

## Summer Jobs, Part-time Jobs & Summer Internships

Great summer and part-time jobs are available to UD students. To maximize your potential, start early, have a resume and cover letter ready to go, and utilize all available resources. To begin your search, decide on the type of job you are looking for:

- Why am I looking for a summer/part-time job?
- How much money do I need to earn?
- Do I need to be in a specific location?
- Will a “survival” job due, or do I want a job related to my major/career plans?
- Can I combine internship and part-time positions?

The answer to these questions will help you prioritize your needs and point your summer/part-time job search in the right direction. FYI – the terms “summer jobs” and “summer internships” and “part-time jobs” may be used interchangeably.

Register for Blue Hen Careers: use the Career Services data base of jobs and internships to locate local, regional, and national positions <http://www.udel.edu/CSC/bluehencareers.html>

CAREER SERVICES WEB SITE- [www.udel.edu/CSC](http://www.udel.edu/CSC)

UNDERGRADUATE RESEARCH WEB SITE- [www.udel.edu/UR/](http://www.udel.edu/UR/)

Check out summer and part-time research positions for credit, experience, or salary.

RILEY GUIDE WEB SITE (linked to CSC web site) [www.rileyguide.com](http://www.rileyguide.com)

Margaret Riley Dickel has compiled one of the best web resource guides. Check out these gateway sites: Seasonal, Temporary, and KindaCool Web Sites; Local Job Opportunities & Career Fairs; and International Job Resources

### **SUMMER EMPLOYMENT WITH FEDERAL GOVERNMENT**

[www.usajobs.opm.gov/a7.htm](http://www.usajobs.opm.gov/a7.htm)

### **RESOURCES IN CAREER LIBRARY at 401 Academy Street**

(Sample of Available Directories)

Resort Internships and Seasonal Employment Guide (EXR 89)

The Back Door Guide to Short Term Job Adventures (EXR 83)    The Internship Advantage (EXR 55)

### **Job Fairs**

Utilize campus job fairs to look for part-time jobs, summer jobs, and summer internships. Check <http://www.udel.edu/CSC/fairs.html> for date, time and place. Other local and regional job fairs will also be listed.

#### **Fall**

Volunteer Fair

Law School Fair

Job Jamboree

Graduate School Fair

The College of Health Sciences Career Fair

#### **Spring**

The Engineering & Technology Career Fair

Summer Opportunities Fair

Teach in Delaware Day

Project Search: Careers for Teachers

Spring Career/Networking Fair

### Career Services at Other Colleges

Use the *National Association of Colleges and Employers Directory* (CSD 169) to identify colleges in the geographic areas where you wish to work or intern during the summer. Contact their Career Services Center to see if you can use the local summer job listings. Some may charge for this service, others may request a letter of reciprocity from the U.D. Career Services Center (e-mail [donnag@udel.edu](mailto:donnag@udel.edu) to request one), others may refuse your request because they reserve their services for their students.

### Target Specific Industries, Companies, Schools, Government Organizations, and Agencies

<http://www.udel.edu/CSC/netresources.html>

Use directories in the Career Library to target organizations for summer/part-time employment.