

## Requesting Access to Cognos

Roles - choose the one(s) you need and email the person listed below. Please include your:

1. Name, UDeINet ID and Employee ID
2. Role(s) you are requesting

ROLE	MEMBERS	DESCRIPTION OF THE DATA IN THE REPORT	CONTACT	EMAIL
SA_SR_USER	general campus	Student enrollment data	Suzanne Stanley Jeff Palmer	<a href="mailto:sstanley@udel.edu">sstanley@udel.edu</a> <a href="mailto:jpalmer@udel.edu">jpalmer@udel.edu</a>
SA_AA_USER	Assoc/Asst Deans	Student enrollment data w/confidential information (e.g. grades, GPA). This role includes everything in the SA_SR_USER role.	ACCESS	<a href="mailto:access@udel.edu">access@udel.edu</a>
SA_SOC_USER	Departmental staff who schedule classes	Schedule of Classes data	Sandy McCormick or Melissa McDerby (Training req'd for new SOC users.)	<a href="mailto:sandym@udel.edu">sandym@udel.edu</a> <a href="mailto:mmcderby@udel.edu">mmcderby@udel.edu</a>
SA_RBB_USER HR_RBB_USER FINDEPT FINSUPER	general campus	Student data - unduplicated headcounts HR data Financial data	Student data - ACCESS HR data - Anna Bloch Financial data - Chris Hudson	<a href="mailto:access@udel.edu">access@udel.edu</a> <a href="mailto:abloch@udel.edu">abloch@udel.edu</a> <a href="mailto:cjhudson@udel.edu">cjhudson@udel.edu</a>
TRAINING_REPORTERS	attendees at training classes	Student enrollment data with personal information removed	N/A	N/A

Updated: November 2009