters may select into membership a student who was initiated into a Greek organization at another institution that is not represented at the campus to which he/she has transferred. It is recommended that verification of the affiliation be confirmed with the National Office of the fraternity or sorority. In the case of membership in a local Greek organization, the membership should be verified with the Greek Advisor at the student's former institution.
 - f. Section 6:
 - i. Should a student's fraternal organization close or lose official institution recognition the student may be eligible for membership or may maintain membership in Order of Omega as long as eligibility requirements of Article V are met.

IV. Non-Discrimination Clause

- a. The organization agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the Official student handbook and other policies and procedures provided by the University. This organization is a viable, functioning organization, composed of at least six full time undergraduate students and we do not discriminate on the basis of race, creed, color, gender, age, religion, national origin, veteran, handicap status, or sexual orientation.

V. Policies and Procedures for Disciplining/Removing members

- a. Section 1:
 - i. Any member found responsible of conduct unbecoming of Order of Omega shall be deprived of membership and required to surrender the pin and certificate. Written notification shall be sent to the individual in question and the Executive Office. A three-fourths (3/4) vote of the active members of the local chapter is required to deprive an individual of membership and shall be

subject to review by the Executive Council before it shall be made finally effective.

b. Section 2:

- i. Resignation or expulsion from a fraternal organization may subject one to termination of membership in Order of Omega. Such termination may be subject to review by the Executive Council before it shall be made finally effective

VI. Officers:

a. Section 1: President

- i. This organization shall have a President with the duties of calling and running meetings and handling day-to-day affairs. The President shall be responsible for the registration of the Registered Student Organization and all required paperwork for the continuation of the organization, including the End of the Year report (Annual Report), Summer Contact Information, Annual Survey, and RSO Questionnaire. The President will receive all information from the Activities and Programs Office from an undisclosed email database. This information is to be used to help your RSO function, so please disseminate the information accordingly. The president will help to appoint all standing and special committees.

b. Section 2: Vice-President

- i. The Vice-President shall serve the role of President if the President is absent, unable to serve the duties of President, or if the President resigns. The Vice President should also be responsible for checking the organizations mailbox and for disseminating information about other activities offered by the other Registered Student Organizations and business promotions.

c. Section 3: Treasurer

- i. The Treasurer shall be responsible for all group expenditures and revenues. The Treasurer shall have all checks signed by the activities and programs office for the purpose of the organization and maintain all group ledgers. The treasurer should also be responsible for requesting funds from the allocation board. The Treasurer will have checks so-signed by the appropriate administrator

d. Section 4: Secretary

- i. The Secretary shall record the events of all meetings of this organization and shall maintain minutes of those meetings. The secretary shall take attendance of those present at group meetings as necessary. You may want to have the Secretary serve as the organizations historian with the goal of being able to pass on accurate records of what the groups has done over the past year and who was involved. The Secretary should also maintain the membership list and email database.

e. Section 5: Public Relations Chair

- i. The Public Relations Chair shall be responsible for promotion of the group and their events. This would include making posters, flyers, and brochures, updating the web page information, entering information on to the University Events web page, and submitting press releases to the appropriate media.
 - f. Section 6: Web Master
 - i. The Web Master shall be responsible for the monthly upkeep of the Registered Student Organization web site and have it approved by the executive board.
 - g. Section 7:
 - i. Qualifications for Officers - All Officers (or Executive Board Members) must be full time matriculated undergraduate students at the University of Delaware. Officers must be able to complete a full year term.
 - h. Section 8: Election of Officers
 - i. Officers will selected during the first week of May. Members may nominate themselves for each executive position of the Order of Omega. The chapter will then vote by ballot. If there becomes a vacancy in the executive board, special elections will then be held.

VII. Meetings:

- a. Section 1:
 - i. The Chapter shall have a meeting at least once a month. To constitute an official meeting, two-thirds (2/3) of the members of the chapter must be in attendance.

VIII. Dues:

- a. Section 1: Initiation Fee:
 - i. There shall be a one-time initiation fee of \$40 for each undergraduate initiate. This shall include the official pin and certificate. This fee should be sent with the form provided by the Executive Office at least four (4) weeks before the date of initiation. Honorary members may be initiated for a one-time \$10.00 fee

IX. By-Laws:

- a. The organization shall establish by-laws to carry out the policies set forth in this constitution. A 2/3 vote or simple majority is generally required to approve by-laws or changes in existing by-laws.

X. Procedures for decision making:

- a. The current edition of *Robert's Rules of Order* shall be the standard for conducting meetings.

XI. Selection of an Adviser:

- a. The advisor will be Matt Leno, or the future Activities & Programs program advisor.

XII. Disbursal of organizational assets should the group become defunct:

- a. The University of Delaware shall inherit the assets of any Registered Student Organization should the group become defunct.

XIII. Define a quorum

- a. The quorum for the order of omega will be 30% of its active members. Without this representation of members at a meeting – the meeting will be null and void.

XIV. Rules of Ratifying the Constitution:

- a. Requires a 2/3 or simple majority vote of the organization and approval by the Activities and Programs Office.

XV. Rules for amending the Constitution:

- a. Requires a 2/3 vote of the entire membership and advance notice to all members of the proposed change.

XVI. Signatures:

President

Date

Adviser

Date

Assistant Director

Date