

University of Delaware Student Athletic Trainers' Club (SATC) Constitution and Bylaws

Preamble

We the students at the University of Delaware do hereby form the organization known as the Student Athletic Trainers' Club for the purpose of supplementing the educational experience of the athletic training students at the University of Delaware.

Article I Title

This organization shall be named the Student Athletic Trainers' Club (SATC) at the University of Delaware.

Article II Objectives

The objectives of this organization are:

1. To improve skills, knowledge, and professionalism of athletic training students in preparation for a career as an athletic trainer; including participation in activities related to the National Athletic Trainers' Association (NATA), Eastern Athletic Trainers' Association (EATA), and the Delaware Athletic Trainers' Association (DATA).
2. To promote awareness of the profession of athletic training to the campus community, including their qualifications, duties, and current issues related to sports health care.
3. To participate in community activities by sharing knowledge and providing services within athletic training.
4. To participate in community service and philanthropic activities.
5. To provide a better social outlet for athletic training students (holiday banquet, picnic, semi-formal, etc.) and foster better relationships among the athletic training students.

Article III Membership

Section 1: Eligibility

Members must be full-time students at the University of Delaware. The intent is to attract students who have an interest in athletic training as a career.

Section 2: Qualifications

Participation in a minimum of two club sponsored events per semester, excluding meetings, lectures, and social events, is required for membership. These activities will be documented by the club secretary. The activity log will be updated periodically and posted on-line for access by all members.

Section 3: Dues

There will be a membership fee of \$5.00 per semester (members may choose to pay \$10.00 for the entire year if they desire). These dues will be collected at the beginning of each semester and are subject to increase if need be. Participation in all social activities of the club will be contingent upon payment of dues each semester.

Article IV Nondiscrimination Clause

The organization agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the official student handbook and other policies and procedures provided by the University. This organization is a viable, functioning organization, whose leadership structure is composed of at least six full-time undergraduate students and we do not discriminate on the basis of race, creed, color, gender, age, religion, national origin, veteran, handicap status, or sexual orientation.

Article V Duties and Privileges of Membership

It is incumbent upon each member of the club to participate in each social, philanthropic, community service, and fundraising activity. However, responsibilities and duties associated with academic and/or clinical requirements in the undergraduate Athletic Training Education Program are *priority* and will preclude participation in club activities.

Article VI Absence Policies

Attendance at all social, philanthropic, community service, and fundraising activities will be monitored by the club secretary. Club members should notify the faculty advisor or club secretary if they are unable to attend planned activities/events. Club members may have one unexcused absence per semester after which a \$5.00 fine will be implemented and privileges to social events will be revoked if fines are not paid.

Article VII Policies and Procedures for Disciplining/Removing Members

Students can be removed from the club for failure to abide by Article V. Members of the club are expected to be responsible and serve as good citizens both on and off campus. Failure to do so may result in disciplinary action and removal of club membership.

Article VIII Qualifications for Officers

All officers must be full-time, matriculated undergraduate students (sophomore, junior, or senior standing) at the University of Delaware with a minimum GPA of 2.25. Officers must be able to complete a full academic calendar year in their position.

Article IX Officers

Section 1: President

The president will organize monthly meetings for the club. He/she works closely with the faculty advisor to plan club functions. The president must be flexible with meeting times, and also possess creative planning abilities. Competency in public speaking is highly recommended since he or she is in charge of running the meetings. The president will serve as the student liaison to the Delaware Athletic Trainers' Association (DATA). The SATC president will also be present during the interview process for all Athletic Training Interest (ATI) students.

Section 2: Vice President

The vice president is responsible for coordinating all facets of the football game day chairs fundraising program which includes the assignment of duties, scheduling of groups and serving as the liaison between the SATC and the Department of Athletics & Recreation. The vice president also fills in for the president as needed.

Section 3: Treasurer

The treasurer insures that there are sufficient funds in the club's account to pay for all activities. He/she also makes deposits into the account. The treasurer needs to establish a good working relationship with the social chair, since the social chair coordinates activities and the treasurer organizes the funding for said activities. The treasurer must be able to plan funding well in advance. The treasurer duties require strong organizational and computational skills.

Section 4: Secretary

The secretary is responsible for recording and archiving minutes at both officer and club meetings. The secretary must keep attendance of all SATC events, including but not limited to meetings, fundraisers, and community service events. He/she must type and organize in advance the agenda for meetings and type any other documents or letters related to the club.

Section 5: Social Chair

The social chair is in charge of the planning for all social events, including the parents' weekend tailgate, semi-formal, holiday banquet, and end-of-year picnic. The social chair is also responsible for providing follow-up reports after all social events. This position requires good communication skills and organization.

Section 6: Historian

The historian is responsible for documenting and recording the events of the SATC through photography. The historian working closely with the faculty advisor designs and regularly updates club webpage. The historian is also responsible for creating slideshows for social events including the holiday banquet and senior slide show events.

Article X Election of Officers

Elections will be conducted according to the following guidelines:

1. In order to conduct a valid election, two-thirds of the members in good standing must be present.
2. Elections are held in early **April** of every year. A sign-up sheet used to determine interest in participating will be posted in training room locations 2-3 weeks before elections are held.
3. An election candidate will give a brief speech or presentation about their qualifications during the election meeting. This may be followed by a brief Q&A session.
4. Elections are conducted on a secret ballot with the winner selected by the majority of votes.
5. Self-nomination or nomination by another member is allowed up to and including the night of the elections.
6. Members not elected for an office may run for a subsequent open position(s) pending nomination.
7. In the event of a tie vote, another secret ballot is conducted until a winner is decided upon.

Section 1: Procedure for Disciplining/Removal of Officers

Officers are held to the same standards as the members as well as upholding the roles and responsibilities of their position. Removal of an officer requires a two-thirds vote of the club members.

Section 2: Resignations

Officers wishing to resign their position must do so in writing to the faculty advisor. If an office is vacant, a subsequent election will be held based on the policies set forth in Article X.

Section 3: Officer Transition

Elections are to be held at least three weeks prior to the last day of classes in order to allow time for training of the new officers. New incoming officers are responsible for the planning and execution of the annual SATC picnic held in May.

Article XI Meetings

Officers will meet (on average) twice a month with the faculty advisor.

Article XII Bylaws

The organization shall establish bylaws to carry out the policies set forth in this constitution. A two-thirds vote or simple majority of the executive board is generally required to approve bylaws or changes in existing bylaws.

Article XIII Establishment of Committees

Section 1: Iota Tau Alpha Honor Society

Part I: Name

The name of this society will be Iota Tau Alpha Athletic Training Education Honor Society.

Part II: Purpose

The Purpose of Iota Tau Alpha Athletic Training Education Honor Society is the promotion and encouragement of scholarly activity in athletic training and the recognition of outstanding achievement among students enrolled in athletic training education programs. Iota Tau Alpha activities shall be designed to stimulate interest, scholarly attainment, and investigation in Athletic Training Education, and to promote the dissemination of information among students of Athletic Training Education.

Part III: Insignia

The official emblem of the Society shall consist of a statue of Nike encircled by a wreath and the three Latin initials of the organization underneath. The coat of arms shall be that officially adopted by the founder – 2004. The pattern copies of the emblem shall be the coat of arms maintained in the national archives official design. The colors of the Iota Tau Alpha Society shall be red, yellow and blue. The flower of the Iota Tau Alpha Society shall be a red rose of the type commonly referred to as The American Beauty.

Part IV: Membership

The membership shall be divided into five classes: regular, associate, graduate, honorary, and alumna/us. Iota Tau Alpha is a non-discriminating organization that does not consider age, race, color, creed, sex, national origin or sexual preference.

Regular members shall: (1) be students enrolled in Athletic Training Education at an institution where a chapter of Iota Tau Alpha is located (2) have completed at least 3 semesters of academic work toward the athletic training degree (does not include ATI semesters) (3) have completed at least three term courses in Athletic Training Education (one must be above introductory level) with a minimum cumulative grade point average of 3.5 (4) rank no lower than the highest 35% of their class in cumulative grade point average (5) be in good standing according to their program retention criteria. Only regular members may hold the constitutionally specified chapter offices, vote on chapter membership, and represent the chapter or vote at national conventions.

Graduate members shall: (1) be a graduate student currently enrolled at an institution where there is a chapter (2) a faculty members actively serving in Athletic Training Education. Graduate members may participate in the local activities of any chapter except for the holding of constitutionally specified chapter offices and voting on chapter membership and national matters. Graduate members may attend state, district, or national conventions, and upon special designation, represent their original chapter at a national convention. Graduate members shall not be eligible for undergraduate awards.

Associate members shall be those undergraduate students whose interests include Athletic Training Education in some significant way but who are ineligible for regular membership. Associate members shall be eligible to participate in all local, state, district, and national activities except those specifically reserved to regular members by this constitution.

Chapter honorary members may be elected by any Iota Tau Alpha Chapter in recognition of significant accomplishment as an athletic trainer, or outstanding service to the chapter.

Athletic Training Education majors who meet the criteria for regular membership and have graduated from an institution at which an Iota Tau Alpha Chapter is later granted may become alumna/us members of the new chapter. Regular members who have become inactive may become **alumna/us members** with payment of the appropriate fees.

National honorary members may be elected by the biennial convention on nomination by national officers. (Any member or chapter may propose prospective nominees.) Such membership shall be reserved for persons of

outstanding accomplishment and statue in the field of Athletic Training or Athletic Training Education or persons rendering outstanding service to Iota Tau Alpha.

Regular, graduate, and honorary members may wear the official insignia and shall remain members for life unless removed under the provisions of Section 13. Associate members who are affiliated with the local chapter may not wear the official insignia. Regular, graduate, and honorary members that do not meet membership qualifications for regular membership shall automatically terminate membership.

Members shall be nominated to various categories by a committee that includes both regular members and faculty. Election shall be by at least a majority vote of the regular members present at a regular meeting.

A regular member transferring from one institution to another shall be automatically eligible for membership in an Iota Tau Alpha Chapter in another institution unless the regular members do not qualify under the normally prescribed requirements of their new chapter.

A regular member of an Iota Tau Alpha chapter may be removed from membership only for just cause by a vote of three-fourths of the entire voting membership. Any such removal must be approved by the chapter advisor (counselor) and is subject to appeal to the National Executive Committee.

Stated local membership requirements shall be submitted to the chapter advisor and the District Director for approval. In case of disagreement or conflict between local requirements or local action and this constitution, the matter shall be referred to the National President for Adjudication subject to final appeal to the National Executive Committee.

Part V: Fees

Prior to initiation members shall pay through the chapter the following initiation fees:

Regular member - \$15.00

Graduate member - \$15.00

Associate member - \$10.00

Associate member becoming a regular member - \$12.00

Chapter or club honorary member – none

National honorary member – none

Alumna/us member - \$15.00 annually

Part VI: Induction Ceremony

Will occur in the spring, led by members of the Iota Tau Alpha Honor Society.* It will follow the ceremony ritual as stated by the national office.

** Selection of the first class of Iota Tau Alpha will be conducted by the SATC officers in accordance with the above mentioned membership guidelines (Part IV). Once the first induction class has been finalized, those inductees will then conduct elections in accordance with the membership guidelines. Honor society officer positions will be made in accordance with national guidelines.*

Article XIV Faculty Advisor

The role of the faculty advisor will fall upon the athletic training program director.

Article XV Definition of a Quorum

The minimum number of members who have to be present at a meeting in order for business to be conducted and decisions to be made is two-thirds of the members in good standing.

Article XVI Rules for Ratifying the Constitution

Approval of changes to the constitution requires a two-thirds or simple majority vote of the club membership and approval by the Activities and Programs Office.

Article XVII Rules for Amending the Constitution

Adding articles/sections to the constitution requires a two-thirds vote of the club membership and advance notice to all members of the proposed change.