

"We, the students at the University of Delaware, do hereby form the organization known as the Invention Club for the purpose of inspiring fellow students to cultivate their interests and to bring their ideas into reality ."

Articles

I. The organization shall be known as The Invention Club.

II. The Object of the organization is to give students the opportunity to learn through making their ideas into tangible things and encouraging them to explore their curiosities. Our club, by nature, will encourage all ideas presented. The club members will follow the presenter through every step of his project until completion, providing assistance and support whenever needed. The termination of a started project will be discouraged, though accepted under certain circumstances. If this occurs the materials will be stored and reused in other projects.

III. Qualification/Criteria for selecting membership - Students who wish to join must be registered as Full-time undergraduate students at the University of Delaware. There are no GPA requirements for this club. All students who wish to join can do so by getting in contact with the Secretary. Once they have contacted the Secretary, the students will be on a probation period. This period will last until the student has worked on a project until its completion. After which they will be recognized as full time members. There is no limit on the amount of students who can join the club.

IV. Non-Discrimination Clause - The organization agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the Official student handbook and other policies and procedures provided by the University. This organization is a viable, functioning organization, composed of at least six full time undergraduate students and we do not discriminate on the basis of race, creed, color, gender, age, religion, national origin, veteran, handicap status, or sexual orientation.

V. Duties and privileges of membership - Members are required to attend all non-project related meeting, and participate in one project per semester. This is mandatory to retain status. During non-project related meetings, members have the right to vote on and pitch project ideas.

VI. Non-voting or representing membership - Graduate students, alumni, and probationary members. These members are NOT allowed to vote, hold office, count towards the group's membership, or have any influence upon decision making of the organization.

VII. Absence Policies – Members can miss two unexcused non-project related meetings, upon the third absence, said student will have his/her membership revoked and put on probation. To get an absence excused, contact a board member before the meeting starts.

VIII. Policies and Procedures for Disciplining/Removing members - Members are to be removed if they say anything or do anything that does not promote a healthy, open-minded atmosphere. Disrespectful slurs, or actions, will not be accepted, warranted or not, and will result in loss of membership.

IX. Qualifications for Officers - All Officers (or Executive Board Members) MUST be full time matriculated undergraduate students at the University of Delaware and have been involved in at least four projects. Eligible candidates for office also must have never had their membership revoked, regardless of reason.

X. Officers - Describe the titles of the officers, the duties and qualifications of each.

a. Section 1: President - The club will have a President with the duties of calling and running non-project related meetings. The President shall be responsible for the registration of the Registered Student Organization and all required paperwork for the continuation of the organization (including Start-of-the-Year, Mid-Year and End-of-the-Year packets.). The President will receive all information from the Activities and Programs Office from an undisclosed email database. To be an eligible president, one is required to have worked on at least 4 projects and have shown traits that relate to the club's mission statement.

b. Section 2: Treasurer - The Treasurer shall be responsible for all group expenditures and revenues. The Treasurer shall write all checks and have all checks signed by the Activities and Programs staff for the purpose of the organization. The treasurer will also maintain all group ledgers. The treasurer should also be responsible for requesting funds from the allocation board. A person needs to have been involved in 4 projects in order to be eligible for the Treasurer position.

c. Section 4: Secretary - The Secretary shall record the events of all meetings of this organization and shall maintain minutes of those meetings. The secretary shall take attendance of those present at group meetings as necessary. The secretary is also tasked with keeping the club updated on the progress of all current projects. These progress reports will be read at non-project related meetings.

d. Section 5: Project Leader - The Project leader shall be in charge of and responsible for the project idea he/she pitched. This includes, selecting and managing a team of members during the duration of his/her project, requesting money from the treasurer for materials and keeping his project timeline on schedule. This title will change as the group moves from one project to another. This position holds no power.

e. Section 6: Webmaster - The Web Master shall be responsible for the monthly upkeep of the Registered Student Organization web site and

have it approved by the executive board. The Web Master will also be in charge of the upkeep of the club's database, making sure to update it as the status-quo changes.

a. Section 1: Procedure for Disciplining/Removal of Officers - If an officer is put on probation by the club, he/she will immediately lose his/her office seat. An emergency club meeting will be called and an election will take place fill the open officer position.

b. Section 2: Resignations - Officer resignation should be sent to the board two weeks before planned date to leave office. Upon resignation, the club will hold elections to fill the empty seat.

c. Section 3: Officer Transition – Elections should be held at least 3 weeks prior to the last day of classes in order to allow time for training of the new officers. Training new officers will consist of reviewing the mission statement of the club and the expected tasks of the position held.

d. Section 4: Election Process - Elections for board positions will be held during the last non-project related meeting on the year. In this meeting, the secretary will lead a poll and count votes. With the rest of the current board, they will introduce the new board for the coming year.

XII. Meetings - Non-project related meetings will be held on the last Sunday of the month at 7pm. Project meetings will be expected to take place once a week, if applicable. Executive board meetings will meet once a month.

XIII. By-Laws - The organization shall establish by-laws to carry out the policies set forth in this constitution. A simple majority of the entire organization is required to approve by-laws or changes in existing by-laws.

XIV. Procedures for decision-making - Decisions relating to the group will be agreed upon by a simple majority vote. These decisions include changing project order, reallocating funds and impeaching current board members and other global issues.

XV. Selection of an Advisor – The advisor MUST be a full time professional faculty or staff person, no part time/salaried staff or graduate students may serve as advisor. The Advisor is not required to attend any meetings, or presentations. The purpose of the advisor is to be a professional assistant, giving guidance, and possibly direction, to the organization and its projects. He/she must agree with the mission statement fully.




XVI. Disbursal of organizational assets should the group become defunct - The University of Delaware shall inherit the assets of any Registered Student Organization should the group

become defunct.

XVII. Define a quorum - The minimum number of people who need to be at a non-project meeting is 4, the President, the treasurer, secretary and the project presenter. For executive board meetings, all members must attend for any decisions to be made.

XVIII. Rules for Ratifying the Constitution – Approval of changes to the constitution requires a 2/3 entire organization and approval by the Activities and Programs Office.

XIX. Rules for amending the Constitution – Adding articles/sections to the constitution requires a 2/3 vote of either the executive board or entire membership (be sure to state which is applicable to your organization), and advance notice to all members of the proposed change.

Signatures: 
President: 
Activities & Programs Staff: 
Date: 10/28/2011