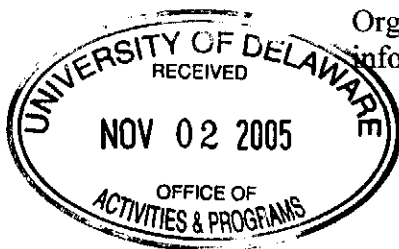


Preamble: We, the students at the University of Delaware, do hereby form the organization known as the Capoeira Club for the purpose of playing Capoeira and spreading awareness of Capoeira.

- I. The organization shall be known as the Capoeira Club.
- II. The organization shall have meetings where we shall play, sing, and play instruments. We shall put up flyers and sometimes have shows, play the music and sing loudly.
- III. We are associated with Vai Capoeira which is a local organization.
- IV. Members are full time, matriculated undergraduate students at the University of Delaware who agree with the purpose and object of this group. Anyone may join, there are no dues and the group may become as large as needed.
- V. The Capoeira Club agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the Official student handbook and other policies and procedures provided by the University. This organization is a viable, functioning organization, composed of at least six full time undergraduate students and we do not discriminate on the basis of race, creed, color, gender, age, religion, national origin, veteran, handicap status, or sexual orientation.
- VI. Members may attend all shows, demonstrations, and programs that are sponsored by the club free of charge.
- VII. There shall be a non-voting associate from the community who volunteers to be the instructor for the club, and may appoint assistant instructors as needed.
- VIII. The members must attend at least one club meeting during the semester to remain a member.
- IX. If a member is continually disruptive, they shall have their membership removed based on the decision of the executive officers.
- X. Officers:
 - a. President: The Capoeira Club shall have a President with the duties of calling and running meetings and handling day-to-day affairs. The President shall be responsible for the registration of the organization and all required paperwork for the continuation of the organization, including the End of the Year report (Annual Report), Summer Contact Information, Annual Survey, and RSO Questionnaire. The President will receive all information from the Activities and Programs Office from an undisclosed email database. The president will help to appoint all standing and special committees.
 - b. Vice-President: The Vice-President shall serve the role of President if the President is absent, unable to serve the duties of President, or if the President resigns. The Vice President should also be responsible for checking the Capoeira Club's mailbox and for disseminating information about other activities offered by the other Registered Student Organizations and business promotions. The Vice President will receive information from other Registered Student Organizations and the



Activities and Programs Office through the Student-Leaders@udel.edu email database.

- c. **Treasurer:** The Treasurer shall be responsible for the Capoeira Club's expenditures and revenues. The Treasurer shall write any checks written by the organization for the purpose of the organization and maintain all group ledgers. The treasurer should also be responsible for requesting funds from the allocation board. The Treasurer will have checks so-signed by the appropriate administrator.
 - d. **Secretary:** The Secretary shall record the events of all meetings of the Capoeira Club and shall maintain minutes of those meetings. The secretary shall take attendance of those present at group meetings as necessary. The Secretary will also serve as the Capoeira Club's historian with the goal of being able to pass on accurate records of what the groups has done over the past year and who was involved. The Secretary should also maintain the membership list and email database.
 - e. **Web Master:** The Web Master shall be responsible for the monthly upkeep of the Registered Student Organization web site and have it approved by the executive board.
 - f. **Qualifications for officers:** All Officers (or Executive Board Members) must be full time matriculated undergraduate students at the University of Delaware. Any potential officer must be able to complete a full calendar year (i.e. no second semester seniors).
 - g. **Election of Officers:** Elections will be done by secret ballot. The members wishing to run do not need to be nominated. If there is a tie, the board shall break the tie. Any member may vote, except for officers. The officers assume their new roles the following semester. If there is a vacancy, the duties shall be distributed between the officers. Elections will take place at the end of the spring semester. To be President, you must have been on the executive board the previous semester. If no one fills this requirement, then the member that attended the most meetings may run. Elections shall be held at least once per academic year. The standing officers do not need to be reelected, they may hold the position until they resign or are removed.
 - h. **Procedure for Disciplining/Removal of Officers –** The removal of an officer can be due to lack of fulfilling the duties, or general incompetence. They will be notified of charges, have a right to a fair hearing; the right to appeal, and the other officers and members will have a secret ballot. There needs to be a 2/3 majority to remove an officer.
 - i. **Resignations:** Resignations of officers should be discussed with the other officers. The duties of the officer shall be either distributed among the other officers, or a vote will be held among the members to determine the new one.
 - j. **Transition:** Officers should be elected in the spring semester for the following fall semester. Do not pick the last week of school for elections.
- XI. **Meetings:** - The meetings will be held weekly at a determined space, based on the availability of an instructor. Officer meetings will be monthly.

- XII. **By-Laws:** The organization shall establish by-laws to carry out the policies set forth in this constitution. A simple majority is required to approve by-laws or changes in existing by-laws.
- XIII. **Procedures for decision-making** - Look to the rules contained in Roberts Rules of Order to govern the organization in all cases to which they are applicable and in which they are not inconsistent with the by-laws or the special rules of order of this society.
- XIV. There shall be a Public Relations committee focused on making and distributing flyers, creating awareness, and other media related aspects to the club.
- XV. The adviser will be chosen by the officers, and shall be a full time University of Delaware staff member.
- XVI. **Disbursal of the Capoeira Club's assets should the group become defunct:** The University of Delaware shall inherit the assets of any Registered Student Organization should the group become defunct.
- XVII. The quorum will be 60% of the total members of the club. No business shall be conducted with less.
- XVIII. **Rules for Ratifying the Constitution** - Requires a 2/3 or simple majority vote of the organization and approval by the Activities and Programs Office.
- XIX. **Rules for amending the Constitution** - Requires a 2/3 vote of the entire membership and advance notice to all members of the proposed change.
- XX. **Signatures:**

David Gindelman
Organizational President

11/2/05
Date

Adviser

Date

Program Coordinator for
Leadership Development

Date