

## ***Constitution of the CHEGers for CHEGers Mentorship Society***

Taken from the UD website: <http://www.udel.edu/student-centers/AandP/rso/constitution.html>

### **Preamble:**

As a student of chemical engineering, the knowledge, wisdom, and perspective that comes with every passing year sharpens the direction we will take our learning for the rest of our lives. This insight is something that grows with the time we spend in Colburn Lab and, most certainly, the time we spend with each other. We have all come from different places to share our quest for knowledge and collaborate in our pursuit of happiness. However, it is this unquenchable thirst for progress that often limits our interaction with and understanding of each other. Despite our best intentions, many faculty-student relationships and, in fact, student-student relationships are restricted by our schedules, our lives outside of Colburn, and our differences in experience.

When every one of us came to this University, our intentions were not to alienate our peers, but to embrace the thing we all share: our love for chemical engineering. The bonds between us should be nurtured, not strained, and in thinking this way, we can actively promote camaraderie between chemical engineers at the University of Delaware.

In response, we the students of the chemical engineering department do hereby form the organization known as the CHEGers for CHEGers Mentorship Society for the purpose of promoting academic excellence and camaraderie between chemical engineers at the University of Delaware.

### **Articles:**

- I. The organization shall be known as the CHEGers for CHEGers Mentorship Society.
- II. Academic excellence and camaraderie will be promoted by uniting freshman chemical engineering students during at a time when they do not take chemical engineering courses. We will provide for them the support and skills they need to be successful chemical engineering students.
- III. The CHEGers for CHEGers Mentorship Society will be affiliated only with the Chemical Engineering department at the University of Delaware.
- IV. To become a member of the CHEGers for CHEGers Mentorship Society one must be a full time, matriculated undergraduate student at the University of Delaware who is pursuing a Bachelor in Chemical Engineering degree. Members will be assigned to houses based on their advisors. This is to ensure each house will be rich with diversity.
- V. The CHEGers for CHEGers Mentorship Society agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the Official student handbook and other policies and procedures provided by the University. The CHEGers for CHEGers Mentorship Society is a viable, functioning organization, composed of at least six full

time undergraduate students and we do not discriminate on the basis of race, creed, color, gender, age, religion, national origin, veteran, handicap status, or sexual orientation.

- VI. The benefits of membership directly correlate to attendance. Members who do not attend meetings/competitions will greatly limit the ability of their house to acquire points. Therefore, attendance is greatly encouraged.
- VII. Graduate students and non-chemical engineering students are allowed to attend meetings and participate in monthly challenges. Their performance will not contribute to the winning or losing of house points. However, they may choose to root for any team they choose.
- VIII. Attendance of meetings/competitions is not required for membership of the CHEGers for CHEGers Mentorship Society. However, prefects are expected to attend all meetings. Prefects are to inform the directors of any scheduling conflicts prior to the meeting date.
- IX. Disciplinary actions and Judicial sanctions:
- i. The directors and prefects make up the board of judicial review. A freshman student's membership may be revoked at the discretion of the judicial board if the member acts in a way that is disrespectful to another member or advisor or if their actions tarnish the name of the CHEGers for CHEGers Mentorship Society. In the event that a member acts in such a manner they will be given the opportunity to present their case before the judicial board.
  - ii. If a prefect or director acts in such a manner, they will be given the opportunity to present their case before the rest of the judicial board, but will not be given a vote.
  - iii. After hearing the members plea, or if the member does not wish to present their plea, the board will vote by secret ballot to decide if the membership will be revoked. In the event of a tie, the judicial board will re-vote until a majority vote is obtained. Votes are to be counted in the presence of the entire judicial board.
  - iv. The CHEGers for CHEGers Mentorship Society upholds and supports any and all rulings of the University of Delaware's Judicial Affairs department.
- X. The directors and prefects must at all times maintain a minimum GPA of 2.25. Directors and prefects may study abroad during winter or summer sessions, but may not study abroad during the spring or fall semesters.
- XI. The duties of the directors and prefects are as follows:

- i. The students will be randomly assigned to four teams, which are to be called houses. The houses will be named after four former UD chemical engineering faculty members: Metzner, Pigford, Gerster, and Colburn. These professors were chosen due to their significant accomplishments and contributions to the chemical engineering profession. Informing the freshman students of these great contributions will foster chemical engineering pride early on in their college career, and effectively reduce attrition.
  - ii. Members will interact through friendly competition at monthly meetings. At each meeting members will compete in either an academic or recreational (game) challenge. Points will be awarded to each house based on the performance of their members at these meetings. A trophy called the House Cup will be awarded to the house with the most points at the end of each academic year.
  - iii. Four different chemical engineering students will act as President, Vice President, Secretary, and Treasurer of the CHEGers for CHEGers Mentorship Society, respectively. The chief duty of the President and Vice President will be to organize and run each meeting with the help of the house prefects (juniors). The President and Vice President will act as liaisons between the advisors of the chemical engineering department and the CHEGers for CHEGers Mentorship Society. The President and Vice President are also responsible for completing all the administrative duties of the CHEGers for CHEGers Mentorship Society. The Treasurer will attend required training meetings held by the RSO office. During the year, they will be solely responsible for managing the budget of the RSO, and will need to maintain accurate records of all transactions. The Secretary will be responsible for keeping notes of all officer meetings, writing memos and emails, and maintaining records of all events.
  - iv. Eight chemical engineering students will act as prefects, or team captains, at meetings. To promote equality of gender, one male and one female prefect will lead the members of each house. Prefects will act as mentors and role models for their students. Prefects will also facilitate friendships between freshman, sophomore, junior, and senior students. Three weeks before the end of each academic year, the directors will accept and review applications from all undergrad chemical engineers to determine the next year's prefects.
- XII. At the end of each academic year, the sophomore, junior, and senior classes will choose among themselves to decide the nominees for President, Vice President, Secretary, and Treasurer of the Mentorship Society during the following academic year, as well as the new prefects. A meeting will then be held for voting on new prefects and officers, where any chemical engineering student (sophomores, juniors, and seniors of the upcoming year) may attend and vote; If a chemical engineering

student wishes to vote but cannot make the meeting, they may email their votes to the president or vice president. The person with the most votes for a position will be appointed as officer to that position. A person may hold only one position and if a person is elected into two officer positions, they may choose one and give the other position to the runner up in that category. If no willing person is found, the current student body may appoint a new nominee. The chemical engineering student body will nominate and vote among themselves to appoint prefects for the following academic year. Two prefects per house will be needed, eight different students total. After elections, the current officers and prefects will hold a meeting with newly appointed officers and prefects to detail the responsibilities of each member.

- XIII. General meetings will be held once a month. Members will be given a calendar of events and notified by email one week before each meeting. The directors will meet with the prefects during the week prior to each general meeting. The directors will also meet with the chemical engineering advisors the week before each meeting.
- XIV. The CHEGers for CHEGers Mentorship Society will not collect dues. Occasionally, an event fee may be collected if the costs of the event is not be covered by the university or the chemical engineering department. Such fees are at the discretion of the directors and subject to approval by the directors. Any event fee will be collected by the directors. As a result, both directors will attend the RSO101 presidents training and treasurer training. Such events will not contribute to the winning or losing of house points.
- XV. Officers and prefects may propose by-laws for the CHEGers for CHEGers Mentorship Society. The officers and prefects will vote on the proposed by-law by secret ballot. The by-law will be adopted in the event of a 2/3 vote.
- XVI. The rules in the Roberts Rules of Order are to followed in the governing of the CHEGers for CHEGers Mentorship Society.
- XVII. The CHEGers for CHEGers Mentorship Society will have two central committees, the judicial and by-law committees, as described in articles IX and XV. If the need for a new committee arises it may be created at the discretion of the directors and advisors.
- XVIII. Advisors can only be Advisors of the chemical engineering department. One chemical engineering advisor will be the main advisor and as liaison between the CHEGers for CHEGers Mentorship Society and the University of Delaware's Activities and Programs Office.
- XIX. The University of Delaware shall inherit the assets of the CHEGers for CHEGers Mentorship Society should it become defunct.
- XX. With the exception of prior excused or pardoned absence, the attendance of a meeting will not affect the content of that meeting or its value compared to meetings

with more attendance. If less than 30 members attend a meeting or competition, that competition will not contribute to the winning or losing of house points.

XXI. Approval of changes to the CHEGers for CHEGers Mentorship Society constitution requires a 2/3 vote by secret ballot of the by-law committee and is subject to approval by the Activities and Programs Office. All members must be made aware of any amendments made to the CHEGers for CHEGers constitution.

XXII. Approval of amendments to the CHEGers for CHEGers Mentorship Society constitution requires a 2/3 vote by secret ballot of the by-law committee and is subject to approval by the Activities and Programs Office. All members must be made aware of any amendments made to the CHEGers for CHEGers constitution.

XXIII. Members of the CHEGers for CHEGers Mentorship Society may switch houses after completion of their first year. However, houses must always have the same number of members +/- 10%. Admission to a new house requires a majority vote of all house members. Members may remain a member of their house after freshman year even if they do not become a prefect or director.

Signatures: *See Attached*

Director Name: \_\_\_\_\_ Director Signature: \_\_\_\_\_

Director Name: \_\_\_\_\_ Director Signature: \_\_\_\_\_

Advisor Name: \_\_\_\_\_ Advisor Signature: \_\_\_\_\_

Activities & Programs Staff: *[Signature]* \_\_\_\_\_

Date: *10/29/07* \_\_\_\_\_

JA  
10/29/07

~~XXIII. Members of the CNEGers for CNEGers Mentorship Society may switch houses after completion of their first year. However, houses must always have the same number of members +/- 10%. Admission to a new house requires a majority vote of all house members. Members may remain a member of their house after freshman year even if they do not become a prefect or director.~~

Signatures:

Director Name: Dominic Mancini Director Signature: [Signature]  
Director Name: Mark Stitz Director Signature: [Signature]  
Advisor Name: Annette D. Shine Advisor Signature: Annette D. Shi

Activities & Programs Staff: \_\_\_\_\_

Date: 9/11/07