

UNIVERSITY OF DELAWARE

FISCAL YEAR 2013 BUDGET PLANNING CALENDAR

July

Due Dates

- Public release of tuition rates
- Release Fiscal Year 2012 budget including RBB model and upload into Peoplesoft Financial System
- 1st Close Fiscal Year 2011 Unrestricted Revenue posted 7/15/2011
- 2nd Close Fiscal Year 2011 Unrestricted Revenue posted 7/29/2011

August

- Summer 2 Tuition posted
- July Unrestricted Revenue posted 8/12/2011

September

- Review of Fiscal Year 2013 - 2016 Preliminary Budget Forecast with President
- Budget Office planning/resource meetings with colleges and administrative units including Fiscal Year 2011 financial wrap up
- August Unrestricted Revenue posted 9/14/2011
- Fall Undergraduate Tuition posted 9/15/2011

October

- State operating & capital budget submission
- Preliminary Fiscal Year 2013 financial plan review with the President and the Board of Trustees
- Distribute preliminary core budget drivers/potential reorganizations for upcoming fiscal years
- Distribute **1st Quarter** Revenue Projections to Colleges 10/12/2011
- September Unrestricted Revenue posted 10/14/2011
- College/Admin Unit **1st Quarter** Revenue & Expense Projections Due 10/20/2011

November

- State budget hearing with the Office of Management and Budget
- October Unrestricted Revenue posted 11/11/2011

December

- Preliminary Fiscal Year 2013 and Fiscal Year 2014 RBB model distribution
- **1st Quarter** Financial Position Projection Meeting with the President
- **1st Quarter** Projection Meetings with Colleges and Administrative Units
- Fall Board of Trustees Meeting
- Distribute updated budget drivers & benefit rates for Fiscal Year 2013
- Release Fiscal Year 2013 Self-Supporting Budget Turnaround (BTA) to units
- Fiscal Year 2013 Fee Increase Submissions Due
- November Unrestricted Revenue posted 12/13/2011

January

- Release of Governor's recommended budget
- Distribute **2nd Quarter** Revenue Projections to Colleges 1/12/2012
- December Unrestricted Revenue posted 1/16/2012
- College/Admin Unit **2nd Quarter** Revenue & Expense Projections Due 1/19/2012
- Self-supporting Budget Turnaround (BTA) screens Due from units 1/27/2012

February

- Joint Finance Committee (Legislature) budget hearing
- Winter Undergraduate Tuition posted
- Interim update to the budget plan
- **2nd Quarter** Financial Position Projection Meeting with the President
- **2nd Quarter** Projection Meetings with Colleges and Administrative Units
- Review and distribute information concerning the impact of Governor's Recommended Budget on Preliminary University Financial Plan
- January Unrestricted Revenue posted 2/10/2012
- Self-supporting BTA review complete by Budget Office 2/21/2012

March

- President Budget Meetings with Colleges and Vice President's
- Spring Undergraduate Tuition posted
- February Unrestricted Revenue posted 3/12/2012

April

- Finance Committee and President Budget Review
- Joint Committee on Bond and Capital Improvements (Legislature) budget hearing
- Budget Drivers Finalized
- Benefit rates determined
- College Fiscal Year 2013 Budget for Grad Tuition Revenue, Indirect Cost Recovery, Graduate Tuition Expense, & Detailed College Specific Expenses Due Back
- Updated Fiscal Year 2013 and Fiscal Year 2014 RBB model based on Board of Trustee budget
- Distribute **3rd Quarter** Revenue Projections to Colleges 4/12/2012
- March Unrestricted Revenue posted 4/13/2012
- College/Admin Unit **3rd Quarter** Revenue & Expense Projections Due 4/20/2012

May

- **3rd Quarter** Financial Position Projection Meeting with the President
- **3rd Quarter** Projection Meetings with Colleges and Administrative Units
- Release Fiscal Year 2013 Basic Budget BTA
- Presentation of draft Fiscal Year 2013 University Financial Plan to Board of Trustees
- Distribute **Updated** Revenue Projections to Colleges based on financials thru April 5/10/2012
- April Unrestricted Revenue posted 5/14/2012
- College/Admin Unit **Updated** Revenue & Expense Projections Due 5/18/2012
- Basic Budget BTA screens due back from College/Admin Units 5/28/2012

June

- Populate Planning Ledger with Fiscal Year 2013 financials
- Summer 1 Undergraduate Tuition posted
- Distribute **Updated** Revenue Projections to Colleges based on financials thru May 6/7/2012
- Basic Budget BTA review complete by Budget Office 6/11/2012
- May Unrestricted Revenue posted 6/13/2012
- College/Admin Unit **Updated** Revenue & Expense Projections Due 6/15/2012
- State budget released for new fiscal year 6/30/2011
- University Financial Plan finalized 6/30/2011

Note - All dates are not confirmed and some represent approximate schedules at this time

[Full Schedule of Revenue & Expense Distributions](#)