

## H.O.L.A. Constitution



### ***Preamble***

We, the students at the University of Delaware, do hereby form the organization known as H.O.L.A. for the purpose of promoting educational, social, and cultural diversity of the Latino culture through various group activities.

### ***Article I: Name and colors***

The organization shall be known as H.O.L.A., defined as the Hispanic Organization for Latin Americans, which attempts to unify the Latino culture on campus. The colors of H.O.L.A. are Black and Red. Black is to represent the absence of color because we do not discriminate. Red is to represent our passion for the Latino community as well as our own individual cultures.

### ***Article II: Purpose***

The purpose of H.O.L.A. is to promote friendship and educate people of all race, creed, culture, ethnicity, belief and lifestyles, about the various cultures found throughout Hispanic/Latin American regions. H.O.L.A. accomplishes the latter through educational, social, and cultural activities that interest H.O.L.A. members.

### ***Article III: Membership***

Section 1: All students interested in promoting the purpose of H.O.L.A. are welcome to become members of H.O.L.A.

Section 2: Membership Qualifications are:

- Members must attend one-third of all meetings per semester
- Members must pay dues, which are subject to change
- Members must be active participants in one or more committees

Section 3: Membership Privileges include:

- Free admission to events
- Community service recognition
- Access to H.O.L.A. minutes
- Right to represent H.O.L.A. in campus wide events
- Active participation in elections

### ***Article IV: Officers and Elections***

Section 1: President- The duties of the president will include calling and conducting meetings, as well as handling everyday affairs. In the event that one of the other officers is unable to fulfill their duties, the president is responsible for that office.

Section 2: Vice President- The duties of the vice president will include aiding the president, as well as taking on the president's responsibilities should the president be absent or unable to serve. He or she will also work directly with the community service committee and chair, as well as the Y.E.T.F. committee and chair.

Section 3: Treasurer- The duties of the treasurer will include being responsible for all group expenditures and revenues, as well as signing all checks written by or for the purpose of H.O.L.A., and maintaining all group ledgers. He or she will also work directly with the fundraising committee and chair.

Section 4: Internal Secretary- The duties of the internal secretary will include taking minutes at the meetings, as well as keeping attendance, an updated mailing directory, and creating meeting agendas.

Section 5: External Secretary- The duties of the external secretary will include updating the email list, sending minutes, and promoting member involvement.

Section 6: Events Coordinator- The duties of the events coordinator will include being in contact with all organizations in cosponsorship with H.O.L.A., being an active member in the planning stages of all events, and facilitating relationships with other RSO's. He or she will work directly with the Publicity committee and chair, and the historian.

Section 7: All officers must be fulltime undergraduate students at the University of Delaware. (Requirement of DUSC)

Section 8: Elections

- A majority vote of 51% of active members is necessary for the appointment of officers.
- Nominations, personal or public, will be conducted prior to elections.
- Elections must be held at least five (5) weeks prior to the end of the spring semester class session.
- Elections are held by silent ballot through email.
- Elections will be run by two unbiased members. These members must provide a hard copy of all emails. [Unbiased members are members who are not seeking office]
- Members can run for 1 executive office and/or 1 chair position in an election
- Email ballots must be sent at most 72 hours after the election meeting

**Article V:** Committee Chairpersons

Section 1: Publicity Chair- The duties of the Public Relations Chair will include producing and distributing group flyers/ announcements, as well as placing advertisements with *The Review*, and WVUD radio. He or she will report back to the Events Coordinator.

Section 2: Community Service Chair- The duties of the Community Service Chair will include correspondence with agencies in the Spanish- speaking community, as well as arranging volunteer opportunities within those agencies. He or she will report back to the Vice President.

Section 3: Fundraising Chair- The duties of the Fundraising Chair will include the organization of profitable ways to benefit H.O.L.A. He or she will report back to the Treasurer.

Section 4: Youth Empowerment Task Force Chair- The duties of the Y.E.T.F. chair will include establishing communication with nearby primary schools and community centers for the purpose of empowering youth, and promoting higher education, as well as running the task force itself. He or she will be in direct communication with the Community Service Chair, and will report back to the Vice President.

Section 5: Historian- The duties of the Historian will include recording and preserving all H.O.L.A. sponsored events, as well as being in attendance at these events. If the Historian is unable to attend, he/she is responsible to find a substitute. He or she will report back to the Events Coordinator.

Section 6: Qualifications- Any member of H.O.L.A. is eligible for these positions.

Section 7: Elections- Elections for Chairpersons will be held at least once per academic year, and will be run in the same fashion previously noted for H.O.L.A. officer elections.

**Article VI: Meetings**

The Officers, Chairpersons, and Faculty Advisor will hold organizational meetings prior to each semester to outline group goals and possible activities for that semester (any interested members are welcome). Regularly scheduled weekly meetings will be held during the semester.

**Article VII: Bylaws**

Section 1: Authority- H.O.L.A. will establish bylaws to carry out the policies set forth in this Constitution.

Section 2: Approval- Bylaws and any changes in bylaws must be approved by two-thirds (2/3) approval of those members present and voting.

**Article VIII: Procedure**

The rules contained in *Robert's Rules of Order*, Revised Edition, govern this organization, to which the rules are applicable and do not interfere with the organization's bylaws.

**Article IX: Ratification**

This Constitution may be ratified by a two-third (2/3) affirmative vote of the entire membership of H.O.L.A. and approval of this organization's registrations by the Delaware Undergraduate Student Congress (DUSC).

**Article X: Amendments**

Amendments to this Constitution require two-thirds (2/3) approval of the entire membership. Advance notice of proposed changes to this Constitution must be given to all members.