

## NORML Constitution

### Preamble:

We the students at the University of Delaware, do hereby form the organization known as NORML for the purpose of representing the Americans who oppose marijuana prohibition and support the removal of all criminal penalties for the private possession and responsible use of marijuana by adults, including the cultivation for personal use, and the casual nonprofit transfers of small amounts.

### Articles

- I. Name of the Group:
  - a. The organization shall be known as NORML
- II. Object of the Organization:
  - a. To provide a voice for Americans who oppose marijuana prohibition
  - b. To support the removal of all criminal penalties for the private possession and responsible use of marijuana by adults
  - c. To support the development of a legally controlled market for marijuana, where consumers could purchase it from a safe, legal and regulated source aka; legalization
  - d. To support the right of patients to use marijuana as medicine when their physician recommends it to relieve pain and suffering
  - e. To support the rights of farmers to commercially cultivate the non-psychoactive strain of cannabis known as hemp for industrial purposes
  - f. To lobby local and national legislatures for more national and cost-effective marijuana policies
  - g. To educate and inform the public about their rights in regard to not only marijuana but alcohol, search and seizure, free speech etc.
- III. Affiliation
  - a. We will be affiliate with NORML (National Organization for the Reform of Marijuana Law)
- IV. Membership
  - a. Any full time, matriculated undergraduate students at the University of Delaware who agree with the purpose and objective of this group can be members. There will be two types of membership statuses: Active and Associate
    - i. Active- Members whose affiliate dues are up to date or who have performed an agreed upon service in lieu of dues are considered active members of the Chapter
    - ii. Associate- All others interested in the purpose of the organization whose affiliate dues are not up to date
      1. Shall not hold office
      2. Shall not vote
      3. Shall not solicit funds on behalf of the Chapter
        - a. All of the above: with consent of the board

- V. **Non- Discrimination Clause**
  - a. The organization agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the Official student handbook and other policies and procedures provided by the University. This organization is a viable, functioning organization, composed of at least six full time undergraduate students and we do not discriminate on the basis of race, creed, color, gender, age, religion, national origin, veteran, handicap status, or sexual orientation
- VI. **Duties and Privileges of Membership**
  - a. Attendance to at least 2 meetings per semester
  - b. Member of NORML National
    - i. First year trail membership is free
    - ii. \$15 a year after
  - c. Voting in all organization elections
- VII. **All Other Memberships**
  - a. All members listed below are not allowed to vote, hold office, count towards the groups' membership, nor have any influence upon decision making of the of the organization
    - i. Part-time student
    - ii. Graduate student
    - iii. Members of the community (people not affiliated with the University in any way)
    - iv. University faculty
    - v. University staff
    - vi. Alumni
- VIII. **Absence Policies**
  - a. All members who do not attend at least 2 meetings per semester will have voting rights revoked
  - b. Those interested in running for an executive position must not miss more than 1 meeting per semester
  - c. Absences that are approved by the executive board (lab, work, group project, going home etc.) will not be counted as an unexcused absence
- IX. **Policies and Procedures for Disciplining/Removing Members**
  - a. Any member who the executive board deems to be violating the organizations mission will be asked to leave the organization
    - i. Examples of such conduct:
      1. Promoting violence, brutality etc.
      2. Slandering the organization
      3. Using the organization as a "drug connect"
      4. Displaying the organization as a meeting place for students to participate in illegal activity
- X. **Qualifications for Officers**

- a. All Officers (or Executive Board Members) MUST be full time matriculated undergraduate students at the University of Delaware with a minimum GPA of 2.25.
- b. Must be enrolled on the University of Delaware Newark Campus while holding position
  - i. Officer must give up position in the case of study abroad
- c. Must be able to compete a full academic year
  - i. No second-semester seniors
  - ii. No semester study abroad
    - 1. Spring and Fall

#### XI. Officers

- a. Co-Presidents/President (Executive Director[s])
  - i. Calling and running meetings and handling day-to-day affairs.
  - ii. The President shall be responsible for the registration of the Registered Student Organization and all required paperwork for the continuation of the organization (including Start-of-the-Year, Mid-Year and End-of-the-Year packets.)
  - iii. The President will receive all information from the Activities and Programs Office from an undisclosed email database.
  - iv. The President will help to appoint all standing and special committees
  - v. The President will act as primary spokesperson for the organization
  - vi. The President presides at all meetings and promotes an effective liaison with other organizations, politicians, the media, the public, and the national office of NORML
  - vii. President-elect and Vice President-elect may choose to act as co-presidents if they so choose
    - 1. In the case of a co-presidency, the vice president position will be obsolete and not re-elected upon
- b. Vice President (Deputy Director)
  - i. The Vice-President shall work closely with the President to fulfill the duties as described above.
  - ii. The Vice-President will also serve the role of President if the President is absent, unable to serve the duties, or if the President resigns.
  - iii. The Vice President should also be responsible for checking the organizations mailbox and for disseminating information about other activities offered by the other Registered Student Organizations and business promotions.
- c. Treasurer
  - i. The Treasurer shall be responsible for all group expenditures and revenues.
  - ii. The Treasurer shall write all checks and have all checks signed by the Activities and Programs staff for the purpose of the organization.
  - iii. The Treasurer will also maintain all group ledgers.

- iv. The Treasurer should also be responsible for requesting funds from the allocation board.
- v. The Treasurer will maintain accurate financial records including accounting, banking, budget tracking for purposes of reconciliation of grant and gift funding as required and disbursement of funds
  - 1. Accounting should include expense and income reports by category on a monthly, quarterly and yearly basis as needed

d. Secretary

- i. The Secretary shall record the events of all meetings of this organization and shall maintain minutes of those meetings.
- ii. The secretary shall take attendance of those present at group meetings as necessary.
- iii. The Secretary shall serve as the organizations historian with the goal of being able to pass on accurate records of what the groups has done over the past year and who was involved.
- iv. The Secretary should also maintain the membership list and email database.
- v. The Secretary shall be responsible for sending updates of the membership roster, minutes, newspaper clips, press releases, and period Movement Update Forms to the national office of NORML

e. Communications Director

- i. Serves as administrator of online presence, such as website, e-commerce, Facebook etc.
- ii. Produces press releases, newspaper op-eds and LTEs, and assists Executive & Deputy Director for media appearances.

XII. Election of Officers

- a. All Elected Directors serve for a term of 1 school year (fall, spring, summer, and winter sessions), beginning on the first of the month following elections and ending on the first of the month following elections. Appointed Directors serve until the next scheduled elections for Board positions.
- b. Elections will be held at the end of the Spring Semester
- c. All those running must be a nominee of 2 members and agree to run
  - i. Must have not been absent from no more than 1 meeting during the semester
- d. All those who have paid dues, are members of national NORML, and attended at least 2 meetings during the semester are eligible to vote
- e. Nominees will be asked to leave the room and the voting will take place by a show of hands
  - i. Members may speak on behalf of nominees
- f. If there is a tie we will vote continuously until there is no longer a tie

XIII. Procedure for Disciplining/Removal of Officers:

- a. If the club sees the need for the removal of a member of the executive board;
  - i. All members in good standing will vote on the situation

- ii. The executive board will meet and discuss the situation
    - iii. The member being removed will be notified of all charges and will be allowed to request a hearing with the executive board.
    - iv. The vacant position will be filled by the executive board choosing a member they see fit for the position
  - b. Resignation: If a board member decides to resign for his/her position the position will be filled by the executive board choosing a member they see fit for the position
  - c. Officer Transition: Elections will be held in time to allow the new executive board to shadow the current executive board
    - i. New executive board members will be introduced to policies and procedures, voting, as well as fundraising plans
- XIV. Meetings
  - a. Meetings will be held at least once per month during spring and fall semesters.
  - b. Members will be notified via listserve, website or in the previous meeting
  - c. The executive board will meet at least two times a month separately from the rest of the club
  - d. Monthly check-ins with the advisor
- XV. Dues
  - a. Members will not be required to pay dues but must be members of NORML National
  - b. Members may make contributions in lieu of dues
- XVI. By-Laws: Available in Separate Document
- XVII. Procedures for Decision making
  - a. Will be voted on when applicable
- XVIII. Establishment of Committees
  - a. Fundraising Committee
    - i. Will plan and execute all fundraising events
- XIX. Selection of the Advisor
  - a. May be done by executive board with suggestions from club members
  - b. Advisor must be full time
- XX. Disbursal of Organizational Assets Should the Group Become Defunct
  - a. The University of Delaware shall inherit the assets of any Registered Student Organization should the group become defunct
- XXI. Quorum Definition
  - a. The quorum needed for the general conduct of business is 10 percent of the active membership or ten members including members of the Board of the Directors present (whichever is fewer)
- XXII. Rules for Ratifying the Constitution
  - a. Approval of change to the constitution requires a majority vote by the executive board and approval by the Activities and Programs Office
- XXIII. Rules for Amending the Constitution

- a. Adding articles/sections to the constitution requires majority vote of the executive board and advance notice to all members of the proposed
- b. change

Signatures:

Co-President: Matthew Smith

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Communications Director: Anthony Under

Secretary: Adam Hernandez

Treasurer: ADIAN WEAVER

Activities & Programs Staff: [Signature]

Date: 10/28/2011