



GET CAREER READY

UDCC CANVAS

The UD Career Center has designed a Canvas site for undergraduate students to access on-demand, self-paced learning around career readiness. Undergraduates can visit their section of the Career Center Canvas course by logging into Canvas, clicking on the “Courses” tab, and reviewing the Career Center published course in their menu (it will be 1 of 4 identical sections). Students who need help with the modules can also make an appointment via Handshake.

Students looking for on-campus employment are encouraged to use the following modules to prepare:

COMMUNICATE YOUR EXPERIENCE IN WRITING MODULE

A module regarding the creation and editing of documents that should be prepared in order to showcase education, experiences, skills, and strengths.

- **Resume Writing:** A section dedicated to learning how to create a higher level resume complete with action statements, key words, and proper formatting (with samples); also learn where and how to get support as well as how to get a resume review.
- **Cover Letters:** Provides guidance on the structure, tone, and format of a cover letter with examples and tips.

COMMUNICATE YOUR EXPERIENCE VERBALLY MODULE

A module providing instruction on preparing for and succeeding in professional verbal communication, especially related to job search (interviewing) and networking.

- **Interviewing:** Tips and recommendation on preparing for, practicing, and performing in all types of interview settings (in-person, online, 1:1, panel, etc.)
- **Big Interview Platform:** Browse the Question Library to see guides and ideas for answers; practice with the Mock Interview Tool to record responses for review and evaluation; use the STAR Tool to build better answers.

ADDITIONAL CAREER MODULES ARE AVAILABLE

<https://www.udel.edu/students/career-center/students/get-career-ready-through-canvas/>