

# CAREER SERVICES OVERVIEW

Career Services Center  
University of Delaware

# CareerMAP

## □ **Stage One- Self-Awareness and Career Exploration**

- What are my unique interests, skills and values?
- Resources to explore careers
- Self-Assessment and Major Fit

## □ **Stage Two- Gain Experience**

- Leadership On-Campus
- Experiential Learning
- Learn about the world of work

## □ **Stage Three- Develop Career Management Skills**

- Develop your personal brand
- Learn strategies for effective job/grad school search
- Gather information about career options

## □ **Stage Four- Implement Career Goals**

- Refine career options
- Go to Market: utilize Blue Hen Careers & other resources
- Consistent, Weekly, Targeted, Progress focused on Reaching Goals

# CSC Mission

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- The mission of the University of Delaware Career Services Center is to provide the highest quality comprehensive career services to all students and alumni of the University of Delaware in order for them to choose and attain personally rewarding careers.

# What are employers looking for?

- The following skills were ranked as **most important** by employers:
  - ▣ Teamwork (ability to work well with people of diverse backgrounds)
  - ▣ Verbal communication
  - ▣ Self assurance
  - ▣ Leadership
  - ▣ Adaptability
  - ▣ Ability to learn

\* Based on an employer survey during winter & spring 2009

# 2010 NACE Research Report

Most important skills and attributes Employers see

- Communication Skills
- Strong Work Ethic
- Initiative
- Interpersonal Skills  
(relates well to others)
- Problem Solving Skills
- Teamwork Skills (works well with others)
- Analytical Skills
- Adaptability
- Computer Skills
- Detail-Oriented
- Leadership Skills
- Technology Skills
- Organizational Skills
- Self-Confidence
- Friendly/Outgoing Personality

# Services for Students

- Major Resource Kits
- Career Workshops (available on demand)
- Internships and Career Employment
- Individual Career Appointments (available over the phone)

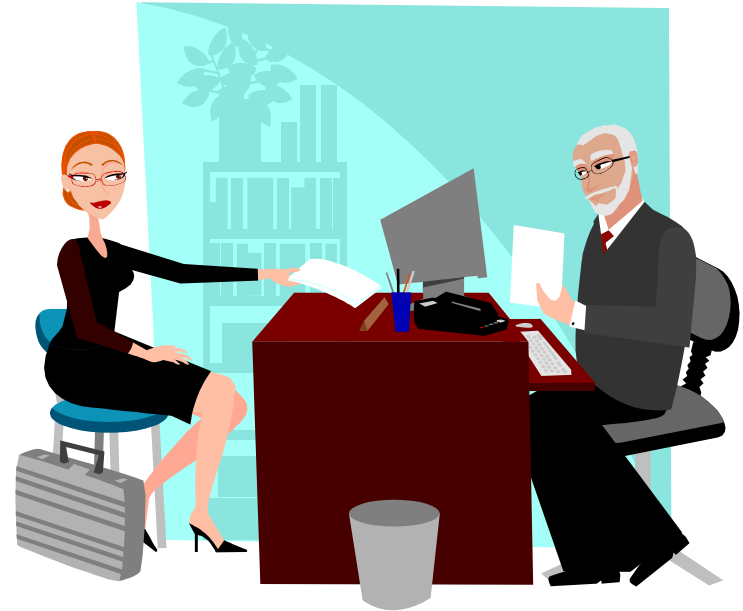


# Major Resource Kits

- Links academic majors to career alternatives
- Provides information on:
  - ▣ Career paths
  - ▣ Sample job titles
  - ▣ Short bibliography of CRC materials
- Available on Career Services website ([www.udel.edu/csc](http://www.udel.edu/csc)) under '**Students**' tab

# Career Workshops

- Resume Preparation
  - ▣ Workshops available on resume and cover letter writing (see '**Internet Resources**' tab for *Workshops on Demand*)
  - ▣ Schedule a phone appointment with a trained professional ('**Schedule an Appointment**' link on home page)



# Career Workshops

- Check out the “Workshops on Demand” available from the ‘**Internet Resources**’ tab on the CSC website:
  - Resume and Cover Letters
  - Interview Preparation
  - The Site Interview
  - Job Search Strategies
  - Blue Hen Careers Orientation
  - Dress for Success
  - Internship and Summer Job Success
  - The 30-Second Commercial
  - ...and more!



# Volunteer/Community Service

## Why volunteer?

- Contribute to your community
- Gain experience
- Learn new skills
- Directories in the career library list various volunteer and community service opportunities

# Internships

- The purpose of an internship is to try out different career alternatives, gain experience, build your resume, network, and build career-related skills
- Search for career resources online using '[Career Library](#)' on the '**Students**' tab of CSC website
- Obtain 3 credit hours for your internship by registering for UNIV 364. Contact Career Services at (302) 831-2392 for information



# Some Emerging Careers...

## □ **Chief Sustainability Officers**

([O\\*NET-SOC #: 11-1011.03](#))

- ▣ Communicate and coordinate with management shareholders, customers, and employees to address sustainability issues. Enact or oversee a corporate sustainability strategy

## □ **Fitness Wellness Coordinators**

([O\\*NET-SOC #: 11-9039.02](#))

- ▣ Manage fitness and wellness programs and services. Direct and train staff of health educators, fitness instructors, or recreation workers.

# Some More Emerging Careers...

## □ **Water Resource Specialists**

([O\\*NET-SOC #: 11-9121.02](#))

- ▣ Design or implement programs and strategies related to water resource issues such as supply, quality, and regulatory compliance issues.

## □ **Security Managers**

([O\\*NET-SOC #: 11-9199.07](#))

- ▣ Direct an organization's security functions, including physical security and safety of employees, facilities, and assets.

# Blue Hen Careers

- Available to all UD students
  - ▣ All current students are automatically registered to use Blue Hen Careers
- Allows you to research companies, view and apply to full-time positions, summer internship (paid and unpaid) listings, and post your resume for employers to find (Resume Referral System)
- Logging in will also give you access to the the Alumni Mentor Network, CareerSearch, Vault, and Going Global (see '**Students**' tab on [www.udel.edu/csc](http://www.udel.edu/csc))



# Contact Us

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[www.facebook.com/udcareers](http://www.facebook.com/udcareers)
  
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The Facebook logo, consisting of the word "facebook" in white lowercase letters on a dark blue rectangular background.The Twitter logo, consisting of the word "twitter" in white lowercase letters on a light blue rectangular background.