

Preamble

We, the students at the University of Delaware, do hereby form the organization known as The Multicultural Student Organization for the purpose of gaining respect and understanding for the cultures that surround us.

Articles

I. **Name of the group** - The organization shall be known as the Multicultural Student Organization.

II. **Object of the organization** - To build awareness of other cultures here on campus. To create a diverse campus where every individual can learn and prosper efficiently. To learn from each other and gain a new perspective about the different cultures that surround us.

III. **Affiliation with any other group (if applicable)** - N/A

IV. **Qualification/Criteria for selecting membership** - Full time, undergraduate students of all backgrounds at the University of Delaware who agree with the purpose and object of this group. There will be no GPA requirements. We will define a member by those who attend at least 3/4th of the meetings per semester, volunteer at one event (minimum), and attends two social events.

V. **Non-Discrimination Clause** - The organization agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the Official student handbook and other policies and procedures provided by the University. This organization is a viable, functioning organization, composed of at least six full time undergraduate students and we do not discriminate on the basis of race, creed, color, gender, age, religion, national origin, veteran, handicap status, or sexual orientation.

VI. **Duties and privileges of membership**- In order to become a full member you must attend at least 3/4th of the meetings in one semester, volunteer at a minimum of one event, and attend two socials. There will be dues each semester of \$10. Only members will be allowed to vote on major events and during officer elections.

VII. **List other types of non-voting or representing membership** - Part time students, graduate students, alumni, community and honorary members are not allowed to vote, hold office, count towards the group's membership, nor have any influence upon decision making of the organization.

VIII. **Absence Policies** - Members who do not attend meetings often will not be able fulfill the organizations' requirement of attending 3/4th of the meetings. The penalty will be that the specific member will not be able to participate in our social event at the end of the semester and will not be able to vote during our elections

IX. **Policies and Procedures for Disciplining/Removing members**- Members will be asked to leave the organization if they are disrespectful to other members (cultures, etc.). Also a member may be asked to leave if they are disruptive and disrespectful in meetings.

X. **Qualifications for Officers** - All Officers (or Executive Board Members) must be full time matriculated undergraduate students at the University of Delaware with a

minimum GPA of 2.25. Any potential officer must be able to complete a full academic calendar year (i.e. no second semester seniors, semester abroad students).

XI. **Officers** -

- **Section 1: President** - This organization shall have a President with the duties of calling and running meetings and handling day-to-day affairs. The President shall be responsible for the registration of the Registered Student Organization and all required paperwork for the continuation of the organization (including Start-of-the-Year, Mid-Year and End-of-the-Year packets.) The President will receive all information from the Activities and Programs Office from an undisclosed email database. The president will help to appoint all standing and special committees.
- **Section 2: Treasurer** - The Treasurer shall be responsible for all group expenditures and revenues. The Treasurer shall write all checks and have all checks signed by the Activities and Programs staff for the purpose of the organization. The treasurer will also maintain all group ledgers. The treasurer should also be responsible for requesting funds from the allocation board.
- **Section 3: Vice-President** - The Vice-President shall work closely with the President to fulfill the duties as described above. The Vice-President will also serve the role of President if the President is absent, unable to serve the duties, or if the President resigns. The Vice President should also be responsible for checking the organizations mailbox and for disseminating information about other activities offered by the other Registered Student Organizations and business promotions.
- **Section 4: Secretary** - The Secretary shall record the events of all meetings of this organization and shall maintain minutes of those meetings. The secretary shall take attendance of those present at group meetings as necessary. The Secretary should also maintain the membership list and email database.

XII. **Election of Officers** – Elections will be held during the fall of every year when there are seats available on the Executive Board. Every member running for an office will be asked to give a brief speech detailing why they would like to be in that position. Then a vote will be casted and counted and the winner will be the new elected official. Those who vote will only be official members of the organization who have fulfilled the requirements listed previously. Officers will assume the new role when the old officer graduates or leaves their position. During the spring the new elected officers will shadow the old officers to gain better understanding of their roles and responsibilities. A tie will be resolved by our advisor.

Section 1: Procedure for Disciplining/Removal of Officers – If an officer is asked to leave his/her position it would only be due to extraneous circumstances. The officer must perform an act that is against the University's code. The officer that is being removed will receive a notice of charges, a right to a fair hearing will be administered in our organization, the officer will have the right to appeal, and the full members will vote on the matter as well as the Executive Board. The vacant position will be filled through an election voted on by full members.

Section 2: Resignations- Any officer that wishes to resign will need to let the Executive Board know at least 2 weeks in advance. They must submit a formal letter and then speak to the Executive Board (informing them of the reason of resignation). The position will be filled through an election, where the full members will vote.

Section 3: Officer Transition – The new officers will be elected in the middle of fall semester and will shadow the current officers during the spring to gain the experience in the new position that they will hold. New officers will be introduced to the Activities and Programs Office and staff, they will be asked to review our constitution and policies and procedures

XIII. **Meetings** – The group will have four meetings per month. The meetings will be announced at the previous meeting. The Executive Board meetings will occur twice a month with our advisor present if he/she is able to make it.

XIV. **Dues (if applicable)** – The dues will be collected during the middle of each semester. They will be collected by the treasurer at one of our weekly meetings. The finances of the organization are subject to the control of the majority of its voting membership. If the member does not pay their dues they will not be able to partake in our social programs.

XV. **By-Laws** - The organization shall establish by-laws to carry out the policies set forth in this constitution. A 2/3 vote of the entire organization is required to approve by-laws or changes in existing by-laws.

XVI. **Procedures for decision-making** - Roberts Rules of Order will be used to govern the organization in all cases to which they are applicable and in which they are not inconsistent with the by-laws or the special rules of order of this society.

XVII. **Establishment of Committees-** N/A

XVIII. **Selection of an Advisor** –The advisor must be a full time professional faculty or staff person, no part time/salaried staff or graduate students may serve as advisor. The advisor will be chosen based on the Executive Board's decision. The advisor's main duty is to aid and facilitate during meetings and to aid in document work and attending events.

XIX. **Disbursal of organizational assets should the group become defunct**
The University of Delaware shall inherit the assets of any Registered Student Organization should the group become defunct.

XX. **Define a quorum** - The minimum number of members who have to be present at a meeting in order for business to be conducted/decisions to be made is 30%-50% of members.

XXI. **Rules for Ratifying the Constitution** – Approval of changes to the constitution requires a 2/3 of the majority vote of the executive board, and approval by the Activities and Programs Office.

XXII. **Rules for amending the Constitution** - Adding articles/sections to the constitution requires a 2/3 vote of the executive board or entire membership and advance notice to all members of the proposed change.

Signatures:

President: Iman Shamloul

Vice President: Mahel Hamroun

Activities & Programs Staff: W Davidson 10/28/10

Date: 10/22/10