

Constitution of the Korean Student Association at the University of Delaware

Preamble

We, the students at the University of Delaware, do hereby form the organization known as the Korean Student Association for the purpose of providing a cultural and social connection for the Korean students who are in University of Delaware.

Articles

I. Name of the group

The organization shall be known as the KSA, Korean Student Association.

II. Object of the organization

The object of the organization is to provide a cultural and social relationship in between Korean students who are attending University of Delaware.

III. Affiliation with any other group- None

IV. Qualification/Criteria for selecting membership

Full time, matriculated undergraduate students, who are interested in Korean society and culture.

V. Non-Discrimination Clause

The organization agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the Official student handbook and other policies and procedures provided by the University undergraduate students and we do not discriminate on the basis of race, creed, color, gender, age, religion, national origin, veteran, handicap status, or sexual orientation.

VI. Duties and privileges of membership

All of the members should participate to the general meeting that is held once in a month. There are no membership dues.

VII. Types of non-voting or representing membership

Part time or graduate students, alumni, community and honorary members are not allowed to vote, hold office, count towards the group's membership, nor have any influence upon decision making of the organization.

VIII. Absence Policies

There are ~~fees and~~ penalties for missing the general meeting without prior notice. If a member misses 2 general meetings in a semester without any prior notices, the member loses a chance to vote.

IX. Policies and Procedures for Disciplining/ Removing members

A member, whose actions go against the mission of the group, is disruptive and disrespectful in meetings or towards other members will be removed from the group after voting by executive board members.

X. Qualifications for Officers

All officers must be full time matriculated undergraduate students at the University of Delaware with a minimum GPA of 2.25. All officers must be aware of Korean society and culture.

XI. Officers

Section 1: President – This organization shall have a President with the duties of calling and running meetings and handling day-to-day affairs. The President shall be responsible for the registration of the Registered Student Organization and all required paperwork for the continuation of the organization. The President will receive all information from the Activities and Programs Office from an undisclosed email database. The President will help to appoint all standing and special committees. The president must have already served on the executive board for at least a year.

Section 2: Vice-President – The Vice-President shall work closely with the President to fulfill the duties as described above. The Vice-President will also serve the role of President if the President is absent, unable to serve the duties, or if the President resigns. The Vice President should also be responsible for checking the organizations mailbox and for disseminating information about other activities offered by the other Registered Student Organizations and Business promotions.

Section 3: Treasurer –The Treasurer shall be responsible for all group expenditures and revenues. The Treasurer shall write all checks and have all checks signed by the Activities and Programs staff for the purpose of the organization. The treasurer will also maintain all group ledgers. The treasurer should also be responsible for requesting funds from the allocation board.

Section 4: Secretary – The Secretary shall record the events of all meetings of this organization and shall maintain minutes of those meetings. The secretary shall take attendance of those present at group meetings as necessary.

Section 5: Public Relations Chair – The Public Relations Chair shall be responsible for promotion of the group and their events. This would include making posters, flyers, and brochures, updating the web page information, entering information on to the University Events web page, submitting press releases to the appropriate media, and ensuring the group is represented at events designed to help promote the organization and build membership.

XII. Election of officers

The elections will be held 3 weeks prior to the last day of classes and will be a secret ballot. All positions should be nominated either by themselves or by others. The entire current membership of the group is eligible to vote. If there is a tie, then there will be another vote. The officers assume the new role two weeks before the last day of classes.

Section 1: Procedure for Disciplining/Removal of Officers – If the officer is considered that he or she is not suitable for the position, then another vote will be held between the members to reconsider the case. If the position happens to become vacant, then that position will be filled with the member who has served as an executive board member the previous year.

Section 2: Resignations – The officer who is willing to submitting a resignation should give a legitimate reason for resigning at the general meeting. The vacant position will be filled through a new vote.

Section 3: Officer Transition – Elections will be held 3 weeks prior to the last day of classes in order to allow time for training of the new officers. The officers for the next year will first be trained by the current officers of the year and then will be introduced to Activities and Programs office and staff. They will be obligated to learn and review the policies and procedure.

XIII. Meetings

There will be one general meeting per month which will bring all of the current members of the group together. The executive board meetings will be held twice a month based on the preferred date.

XIV. By-Laws

The organization shall establish by-laws to carry out the policies set forth in this constitution. A simple majority of the executive board is generally required to approve by-laws of changes in existing by-laws.

XV. Procedures for decision-making

Look to the rules contained in Roberts Rules of Order to govern the organization in all cases to which they are applicable and in which they are not inconsistent with the by-laws or the special rules of this society.

XVI. Selection of an Advisor -The advisor must be a full time professional faculty of staff person; no part time/salaried staff of graduate students may serve as advisor. The advisor will be selected based on the group committee's decision. The advisor should be aware of the meetings, events. He or she should check the e-mail that is sent from the organization and should regularly offer advice that will help the group to

improve. The student organization has the right to change their advisor at any time. The Activities & Programs office is the principle contact regarding polices and procedures for functioning as a student organization.

XVII. Disbursal of organizational assets should the group become defunct

The University of Delaware shall inherit the assets of any Registered Student Organization should the group become defunct.

XVIII. Define a quorum

The minimum participant of the general meeting in order for business to be conducted/decisions to be made should be at least 50 percent of the members and at least two of the executive board members.

XIX. Rules for Ratifying the Constitution

Approval of changes to the constitution requires simple majority vote of the executive board of the organization, and approval by the Activities and Programs office.

XX. Rules for amending the Constitution

Adding articles/sections to the constitution requires a 2/3 vote of the executive board, and advance notice to all members of the proposed change.

Signatures

President: Doy Joon Lee

Vice President: Wook Hee

Activities & Programs Staff: Sal L

Date: 11/9/07