

Math Club Constitution

Preamble

We, the students at the University of Delaware, do hereby form the organization known as the Math Club for the purpose of spreading the joy of mathematics throughout the UD campus and to be a resource for all students interested in math.

Articles

- I. **Name of the group** - The organization shall be known as the Math Club.
- II. **Object of the organization** - The purpose of this organization is to set up a mentorship with undergrad mathematics students and those interested in math so that they may have upper-class guidance and to organize interesting math speakers to spark interest in the math community. We aim to create a community within the math department and to help expand career opportunities to benefit the math-oriented and interested. Each member will gain a valuable resource within the mathematics department to areas such as undergrad research, graduate schools, career opportunities, and current events.
- III. **Qualification/Criteria for selecting membership** - Full time, matriculated undergraduate students at the University of Delaware who agree with the purpose and object of this group. Any person who attends one event per semester will be granted membership to the Math Club
- IV. **Non-Discrimination Clause** - The organization agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the Official student handbook and other policies and procedures provided by the University. This organization is a viable, functioning organization, composed of at least six full time undergraduate students and we do not discriminate on the basis of race, creed, color, gender, age, religion, national origin, veteran, handicap status, or sexual orientation.
- V. **Duties and privileges of membership** - Members are allowed to vote for the executive board at the beginning of the Academic School year

VI. Officers

Section 1: President - This organization shall have a President with the duties of calling and running meetings and handling day-to-day affairs. The President shall be responsible for the registration of the Registered Student Organization and all required paperwork for the continuation of the organization, including the End-of-the-Year, Mid-Year, and Start-of-the-Year packets, and Summer Contact Information. The President will receive all information from the Activities and Programs Office from an undisclosed email database. The president will help to appoint all standing and special committees.

Section 2: Vice-President - The Vice-President shall serve the role of President if the President is absent, unable to serve the duties of President, or if the President resigns. The Vice President should also be responsible for checking the organizations mailbox and for disseminating information about

other activities offered by the other Registered Student Organizations and business promotions.

Section 3: Treasurer - The Treasurer shall be responsible for all group expenditures and revenues. The Treasurer shall write all checks and have all checks signed by the Activities and Programs staff for the purpose of the organization. The treasurer will also maintain all group ledgers. The treasurer should also be responsible for requesting funds from the allocation board.

Section 4: Secretary - The Secretary shall record the events of all meetings of this organization and shall maintain minutes of those meetings. The secretary shall take attendance of those present at group meetings as necessary. The Secretary should also maintain the membership list and email database.

Section 5: Undergrad Advisory Chair - The Undergrad Advisory Chair shall be responsible for organizing the Mentoring Committee which will reach out to undergrad math students in an effort to help them continue their studies and interests in math more effectively.

Section 6: Historian - The Historian shall be responsible for the monthly upkeep of the Registered Student Organization web site and have it approved by the executive board, and take photographs at Math Club events.

VII. **Qualifications for Officers** - All Officers (or Executive Board Members) must be full time matriculated undergraduate students at the University of Delaware.

VIII. **Election of Officers** - Elections will take place at the last meeting of the spring semester and the first meeting of the fall semester. These elections are held by a show of hands while the candidates are out of the room. To be eligible to vote, one must attend the voting meeting and have attended two previous meetings. In the case of a tie, a runoff vote will be held. After board members are elected, they take their positions immediately.

Section 1: Procedure for Disciplining/Removal of Officers - Should an officer abandon their duties, stop showing up at meetings, and/or not responding to e-mails, they will be disciplined and considered for removal. Discipline involves a meeting with the rest of the board and the advisor. Should that officer not revise their ways, the board and the advisor can vote to remove them. An announcement should be made to the organization that a position on the board has opened up and anyone interested should apply. An election for that position should take place at the next meeting.


Section 2: Resignations - In the event that an officer resigns, an announcement should be made to the organization that a position on the board has opened up and anyone interested should apply. An election for that position should take place at the next meeting.

Section 3: Officer Transition - The President will be elected in May for the next school year. The President will work with the Advisor to organize the election of each of the other positions. These elections will take place at the first meeting of the school year, held in September.

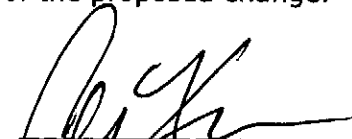
- IX. **Meetings** – Meetings are held once a month and are called by the President and the Advisor. The Executive Board meets following the general meeting and meets more often if necessary. Events are scheduled periodically in addition to the meetings.
- X. **Procedures for decision-making** - In the case of any discrepancies, the board will confer with the advisor and make a joint decision consistent with the spirit and purpose of the Math Club.
- XI. **Establishment of Committees** - The Mentoring Committee will be responsible for the establishment of a mentoring system between junior and senior math majors and incoming freshmen and sophomore math majors. This may include the organization of visits to undergraduate math classes, the dissemination of information about the math major, and informal course advisement.
- XII. **Selection of an Advisor** - In order to choose an advisor, we will ask for nominations from club members and from the nominations vote on a single advisor who will then be approached and asked to be the advisor. If the advisor should decline, a runner-up will be contacted and so forth. The advisor's duties include attendance at club meetings and to act as a connection between students and faculty.
- XIII. **Disbursal of organizational assets should the group become defunct** - The University of Delaware shall inherit the assets of any Registered Student Organization should the group become defunct.
- XIV. **Quorum** - The minimum number of members who have to be present at a meeting in order for business to be conducted legally is 8.
- XV. **Rules for Ratifying the Constitution** - Requires a 2/3 or simple majority vote of the organization and approval by the Activities and Programs Office.
- XVI. **Rules for amending the Constitution** - Requires a 2/3 vote of the entire membership and advance notice to all members of the proposed change.



President



Vice President



Activities and Programs