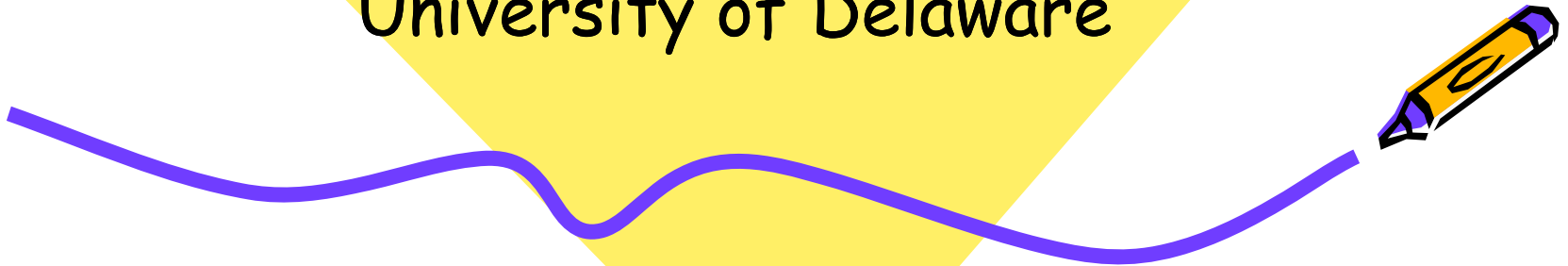




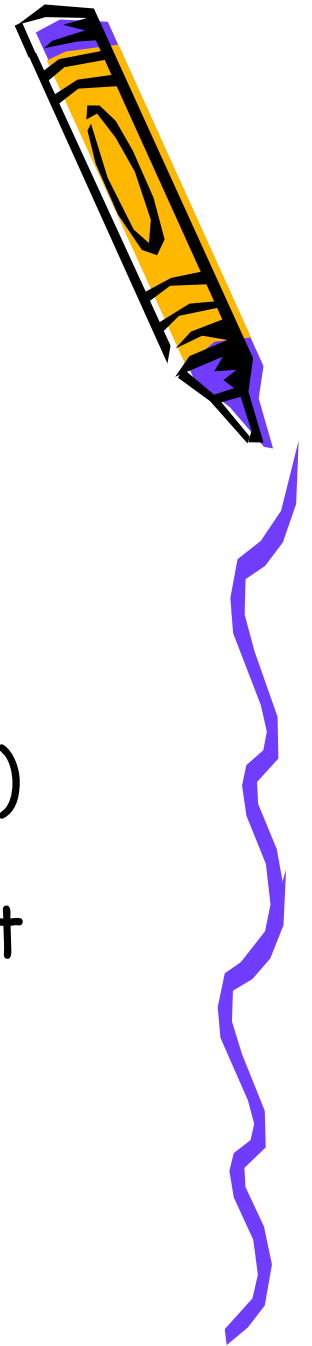
Preparing for  
Teach in Delaware Day and  
Project Search

University of Delaware



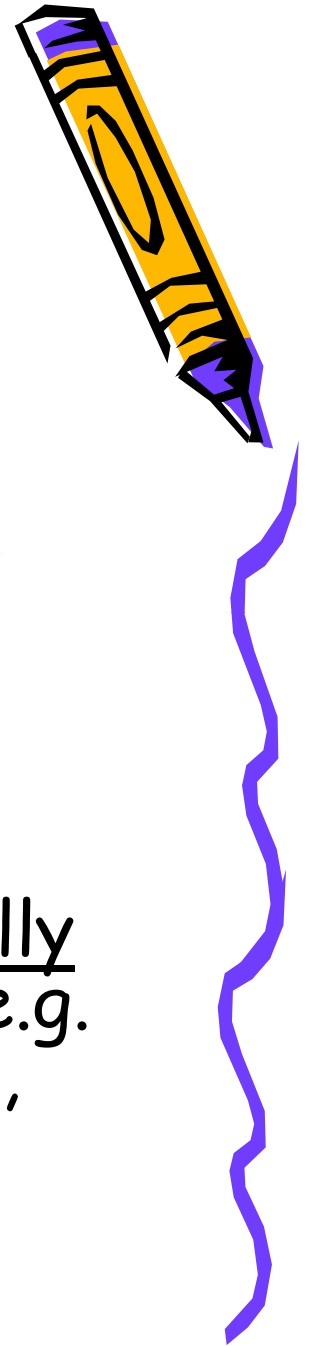
# Pre-registration is Required

- Contact Kathy Suiter for student/candidate registration information ([hannah@udel.edu](mailto:hannah@udel.edu) or 302.831.8570).
- Fees:      UD students & alumni: Free  
              All others: \$5 (payable to UD)
- You will receive an email reminder about the event(s) in early April.



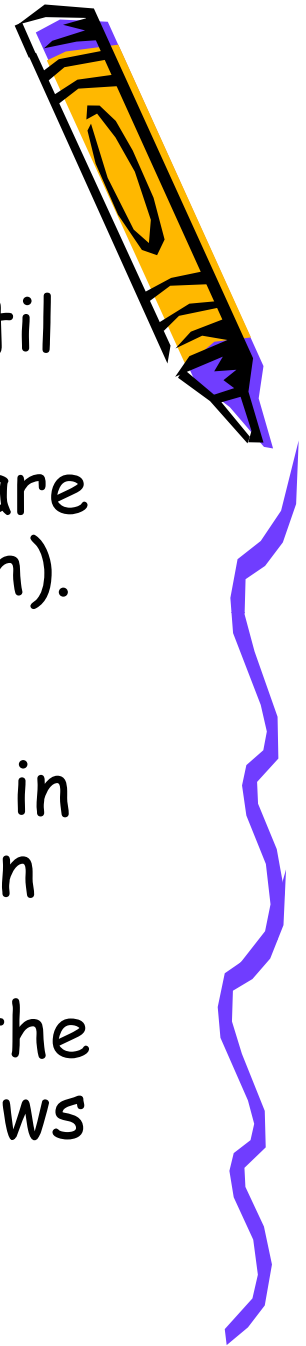
# Day of Event Check-in Procedures

- Arrive at the Bob Carpenter Center between 12:30 to 1:30 p.m. (Teach in Delaware Day) and/or 8:00 to 9:00 a.m. (Project Search); check-in at the lobby tables (by the first letter of your last name).
- Take your materials and head upstairs. Find a seat in the bleachers and carefully review the information in your folder (e.g. learn table locations of school districts, read descriptive information).

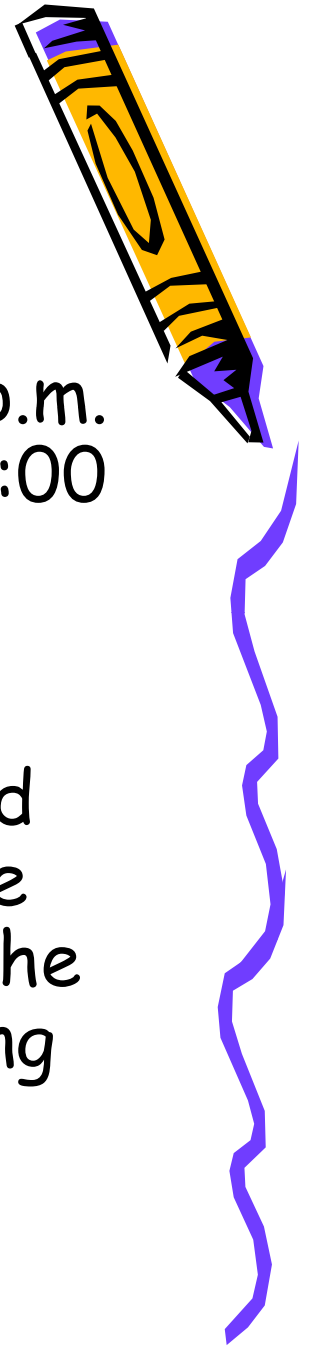


# What Do I Do While Sitting?

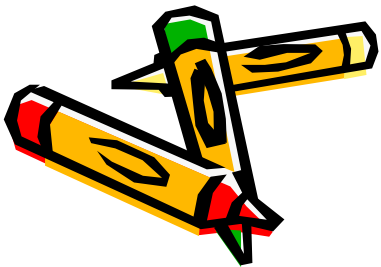
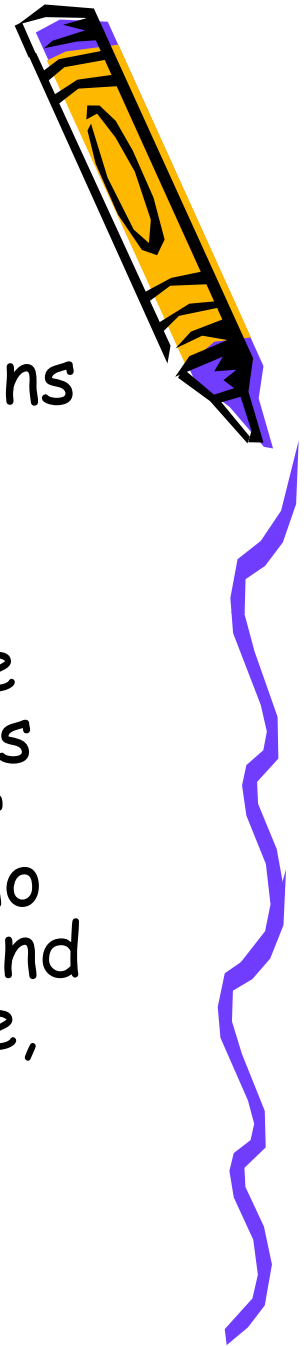
- No one is allowed on the arena floor until instructions are given to do so (this will happen at 1:30 p.m. for Teach in Delaware Day and at 9:00 a.m. for Project Search). While waiting, plan your strategy!
- You will find a blank interview schedule in your folder. Read your program to learn which school districts are conducting scheduled interviews (recruiters have the option of conducting scheduled interviews or unscheduled interviews).



- If a recruiter has selected the SCHEDULED interview option, sign-up activity takes place from 1:30 to 2:00 p.m. (Teach in Delaware Day) and/or from 9:00 to 9:50 a.m. (Project Search). Walk briskly from table to table during this time to take advantage of scheduling interviews with those who have selected this option. Scheduled interviews will be either 15 or 30 minutes in length (ask the recruiter for clarification before leaving their table).



- If a recruiter has selected the NON-SCHEDULED interview option, this means that you may approach their table at anytime throughout the day. **THESE TABLES ARE EASILY IDENTIFIED WITH YELLOW TABLECLOTHS.** Some tables may have longer lines than others and some recruiters may spend more or less time with various candidates, but no scheduled interview is required (i.e. stand in line to talk with them on a first-come, first-served basis).



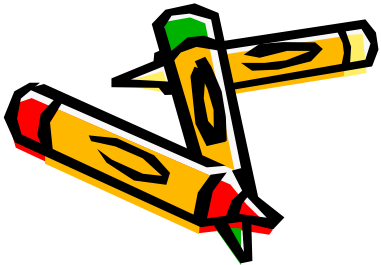
# Continued...

- It is possible for a school district to offer both scheduled and nonscheduled interviews. For example, you may see in your program that a school district has sent four recruiters; three who will conduct scheduled interviews and one who will conduct unscheduled interviews. If you tried and were unable to obtain a scheduled interview, feel free to stand in line to talk with the one recruiter who will be offering unscheduled interviews all day (i.e. first-come, first-served basis).



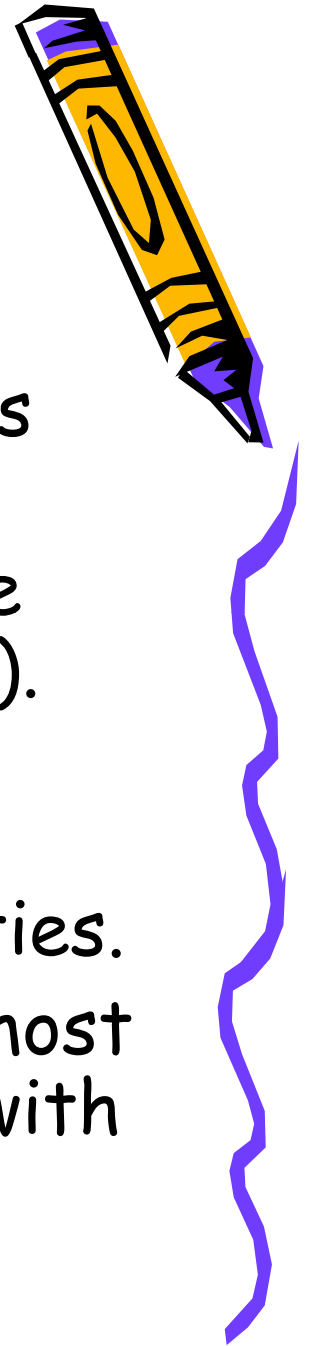


- Be active... talk or interview with as many recruiters as possible to learn about job prospects! Don't limit yourself geographically.
- When you are not interviewing and are relaxing in the bleachers, please sit in/near the section which is labeled with your certification field (e.g. English, Music, etc.). Sometimes recruiters with specific job openings come looking for candidates in these fields. Sitting in/near the marked sections gives them an easy way to identify prospective candidates.



# How Do I Prepare?

- Bring multiple copies of your resume (transcripts, portfolios, and other items are not necessary).
- Dress for success (i.e. wear appropriate interview attire and comfortable shoes).
- Practice commonly asked interview questions before the job fair. Take advantage of mock interview opportunities.
- Research the school district(s) you're most interested in so you can impress them with your knowledge.



# Other Important Notes

- Parking is free at the Bob Carpenter Center for this event.
- Food will be available on site; it is not necessary to leave the building for food/snacks/drinks.
- No copier is available in the building. Bring ample resumes so that you do not run out.
- Turn off your cell phone before beginning your busy day (there's nothing more embarrassing than your cell phone ringing or vibrating during your interview).
- Be sure to get each interviewer's business card (or name and title) for thank-you correspondence and/or other professional follow-up.

