



University of Delaware

Authorization for Department Payment  
For International Scholars, Staff, and Faculty Fees

UD ID	
Name	
Visa Type	
Country of Origin	
Date of Birth	
Department	

**One-Time Department Payment**

I authorize the University of Delaware to deduct the amount indicated below for payment of International Fees.

- \$100.00 International Service Fee for J-1
- \$250.00 International Service Fee for H1B

Department funding to be charged:

Purpose: \_\_\_\_\_

Account: \_\_\_\_\_

Sign and date this form and send it to the Office for International Students and Scholars (OISS), 413 Academy Street, Room 250, Newark, DE 19716.

To view the policy for the International Service Fee, please visit:

[www.udel.edu/oiss/information/intlfee2.html](http://www.udel.edu/oiss/information/intlfee2.html)

Any questions regarding this form, please contact OISS at (302)831-2115, or at [oiss@udel.edu](mailto:oiss@udel.edu).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_