

WILMAPCO GIS/Planning Internship

Fall 2009

JOB DESCRIPTION:

The Wilmington Area Planning Council (WILMAPCO) is currently seeking a highly motivated individual to perform entry level work in GIS and transportation planning. Work includes the compilation of maps, digitizing, database management and other GIS activities. Interns may also participate in ongoing transportation planning studies, programs, and outreach. Interaction with the public and elected officials will be part of the intern's responsibilities.

RESPONSIBILITIES:

Basic responsibilities include, but are not limited to:

- Assembles and compiles source data in both graphic and attribute form
- Assists in the development of analytical reports
- Assists in the development of WILMAPCO's GIS inventory
- Production of maps and other graphic outputs from our GIS databases
- Participates in the collection, entry, tabulation, and analysis of technical data
- Performs related work as required

QUALIFICATIONS:

- Must be enrolled in (or recently graduated from) an undergraduate or graduate level program
- Knowledge of general cartographic methodology, practices, and procedures
- General knowledge of GIS operation, and related software
- Proficiency in Microsoft Excel and/or Access
- Knowledge of computerized data entry and formatting

AVAILABILITY:

- Requires a minimum commitment of 8 to 12 hours per week

SALARY:

- Paid position at hourly rates

CONTACT:

Applicants should email resumes/cover letters to Dan Blevins at: dblevins@wilmapco.org

If you would like to learn more about WILMAPCO, please visit our website: www.wilmapco.org