

## Resume Writing For International Students

Generally speaking, there are major differences between U.S. resumes and resume formats from other countries. These differences do not apply to all countries and do not attempt to account for individual differences or for changes over time.

U.S. RESUME	INTERNATIONAL RESUME
Concise, attractive marketing tool - summarizes jobs, skills, accomplishments, and academic background relevant to employment objective	Chronologically details academic and formal work experience
One to two pages maximum	Sometimes two or more pages
Does not include age, marital status, race, or religion.	Sometimes includes age, marital status, race, and/or religion
May or may not include completion of military service depending upon whether it is relevant or makes the person a stronger candidate	Sometimes includes completion of military service

### Resume Tips for International Students

- Introduce employers to foreign companies and schools by providing a frame of reference. For example:  

A \$10 million marketing firm	MIT of Turkey
One of the top five universities in China	Nigerian version of McDonalds
- Emphasize strong English skills on the resume. For example: "Translated written and spoken English on a daily basis for two years."
- Ensure that writing skills are up to American standards by courses that include writing.
- Check for grammatical and spelling errors as well as awkward use of language.
- Maintain up-to-date copies of the resume in the format and language of native countries to serve as back-up for employment in home countries or to pass on to contacts.
- Have your resume reviewed - Come to "Walk In hours" at Career Services. Bring a hard copy of your resume with you to the Career Services Center between 2pm and 4pm - no appointment needed.

The Career Services Center offers resume and cover letter writing workshops throughout the year. Career resources and handouts on various career topics can be found in the Career Library or on our website. Visit our website at <http://www.udel.edu/CSC/happening> to obtain a list of events and workshops or contact the Career Services Center at [udcareers@udel.edu](mailto:udcareers@udel.edu) or call (302) 831-2392.