

Brazilian Jiu Jitsu Club at the University of Delaware Constitution Guidelines

Preamble

We, the students at the University of Delaware, do hereby form the organization known as the Brazilian Jiu Jitsu Club at the University of Delaware. This club stands for the purpose of exposing students to the art, sport and defense system that is Brazilian Jiu Jitsu.

Articles

I. **Name of the group** - The organization shall be known as the Brazilian Jiu Jitsu Club at the University of Delaware.

II. **Object of the organization** - This club's mission is to expose students to the art, sport, and defense system that is Brazilian Jiu Jitsu (BJJ). Drilling and sparring will be the pillars of achieving our goals.

III. **Affiliation with any other group** - At the inception of this club, there is no affiliation with any outside group, student organization, or otherwise. This may be subject to change in the future.

IV. **Qualification/Criteria for selecting membership** - Full time, matriculated undergraduate students at the University of Delaware who have a genuine interest in the practice of Jiu Jitsu and agree to all policies dictated by this Constitution, especially the liability waiver, are eligible for membership. All members must maintain a GPA of 2.0 or higher each semester in order to participate in this club. Members who do not meet this requirement will be put on probation for one semester pending improvement of grades. This can be overruled by a unanimous vote by all officers. This club will be restricted to 25 members, not including officers.

V. Non-Discrimination Clause -

The organization agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the Official student handbook and other policies and procedures provided by the University. This organization is a viable, functioning organization, composed of at least six full time undergraduate students and we do not discriminate on the basis of race, creed, color, gender, age, religion, national origin, veteran, handicap status, or sexual orientation.

VI. **Duties and privileges of membership** - Due-paying members are required to attend at least one meeting per week. Officers have the right to terminate membership if a member fails to attend meetings over a period of three consecutive weeks without a valid reason.

Membership will involve participation in basic drills and the development of techniques, as well as grappling with other members. All members will have voting privileges, regardless of their dues-paying status. Voting privileges will extend to decisions which will include but not be limited to:

- Election of officers
- Club events, exhibitions and fund raising activities

Membership in this club must be approved by the President, who will evaluate prospective members for their ability and willingness to adhere to the precepts of the Club.

→ Dictatorship

Members are required to attend at least one meeting per week or at least notify an officer why he/she cannot attend. Members are also expected to participate in exhibitions, fund raising events, and in-house tournaments to the best of their ability.

Dues will be spent on group training, to be led by a certified instructor in BJJ, ^{and other activities.} ~~Should there be a surplus at the end of the school year, it will be distributed to members of good standing at the end of each school year, less a nominal amount retained for next year's club activities.~~

VII. Part-time members, such as graduate students, alumni, community or honorary members may participate in club events with the exception of group training or use of off-campus facilities. Part-time members must also sign a liability waiver form as provided by the University.] ?

VIII. Absence Policies – membership may be revoked when a member does not attend three consecutive scheduled meetings.

IX. Should a member prove to be a detriment to the Club, through disruptive, disrespectful or overly aggressive behavior, the President and Vice President reserve the option to suspend and/or remove the member from the Club without recourse.

X. All Officers **MUST** be full time matriculated undergraduate students at the University of Delaware with a **minimum** GPA of 2.25. Any potential officer must be able to complete a full academic calendar year (i.e., no second semester seniors, semester abroad students).

XI. **Officers** - The titles of the officers, the duties and qualifications of each are detailed below:

- **Section 1: President** - This organization shall have a President with the duties of calling and running meetings and handling day-to-day affairs. The President shall be responsible for the registration of the Registered Student Organization and all required paperwork for the continuation of the organization (*including Start-of-the-Year, Mid-Year and End-of-the-Year packets.*) The President will receive all information from the Activities and Programs Office from an undisclosed email database. The president will help to appoint all standing and special committees. We suggest requiring that the president must also have served as an officer for at least a year.
- **Section 2: Treasurer** - The Treasurer shall be responsible for all group expenditures and revenues. The Treasurer shall write all checks and have all checks signed by the Activities and Programs staff for the purpose of the organization. The treasurer will also maintain all group ledgers. The treasurer shall also be responsible for requesting funds from the allocation board.
- **Section 3: Vice-President** - The Vice-President shall work closely with the President to fulfill the duties as described above. The Vice-President will also serve the role of President if the President is absent, unable to serve the duties, or if the President resigns. The Vice President shall also be responsible for checking the organization's mailbox and for disseminating information about other activities offered by the other Registered Student Organizations and business promotions.

- **Section 4: Secretary** - The Secretary shall record the events of all meetings of this organization and shall maintain minutes of those meetings. The secretary shall take attendance of those present at group meetings as necessary. You may want to have the Secretary serve as the organization's historian with the goal of being able to pass on accurate records of what the groups has done over the past year and who was involved. The Secretary shall also maintain the membership list and e-mail database. -C+P!
- **Section 5: Public Relations Chair** - The Public Relations Chair shall be responsible for promotion of the group and their events. This would include making posters, flyers, and brochures, updating the web page information, entering information on to the University Events web page, submitting press releases to the appropriate media, and ensuring the group is represented at events designed to help promote the organization and build membership.
- **Section 6: Webmaster** - The Web Master shall be responsible for the monthly upkeep of the Registered Student Organization web site and have it approved by the executive board.

XII. Election of Officers –All members in good standing at the time of nomination are entitled to nominate themselves or other members in good standing as officers. Elections will be determined by a show of hands. Should there be a tie, the group will vote again until one candidate gets a majority.

Section 1: Procedure for Disciplining/Removal of Officers – all Officers are subject to discipline and removal. A notice of charges must be filed with the Club Officers, signed by at least three (3) Officers and the Faculty Advisor. Once the charges have been determined, they will be presented to the membership in writing at least one week prior to the hearing. All members will be strongly encouraged to attend and vote at the hearing. The charges will be presented by the signing officers, with the entire membership serving as the jury. A two-thirds majority is required to discipline or remove the defendant from office and/or from the Club. All decisions are final, with no appeals process.

The President will nominate at least one candidate to succeed the disciplined officer, with a show of hands vote to follow the nomination. Should the President be disciplined, the Vice President will conduct the proceedings.

Section 2: Resignations - Elected Officers are required to notify the Club at least thirty (30) days prior to any changes in their member or Officer status, to ensure for the election and training of a successor.

Section 3: Officer Transition – Elections should be held at least 3 weeks prior to the last day of classes in order to allow time for training of the new officers. [Please describe how you plan to train the new officers i.e. introduction to Activities & Programs Office and staff, reviewing policies and procedures, passing along important information, planning next year's events, etc.] !C+P

Section 3: Officer Transition - Elections will be held toward the end of the spring semester. The term of office for any Officer is from the beginning of the Fall semester through the end of the Spring semester of the academic year.

XIII. **Meetings** – we plan on meeting at least three (3) times a month as an entire group, with two (2) separate Officer Meetings per month. The Faculty Advisor will be invited to at least one Officer meeting per month. The Secretary will be responsible for coordination and communication of all meetings.

XIV. **Dues** – dues will be collected in cash at the first meeting of each month. Members who do not attend will be sent notices as generated by the Treasurer with a due date of one (1) week. The Treasurer will be responsible for the collection, accounting and deposits of all dues, with the President as a co-signer. The policies, activities, and finances of the organization are subject to the control of the majority of its voting membership.

XV. **By-Laws** - The organization shall establish by-laws to carry out the policies set forth in this constitution. A 2/3 vote of the entire organization is required to approve by-laws or changes in existing by-laws.

XVI. **Procedures for decision-making** - The rules contained in Robert's Rules of Order will govern the organization in all cases to which they are applicable and in which they are not inconsistent with the by-laws or the special rules of order of this society.

XVII. **Establishment of Committees** – committees will be established on an as-needed basis with their duration no longer than the end of the academic year.

XVIII. **Selection of an Advisor** –full time professional faculty or staff person will serve as BJJ Advisor. Nominations for Advisor will be made by governing Officers and approved by a majority of the Officers Board.

XIX. **Disbursal of organizational assets should the group become defunct**
The University of Delaware shall inherit the assets of the Brazilian Jiu Jitsu Club should the group become defunct.

XX. **Quorum** – should less than 40% of the Club's membership in good standing be present at a meeting, then no official decisions can be made.

XXI. **Rules for Ratifying the Constitution** – Approval of changes to the constitution requires a 2/3 majority vote of the entire organization. Once this has been achieved, and approval by the Activities and Programs Office.

XXII. **Rules for amending the Constitution** – Adding articles/sections to the constitution requires a 2/3 vote of the entire membership and advance notice to all members of the proposed change.

Signatures:

President: _____

Vice President: _____

Activities & Programs Staff: _____

Date: _____