

Instructions for Searching DRC on DSpace

There are several ways to access the documents included within the Institutional Repository. This document provides instructions on several of these options.

Search the Collection

Institutional Repository documents can be accessed through the search function. You can enter a word or phrase pertaining to the subject of interest and DSpace will search for those keywords. This is a particularly effective way to search the database since the PDF files attached to catalog records are searched as well as catalogue records.

Browse By Subject, Title, Author, Issue Date

Browsing is enabled within the entire collection by subject, title, author, and issue date (the date that the document was originally produced). Simply click the appropriate button under the search bar in the center of the DRC institutional repository page and you will be presented with a list of records to browse.

Browse by Sub Collection

The DRC Institutional Repository is divided into sub-collections such as Preliminary Papers, Articles, and Miscellaneous Reports, all of which can also be browsed by title, author, and issue date. Detailed descriptions of these sub-collections can be found on the DRC publications page. The titles associated with these sub-collections are listed on the DRC Institutional Repository Page. Simply click the appropriate collection and browse associated titles within that collection.

How do I download a document once I have found an interesting abstract?

To access the PDF copy of a document:

1. Click on the title in any results list
2. This will display the record for that document.
3. Scroll to the bottom of the record and click on the button in the gray box that reads "view/open."

What if I already know what document I want?

In addition to browsing the collection or various sub-collections and searching for key terms within the database an "Advanced Search" option is also available and is most useful when accessing DRC publications for which you have the DRC-assigned document number (for example Preliminary Paper Number 243 or Miscellaneous Report Number 27). To utilize this function click on the "Advanced Search" button in the upper left corner of the Institutional Repository pages. This will open a secondary search menu. In the "Search" field use the drop-down menu to select "Disaster Research Center." The "Search Type" should be "Series" (again selected from the drop-down menu) and the document number should be inserted in the "Search For" field. The resulting list should include the desired document.