

# Constitution

## The Art History Club at the University of Delaware

### *Article I – Name*

The organization shall be known as the Art History Club at the University of Delaware.

### *Article II – Object*

The purpose of this club is to promote interest in art history among students.

### *Article III – Affiliation*

We are a local, internal organization with intent to expand in the future.

### *Article IV – Criteria*

Members are full-time undergraduate students with an interest in art history who will attend at least one meeting per month and participate in one committee per semester.

### *Article V – Non-Discrimination Clause*

The organization agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the Official student handbook and other policies and procedures provided by the University. This organization is a viable, functioning organization, composed of at least six full-time undergraduate students and we do not discriminate on the basis of race, creed, color, gender, age, religion, national origin, veteran, handicap status, or sexual orientation.

### *Article VI – Duties and Privileges*

Members need to participate in at least one committee per semester and attend at least one meeting per month. Members of the Art History Club will have seniority over nonmembers when attending activities and can benefit from club funds.

### *Article VII – Non-Voting Members*

Open to associate, graduate, alumni and honorary members, these members may attend meetings and participate in activities, but may not receive full membership benefits or vote.

### *Article VIII – Absence Policies*

Those students who cannot meet the criteria for membership without an approved excuse by an officer shall not be able to participate in the Art History Club.

### *Article IX – Policies and Procedures for Disciplining and Removing Members*

If a member does not fulfill the duties of the Art History Club, they can be voted out of the organization.

### *Article X – Officers*

#### Section 1: President

This organization shall have a President with the duties of calling and running meetings and handling day-to-day affairs. The President shall be responsible for the registration of the Registered Student Organization and all required paperwork for the continuation of the organization, including End of the Year report (Annual

Report), Summer information from the Activities and Programs Office from an undisclosed email database.  
The President will help to appoint all standing and special committees.

#### Section 2: Vice-President

The Vice-President shall serve the role of the President if the President is absent, unable to serve the duties of President, or if the President resigns. The Vice-President should also be responsible for to the University checking the organization's mailbox and for disseminating information about other activities offered by the other Registered Student Organizations and business promotions. The Vice-President will receive information from other Registered Student Organizations and the Activities and Programs Office through the Student-Leaders@udel.edu email database.

#### Section 3: Treasurer

The Treasurer shall be responsible for all group expenditures and revenues. The Treasurer shall sign any checks written by the organization for the purpose of the organization and maintain all group ledgers. The Treasurer should also be responsible for requesting funds from the allocation board. The Treasurer will have checks co-signed by the appropriate administrator.

#### Section 4: Secretary

The Secretary shall record the events of all the meetings of this organization and shall maintain minutes of those meetings. The Secretary shall take attendance of those present at group meetings as necessary. The Secretary shall also maintain the membership list and email database.

#### Section 5: Public Relations Chair

The Public Relation Chair shall be responsible for promotion of the group and their events. This would include making posters, flyers, and brochures, updating the web page information on to the University Events web page, and submitting press releases to the appropriate media.

#### Section 6: Qualification for Officers

All Officers must be full-time matriculated undergraduate students at the University of Delaware. Any potential officers must be able to complete a full calendar year.

#### Section 7: Election of Officers

Elections of Officers shall be held at the end of the Spring semester. All members are eligible for nomination. Nominations must be made by members. Elections can either be determined by ballot or show of hands, according to the size of the organization (15 people or more must use a ballot system). A tie will be determined by a revote after a brief debate. A new election will be held immediately for the filling of a vacancy.

#### Section 8: Procedure for Disciplining and Removal of Officers

Failure to perform member duties or officer duties may lead to the termination of the position. This will be determined by other officers and the Faculty Advisor.

#### Section 9: Resignations

If an Officer is unable to perform tasks they may resign with a two week notification.

#### Section 10: Officer Transition

Elections will be held at the end of the Spring semesters with adequate time for the training of the new officers by the old officers.

*Article XI – Meetings*

Meetings will be held at least twice a month and shall be called by the Officers or the Faculty Advisor.

*Article XII – Dues*

No dues are collected for the club.

*Article XIII – By-Laws*

The organization shall establish by-laws to carry out the policies set forth in this constitution. A 2/3 vote is generally required to approve by-laws or changes in existing by-laws.

*Article XIV – Establishment of Committees*

There will be two established committees for the club, the Campus Art Committee, which will strive to enrich the campus with works of art, and the Activities Committee, which will deal with the activities of the club.

*Article XV – Selection of an Advisor*

The Department of Art History will select the advisor.

*Article XVI – Disbursal of Organizational Assets should the Group become Defunct*

The University of Delaware shall inherit the assets of any Registered Student Organization should the group become defunct.

*Article XVII – Define a Quorum*


A quorum is 30 percent of the membership of the club.

*Article XVIII – Rules for Ratifying the Constitution*

A 2/3 vote of the organization and the approval of the Activities and Programs Office is needed to ratify the constitution.

*Article XIX – Rules for Amending the Constitution*

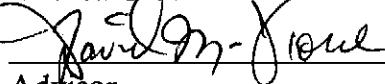
A 2/3 vote of the entire membership and advance notice to all members of the proposed change is necessary for amending the constitution.



*11/13/00*

Organizational President

Andrea Urban



*Nov. 13, 2000*

Advisor

David Stone

Program Coordinator for the Leadership Development

Eric Norman