

Tamika Wayne
302-555-1212
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Local Address
20 Main Street
Newark, DE 19711

Permanent Address
31 Elm Street
Richmond, VA 20001

Objective

To obtain a summer internship position in a medical research capacity that will allow mw to utilize my educational background in biology and chemistry

Education

Bachelor of Arts, Biology, University of Delaware, Newark, DE Spring, 2008
Minor: Philosophy
GPA: 3.89

Relevant Course Work: Introductory Biology I & II (Honors); General Chemistry I & II; Animal Physiology (Honors); Organic Chemistry I & II; Ecology; Physics I

Skills

Leadership, organizational, and communication skills. Applied research experience. Proficient in Microsoft Office applications (Word, PowerPoint). Familiar with CPR.

Experience

Volunteer, Riverview Medical Practice, Wilmington, DE May 2006-present
-Assist with daily administrative duties in busy pediatric practice

Lab Technician, Brown Pathology Service, Bear, DE May – August 2005
-Responsible for organization and upkeep of lab area
-Process fine needle aspirations
-Stain Pap smears and semen analyses

Honors & Activities

Academic Scholarship	Fall 2004-present
Dean's List	Fall 2004-present
Member, Beta Beta Beta Biological Society	Fall 2004-present
Blue Hen Ambassador	Fall 2004-present

References available upon request

Renee Ryan

401 Main Street
Newark, DE 19711
(302) 555-5555
renee@udel.edu

Objective

To obtain a full-time position as a pharmaceutical sales representative that will allow me to use and develop my unique educational background in biology, chemistry, and business.

Education

Bachelor of Arts, Biological Sciences, May 2008
University of Delaware, Newark, DE
Minors: Chemistry, Business Administration
G.P.A. 3.45

Study Abroad – Brazil Winter 2006

Related Courses – Introductory Biology, Ecology, General Physiology, Microbiology, Genetic and Evolutionary Biology, Biochemistry, Molecular Biology of the Cell, General Chemistry, Organic Chemistry, Quantitative Analysis, Physics, Accounting, Finance, Business, Economics

Skills

Knowledge of Microsoft Word, Works, Excel, and PowerPoint. Basic knowledge of Spanish language. Excellent written and verbal communication skills.

Experience

Physical Therapy Assistant, Summers, 2005-present
Rivers Podiatry, Oaks, PA

- Responsible for assisting physical therapists with patients
- Administrative support and service for office with four doctors
- Facilitated communication and coordination with second office

Assistant Manager, Spring 2004-Summer 2005
Baker Street Art Supply

- Provide customer service and sales assistance
- Responsible for leading and motivating employees
- Additional responsibilities include product knowledge, inventory regulation, and cash register duties

Selected Honors and Activities

Beta Beta Beta Biological Honor Society Spring 2004-present
Golden Key International Honor Society Fall 2004-present
Recipient, Academic Scholarship 2004

Juan Lopez

Local
10 Main Street
Newark, DE 19711
(302) 555-1010

Permanent
12 Elk Street
Elk Run, DE 19800
(302) 222-2100

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Career Objective To obtain a full-time position working in field related to the biological sciences

Education Bachelor of Arts, **Biological Sciences**, May 2008
University of Delaware, Newark, DE
Overall GPA: 3.4/4.0 Major GPA: 3.7/4.0

Related Course Work Biology of Organisms, Introductory Biology, Ecology, General Physiology, Microbiology, Genetic and Evolutionary Biology, Biochemistry, Molecular Biology of the Cell

Skills Native speaker of Spanish language. Fluent in English and Italian languages. Knowledge of Microsoft Office (Word, Excel, PowerPoint, Access); Adobe Acrobat; Netscape Applications. Leadership and communication skills.

Experience

Teaching Assistant, Biology Lab, September 2006-May 2007
University of Delaware, Newark, DE

- Taught students laboratory techniques, including microscope use, slide staining, and plating
- Led students in completing lab work and discussions
- Created assignments and quizzes for students related to lab and lecture material
- Collaborate with other teaching assistants and course professors on a weekly basis to standardize grading, discuss student progress, and troubleshoot laboratory problems.

Substitute Teacher, Elk Run School District, May 2004-May 2006
Elk Run, DE

- Provided substitute teaching instruction for students in grades K-6
- Assisted with administration of state standardized testing

Activities

- Golden Key Honor Society Fall 2004-present
- Greek Council, Treasurer Fall 2004-Spring 2006
- Hall Government, President, Russell Hall Spring 2005-Spring 2006