

**The Constitution
of the
Arabic Club at the
University of Delaware**

Preamble

In order to promote Arabic culture and language, and to foster interaction between native Arabic speakers and students of Arabic we dedicate ourselves to organizing the participation of students interested in Arabic culture and learning Arabic.

Articles

- I. The name of this club is Arabic Club.
- II. **Purpose-**
 - a. Converse with native Arabic speakers to enhance language ability of those students taking Arabic.
 - b. Promote Arabic culture and language.
 - c. Experience Arabic culture through typical MENA (Middle East & North Africa) cuisine.
 - d. Hold events that celebrate MENA culture.
 - e. Collaborate with related organizations to facilitate cultural events.
- III. **Criteria for membership-**
 - a. Full time, matriculated undergraduate students at the University of Delaware who are learning Arabic, speak Arabic, or are interested in Arabic culture.
- IV. **Non-Discrimination Clause -**

The organization agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the Official student handbook and other policies and procedures provided by the University. This organization is a viable, functioning organization, composed of at least six full time undergraduate students and we do not discriminate on the basis of race, creed, color, gender, age, religion, national origin, veteran, handicap status, or sexual orientation.
- V. **Duties of Membership**
 - a. Attendance of meetings and participation in scheduled events
- VI. **Non-voting Members**
 - a. Alumni, faculty, and graduate students are allowed to participate but not take part in the voting process.
- VII. **Qualifications for Officers**
 - a. All Officers must be full time matriculated undergraduate students at the University of Delaware with a minimum GPA of 2.25. In order to become an officer one must have attended at least half of the meetings. Only students who have been members of Arabic club for at least one semester can run for office.

- VIII. **Officers-** All officers will help foster the learning of those students who wish to gain a better understanding of the Arabic language.
- a. **President** – Arabic club will have a President with the duties of calling and running meetings and handling day-to-day affairs. The President is responsible for all required paperwork for the continuation of the organization. The president must have taken at least one semester of Arabic or be able to speak the language effectively.
 - b. **Treasurer** - The Treasurer shall be responsible for all group expenditures, revenues, and writing checks. The treasurer will also maintain all group ledgers. The treasurer is responsible for requesting funds from the allocation board.
 - c. **Vice-President** - The Vice-President shall work closely with the President to fulfill the duties as described above. The Vice-President will also serve the role of President if the President is absent, unable to serve the duties, or if the President resigns.
 - d. **Secretary** - The Secretary shall maintain the membership list and email database. The secretary will also be responsible for an Arabic club website should one be created.
 - e. **Language Liaison** – The language liaison shall coordinate meetings between native speakers and students learning Arabic. The Language Liaison is also responsible for working with students in lower level Arabic classes in order for those students to gain a better understanding of the language. The Language Liaison is in charge of this coordination, but other officers are expected to help this process.
 - f. **Event Coordinator-** Responsible for planning any events Arabic Club might have. Also responsible for coordinating with similar RSOs or groups for any co-hosted events. For this position an interest in Arabic culture is very important.
- IX. **Election of Officers**
- a. Election of officers will take place at least three weeks before the end of spring semester.
 - b. Officers do not need to be nominated, but they must have some knowledge of the Arabic language.
 - c. Voting shall be conducted via secret ballot.
 - d. In the case of a tie the existing officers shall decide through a show of hands. An officer involved in a tie from the existing board may not vote.
 - e. In the case of an officer resignation there shall be an emergency vote held in the week following.
 - f. Elections will be held at the end of spring semester in order to facilitate the transition of old officers to new officers. Training will take place in the weeks before the end of spring semester.

- X. General meetings will be held a minimum of once a month. Executive meetings will be held every other week.
- XI. Selection of an Advisor- The advisor must be a full time professional faculty or staff person, no part time/salaried staff or graduate students may serve as advisor. The advisor must be a professor of Arabic or fluent in Arabic.
- XII. **Disbursal of organizational assets should the group become defunct** the University of Delaware shall inherit the assets of any Registered Student Organization should the group become defunct.
- XIII. Decisions will be voted on by a show of hands. Decisions affecting the group can only be made in general meetings if 50 percent of the group is present for the vote.
- XIV. Ratifying or amending the constitution requires a simple majority vote by the executive board.

Signatures:
President: Wahid Medd-Gregh
Vice President: [Signature]
Activities & Programs Staff: [Signature]
Date: 4-9-10